

THE  
ANNUAL REPORT  
OF THE  
OFFICERS OF THE  
TOWN OF BRISTOL  
VERMONT

FOR THE YEAR ENDING JUNE 30,  
2024

Please bring this report with you to Town Meeting  
Monday, March 3, 2025, at 6:00 pm

Voting by Australian Ballot  
Tuesday, March 4, 2025  
7:00 am to 7:00 pm

**TOWN OF BRISTOL  
GENERAL INFORMATION**

Chartered June 26, 1762

Area..... 26,860 acres  
Green Mountain National Forest Acreage ..... 5,338 acres  
  
Town Roads (excluding Class 4 Roads) ..... 36.4 miles  
State Highway (Routes 116 and 17) ..... 13.4 miles  
Population (2020 Census)..... 3,782  
Voter Checklist (as of January 31, 2024)..... 3,408

INFORMATION FOR VOTERS

ELIGIBILITY OF VOTERS

- Any person who, on Election Day:
- is a citizen of the United States;
  - is a resident of the State of Vermont;
  - has taken the Voter’s Oath; and
  - is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

VOTER’S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO TOWN MEETING:  
Monday, March 3, 2025, 6:00 PM at Holley Hall

VOTING:  
Tuesday, March 4, 2025, 7:00 AM to 7:00 PM at Holley Hall

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS  
CAN BE SEEN AT THE TOWN CLERK’S OFFICE.

## DEDICATION



### **Valerie Capels**

With gratitude, the Town of Bristol dedicates this year's Town Report to Valerie Capels, who served as Town Administrator from 2017 to 2024. Her dedication, integrity, and leadership have had a lasting impact on our community.

During her tenure, Valerie worked diligently to support Bristol's needs, ensuring thoughtful decision-making and a fair, professional approach to town affairs. Her leadership fostered collaboration and trust, helping to navigate both opportunities and challenges.

From infrastructure improvements to day-to-day operations, Valerie's contributions have strengthened our town. Her resilience and commitment, even in difficult times, have been truly commendable.

We sincerely thank Valerie for her years of service and dedication to Bristol. Her efforts will be appreciated for years to come.

*With appreciation,  
Bristol Selectboard*

# TABLE OF CONTENTS

## GENERAL INFORMATION

Town of Bristol Information .....	Inside Cover
Dedication.....	01
Town of Bristol Road Names .....	04
Town of Bristol Downtown Area .....	05
Civic Organizations Requesting Town Funds.....	11
Candidates for Office .....	14
Town Employees .....	15
Elected Town Officials.....	16
Appointed Town Officials.....	17
Vital Records .....	20
Application for Volunteer Positions.....	21
Contact Information/Meeting Dates. ....	Inside Back

## WARNINGS

Annual Town Meeting.....	06
Police District Meeting.....	10

## TOWN BUDGET

Budget Summary .....	23
General Operating Budget.....	24
Public Works Department Budget.....	28
Arts, Parks, & Recreation Budget .....	30
Fire Department Budget .....	32
Civic Org. Appropriations Budget .....	33
Five-Year Budget Comparison.....	34
Three-Year Tax Rate Comparison.....	34

## FINANCIAL REPORTS

Financial Audit .....	36
Bonds and Notes Payable .....	36
Delinquent Tax .....	37
Non-Taxable Property Value.....	39
Town Buildings & Land.....	40
Town & District Capital Reserve Funds .....	41

## DISTRICT BUDGETS

Police Department Budget.....	43
Sewer District Budget.....	44
Water District Budget.....	45

## TOWN DEPARTMENT REPORTS

Selectboard/Town Administrator .....	47
Clerk/Treasurer.....	58

Listers.....	60
Grant Administrator .....	61
Planning & Zoning Department.....	63
E-911 Coordinator.....	63
Public Works Department.....	64
Town of Bristol Equipment List .....	65
Recreation Department .....	66
Hub Teen Center & Skatepark .....	68
Fire Department .....	70
Police Department.....	72
Water/Wastewater Department .....	74

## COMMISSION & COMMITTEE REPORTS

ARPA Funding Advisory Committee .....	77
Bicycle Pedestrian Advisory Committee .....	79
Conservation Commission .....	80
Design Review Commission.....	81
Development Review Board .....	82
Energy Committee .....	83
Equity Committee .....	85
Planning Commission .....	86
Revolving Loan Fund.....	87

