



Selectboard Members
Joel Bouvier, Chair
Michelle Perlee, V. Chair
Ian Albinson
Peeker Heffernan
Jessica Teets

Town Clerk
Sharon Lucia

**Town Treasurer/
Delinquent Tax Coll.**
Sharon Lucia

**Interim Town
Administrator**
Ian Albinson

**Asst. Town Clerk/Asst.
Town Treasurer**
Kris Perlee

Administrative Assistant
Gail James

Fire Chief
Brett LaRose

Public Works Foreman
Eric Cota

Police Chief
Bruce Nason

Recreation Director
Meridith McFarland

**Hub Youth Center
Director**
Taylor Welch

**Zoning & Planning
Administrator/
E-911 Coordinator**
AZ Larsen

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**TOWN OF BRISTOL
SPECIAL SELECTBOARD MEETING
Monday, January 13, 2025, 6:30 PM
In-person at Holley Hall**

Or remote Access via Zoom:
<https://zoom.us> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

AGENDA

- I. Call to Order: 6:30 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. Public Forum.** (5 min. per person)
- III. Consent Agenda.**
 1. Approval of Annual Certificate of Highway Mileage without changes.
 2. Approve driveway access permit application for Marthe and Stephen Bryant next to 141 North Street (TBC) for a 20-foot-wide driveway per Public Works Foreman's recommended conditions.
 3. Bristol Fire Department: Accept the resignation of Firefighter Tyler Hebert.
 4. Public Assemblage permit request: 2025 New Haven Ledges Kayak Race, April 5, 2025 (backup date April 12), New Haven River.
 5. Consider a two-phase RFP approach for tree growing/planting: Josh Behounek
- IV. Regular Business.**
 1. Discussion and potential adoption of updated Zoning Application Fees; AZ Larsen, P&Z Administrator (15 min.)
 2. Discussion and potential approval of Planning & Zoning's role in Right-of-Way and Access Permits; AZ Larsen, P&Z Administrator (15 min.)
 3. Budget workshop: preliminary budget review for Recreation Department, Police Department, and other sections if available. (90 min.)
 4. Review of preliminary draft Town Meeting and Police District warnings. (10 min.)

5. Discussion on Town Meeting engagement and attendance; Jessica Teets, Selectboard Member (15 min.)
6. Discussion on 2024 Ethics and Conflicts of Interest Changes: The Statewide Municipal Code of Ethics - Act 171 (15 min.)
7. Review of meeting minutes. Approve 2024-12-09, 2024-12-16, 2024-12-23, 2024-12-30, 2024-01-06 drafts.
8. Authorize accounts payable warrant and any liquor or tobacco licenses.
9. Selectboard roundtable.
10. Town Administrator's report.

V. Other Business.

1. Correspondence, reports, and correspondences received.

VI. Executive Session. Re: personnel matters per 1 V.S.A. §313(a)(3).

VII. Adjourn.

Next regular and special Selectboard meetings:

- Monday, January 20, 2025 Special Meeting / Martin Luther King, Jr. holiday
- Monday, January 27, 2025
- Monday, February 10, 2025
- Monday, February 24, 2025

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.