## BRISTOL CIVIC ORGANIZATION REPORTS

Bristol Cemetery Association .....	89
Bristol CORE .....	91
Bristol Family Center.....	93
Bristol 4 <sup>th</sup> of July Committee.....	94
Bristol Historical Society .....	95
Bristol Peace Garden.....	96
Bristol Recreation Club.....	97
Bristol Rescue Squad .....	98
Bristol Town Band.....	99
Have-A-Heart Food Shelf.....	100
Lawrence Memorial Library .....	101
Northeast Addison Television.....	106

## CIVIC ORGANIZATION REPORTS

Addison County Parent/Child Center .....	108
Addison County Readers .....	109
Addison County Restorative Justice Services..	110
Addison County River Watch .....	111
Age Well .....	112

# TABLE OF CONTENTS

Atria Collective ..... 113  
 Counseling Service of Addison County ..... 114  
 Elderly Services..... 116  
 Green Up Vermont ..... 117  
 Habitat for Humanity of Addison County ..... 118  
 Homeward Bound..... 119  
 John Graham Housing & Services ..... 120  
 Maple Broadband ..... 121  
 Open Door Clinic ..... 122  
 RSVP of Addison County ..... 123

Tri-Valley Transit ..... 125  
 Turning Point Center..... 126  
 Vermont Adult Learning..... 128

**OTHER AGENCY REPORTS**

ACRPC..... 130  
 ACSWMD..... 131

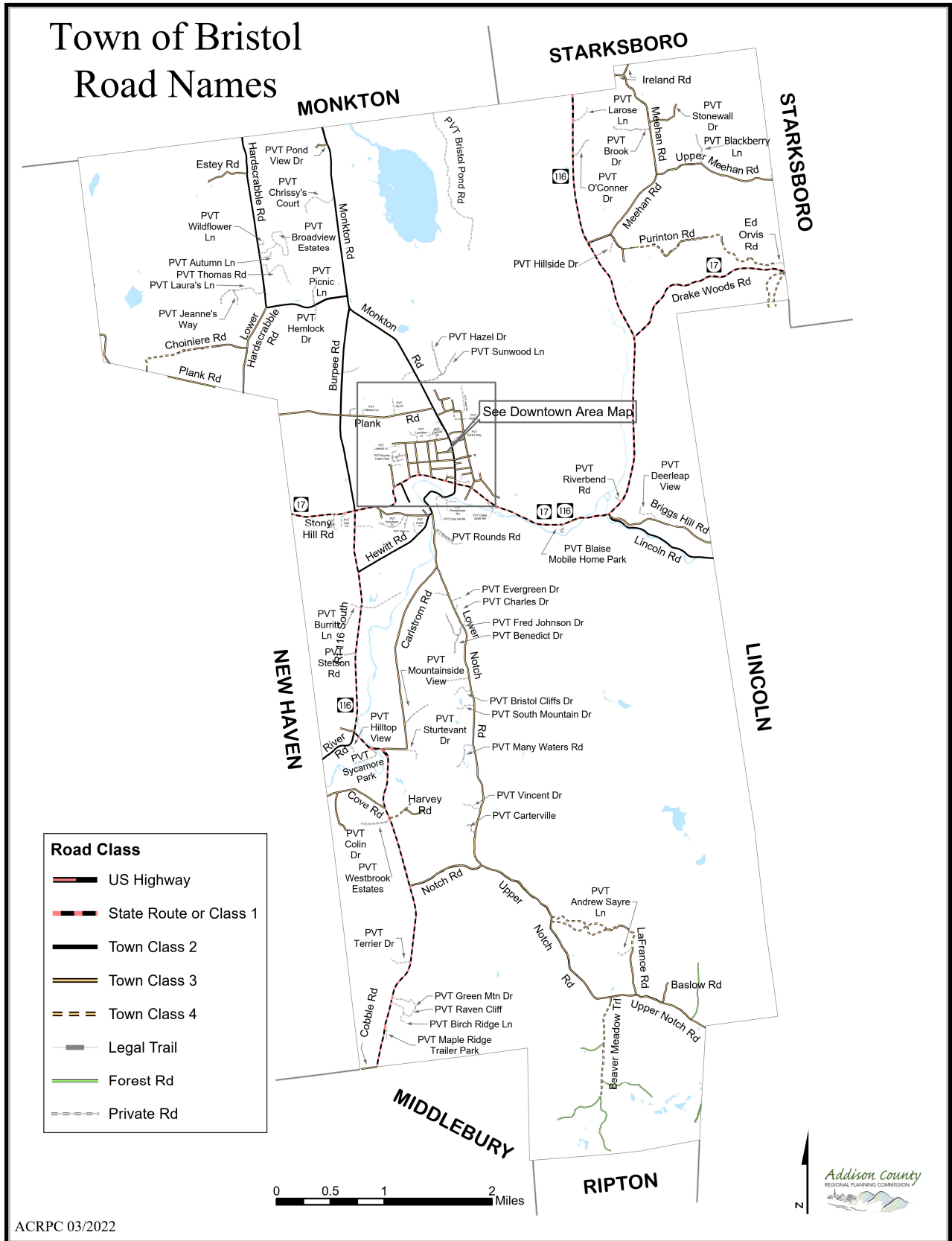
**ANNUAL TOWN MEETING RESULTS**

**MARCH 4 & 5, 2023** ..... 133



# TOWN OF BRISTOL ROAD NAMES

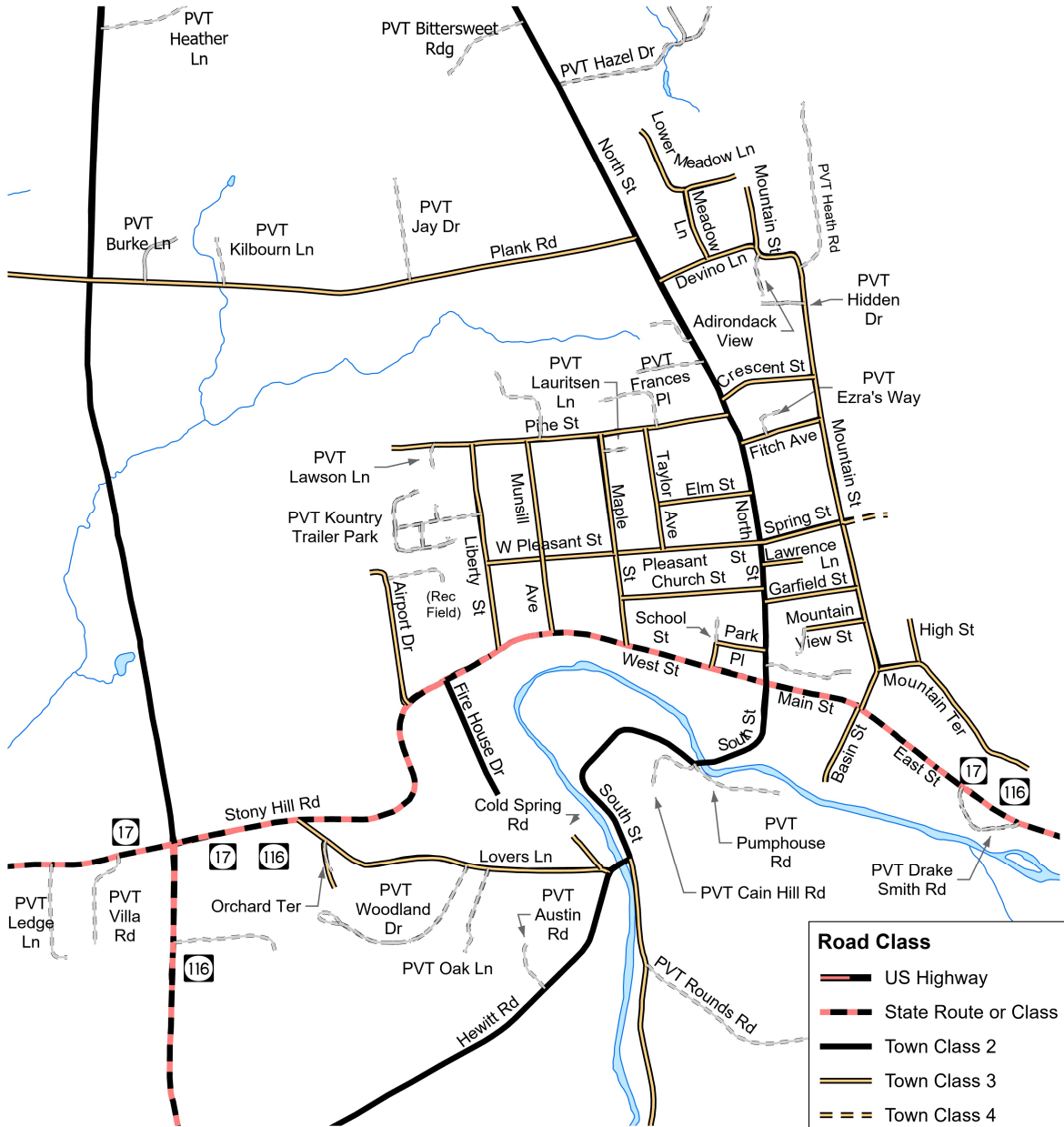
## Town of Bristol Road Names



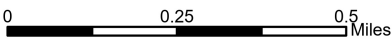
ACRPC 03/2022

# TOWN OF BRISTOL DOWNTOWN AREA

## Town of Bristol, Downtown Area



Road Class	
	US Highway
	State Route or Class 1
	Town Class 2
	Town Class 3
	Town Class 4
	Legal Trail
	Forest Rd
	Private Rd



ACRPC 03/2022

**TOWN OF BRISTOL**  
**ANNUAL MEETING WARNING**  
**Monday, March 3, 2025 – Tuesday, March 4, 2025**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in Bristol on Monday, March 3, 2025, at 6:00 p.m. This meeting will address all business to be discussed and voted on in person from the floor. After the meeting, it will be recessed until the next day, Tuesday, March 4, 2025, for voting. Voting will take place by Australian ballot from 7:00 a.m. (when the polls open) until 7:00 p.m. (when the polls close). During this time, voters will elect officers and vote on specific articles.

**ARTICLE 1:** To hear the reports of the Town officers.

**ARTICLE 2:** To elect the following Town Officers by Australian ballot on Tuesday, March 4, 2025, as required by law:

- one Selectboard member for a three-year term
- one Selectboard member for a two-year term
- one First Constable for a one-year term
- one Second Constable for a one-year term
- one Lister for a three-year term
- one Lister for a two-year term
- one Town Moderator for a one-year term
- three Library Trustees each for a three-year term
- one Library Trustee for a one-year term
- two Library Trustee for a two-year term
- two School Board members each for a three-year term for Mount Abraham Unified School District
- one School Board member for a two-year term for Mount Abraham Unified School District

**ARTICLE 3:** Will the voters authorize payment of real and personal property taxes for the fiscal year July 1, 2025, to June 30, 2026?

- Real property taxes will be due in two equal installments:
  - November 15, 2025
  - April 15, 2026
- Taxes must be physically delivered to the Town Office by midnight on the due date.
- Late payments will incur interest:
  - 0.75% per month (or part of a month) for the first 3 months after the due date.
  - 1.25% per month (or part of a month) starting after 3 months.

**ARTICLE 4:** Will the Town set a limit on the penalty charged for late property tax payments to 4% of the amount owed, as allowed by Vermont law (32 V.S.A. § 1674(3)(A))?

**ARTICLE 5:** Will the voters set the **salaries that shall be paid to the members of the Selectboard** for 2025-2026 to be **\$1,000** plus **\$25** per meeting and **\$35** per meeting for the Chair?



**ARTICLE 6:** Will the voters adopt the proposed 2025-2026 fiscal year **General Fund Operating Budget** in the amount of **\$1,096,775.11\*** subject to modification by actions on the subsequent articles, with **\$909,845.11** to be raised by taxes through a tax rate set by the Selectboard on the 2025 Grand List sufficient to raise **\$909,845.11**?

\*Budget includes capital appropriations for the Capital Building and Maintenance Fund, Capital Sidewalk Fund, Capital Technology Fund, Cemetery Reserve Fund, Conservation Reserve Fund, Reappraisal Fund.

**ARTICLE 7:** Will the voters adopt the proposed 2025-2026 fiscal year **Public Works Department Operating Budget** in the amount of **\$1,292,108.24\***, with **\$1,177,108.24** to be raised by taxes through a tax rate set by the Selectboard on the 2025 Grand List sufficient to raise **\$1,177,108.24**?

\*Budget includes capital appropriations for the Capital Highway Equipment Fund, Capital Paving Fund, Capital Road Fund.

**ARTICLE 8:** Will the voters adopt the proposed 2025-2026 fiscal year **Arts, Parks, and Recreation Department Budget** in the amount of **\$463,484.77\***, with **\$314,684.77** to be raised by taxes through a tax rate set by the Selectboard on the 2025 Grand List sufficient to raise **\$314,684.77**?

\*Budget includes capital appropriations for the Capital Recreation Equipment and Facilities Fund.

**ARTICLE 9:** Will the voters adopt the proposed 2025-2026 fiscal year **Fire Department Budget** in the amount of **\$501,093.41**, with **\$501,093.41** to be raised by taxes through a tax rate set by the Selectboard on the 2025 Grand List sufficient to raise **\$501,093.41**?

\*Budget includes capital appropriations for the Capital Fire Equipment Fund, Capital Fire Vehicle Fund.

**ARTICLE 10:** Will the voters authorize the establishment of a new **Skatepark Project capital fund** for the Recreation Department?

**ARTICLE 11:** Will the voters approve an appropriation for the **Lawrence Memorial Library Annual Operating Budget** in the amount of **\$259,162**, said sum to be raised by taxes?

**ARTICLE 12:** Will the voters appropriate the following sums to support the Bristol-based organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<b>Organization:</b>	<b>Amount:</b>
Bristol Cemetery Association, Inc.	\$29,000
Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Historical Society	\$2,500
Bristol Little League Baseball & Softball	\$2,000
Bristol Recreation Club	\$15,000
Bristol Town Band	\$1,200
NEAT (Northeast Addison Television)	\$3,500
<b>Total:</b>	<b>\$67,200</b>

**ARTICLE 13:** Will the voters appropriate **\$8,500** to the **Bristol Fourth of July Committee** to organize the parade, fireworks, and events on the Town Green and Recreation Field?

**ARTICLE 14:** Will the voters appropriate **\$6,000** to the **Have-a-Heart Food Shelf** for providing food and essential items, free of charge, to any person living in the Five-Town Area of Addison County (Bristol, Lincoln, Monkton, New Haven, and Starksboro).

**ARTICLE 15:** Will the voters appropriate **\$37,820** to **Bristol Rescue Squad** to support emergency services?

**ARTICLE 16:** Will the voters appropriate **\$2,000** to **Addison County Restorative Justice Services**?

**ARTICLE 17:** Will the voters appropriate **\$1,000** to **The Bristol Mentoring Program** to support volunteer mentors from the Bristol Community and Bristol children?

**ARTICLE 18:** Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<b>Organization:</b>	<b>Amount:</b>
Addison Allies Network, Inc.	\$750
Addison County Home Health & Hospice	\$4,700
Addison County Parent/Child Center	\$4,800
Addison County Readers, Inc.	\$2,000
Addison County River Watch Collaborative	\$300
Age Well	\$2,700
Atria Collective	\$3,500
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Habitat for Humanity	\$1,500
Homeward Bound	\$1,000
HOPE (Helping Overcome Poverty's Effects)	\$3,250
John W. Graham Housing and Services	\$1,400
Open Door Clinic	\$1,000
RSVP and Green Mountain Foster Grandparent Program	\$750
Tri-Valley Transit	\$11,306
Turning Point Center	\$3,000
Vermont Adult Learning	\$1,650
<b>Total:</b>	<b>\$49,681</b>

**ARTICLE 19:** To transact any other non-binding business that may legally come before this meeting.

**The legal voters of the Town of Bristol are further notified that information and**


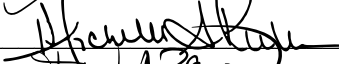

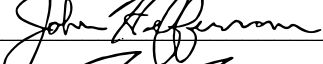
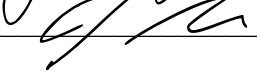
discussion will be held in person and via Zoom on Monday, March 3, 2025, during the Annual Town Meeting.

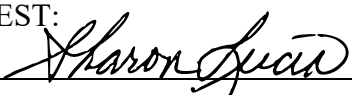
To log into the Zoom meeting:  
**Monday, March 3, 2025, 6:00 p.m.**  
<https://us02web.zoom.us/>  
Meeting ID: 830 9180 1793  
Passcode: 683634  
Phone: (646) 558-8656

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed, and held on January 31, 2025. Received for record and recorded in the records of the Town of Bristol on January 31, 2025.

**Bristol Selectboard:**

Joel Bouvier, Chair  
Michelle Perlee, Vice-Chair  
Ian Albinson  
John Heffernan  
Jessica Teets

ATTEST:  
  
Sharon A. Lucia, Town Clerk

**TOWN OF BRISTOL  
BRISTOL POLICE DEPARTMENT  
SPECIAL SERVICE DISTRICT  
ANNUAL MEETING WARNING  
Tuesday, March 4, 2025**

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in Bristol, on Tuesday, March 4, 2025, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to transact the following business by Australian ballot:

**ARTICLE 1:** Will the voters of the Bristol Police District adopt the proposed 2025-2026 fiscal year budget in the amount of **\$688,370**, with **\$533,088** to be raised by taxes through a tax rate set by the Selectboard on the 2025 Grand List of the property in the area included within the District sufficient to raise **\$533,088**?

**Informational Meetings:** The legal voters of the Bristol Police District are further notified that informational meetings will take place in person and via Zoom on Monday, February 10, 2025, and Monday, February 24, 2025, during regular Selectboard meetings, which will begin at 6:30 p.m. to discuss the proposed Police District Budget.

To log into the Zoom meetings:

**Monday, February 10, 2025, 6:30 p.m.**

<https://us02web.zoom.us/>

Meeting ID: 830 9180 1793

Passcode: 683634

Phone: (646) 558-8656

**Monday, February 24, 2025, 6:30 p.m.**

<https://us02web.zoom.us/>

Meeting ID: 830 9180 1793

Passcode: 683634

Phone: (646) 558-8656

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed, and held on January 27, 2025. Received for record and recorded in the records of the Town of Bristol on January 28, 2025.

**Bristol Selectboard:**

Joel Bouvier, Chair

Michelle Perlee, Vice-Chair

Ian Albinson

John Heffernan

Jessica Teets

ATTEST:

Sharon A. Lucia, Town Clerk

## CIVIC ORGANIZATIONS REQUESTING TOWN FUNDS

**Bristol Cemetery Association (\$29,000)** (802-453-3034) was formed in 1900 by an act of the Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

**Bristol CORE (\$10,000)** (802-453-7378 / [www.bristolcore.org](http://www.bristolcore.org)) is Bristol's non-profit downtown organization committed to increasing and maintaining the economic vitality of the downtown area. Events include the *Pocock Rocks Music Festival & Street Fair*, *Chocolate Walk*, and the *Lumen Celebration of Fire & Light*.

**Bristol Family Center (\$4,000)** (802-453-5659 / [www.bristolfamilycenter.org](http://www.bristolfamilycenter.org)) provides childcare and early education programs serving many working families and their children.

**Bristol Fourth of July Committee (\$8,500)** (802-453-4877 / [www.bristol4th.com](http://www.bristol4th.com)) organizes the annual parade, fireworks, and events on the Town Green and Recreation Field.

**Bristol Historical Society (\$2,500)** (802-453-3526) is the caretaker of the local area's history, including local legends and many historical artifacts of the town.

**Bristol Little League Baseball & Softball (\$2,000)** (802-453-3614) provides baseball and softball for elementary school children.

**Bristol Mentoring Program (\$1,000)** ([maura.donnely@mausd.org](mailto:maura.donnely@mausd.org)) provides volunteer mentors from the Bristol Community and Bristol children. (New in 2025)

**Bristol Recreation Club (\$15,000)** (802-777-1968 / [www.bristolrecclub.org](http://www.bristolrecclub.org)) manages the 10-acre recreation land and properties adjacent to Mt Abe Union High School.

**Bristol Rescue Squad (\$37,820)** (802-453-2472 / [www.bristolrescuevt.org](http://www.bristolrescuevt.org)) provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

**Bristol Town Band (\$1,200)** (802-377-7335) is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly in the Town Park during the summer months and entertains at other locations.

**Have-a-Heart Food Shelf (\$6,000)** (802-453-4577) provides food and essential items, free of charge, to any person in the Five-Town area of Addison County, VT (Bristol, Lincoln, Monkton, New Haven, and Starksboro).

**Lawrence Memorial Library \$259,162** (802-453-2366 / [www.lawrencelibraryvt.org](http://www.lawrencelibraryvt.org)) provides free access to information, services, and programs to nurture the intellectual and cultural life of the Bristol community. The library provides entertaining and enlightening materials and serves as a center of learning for all ages.

**Northeast Addison Television (NEAT) (\$3,500)** (802-453-8562 / [www.neatbristol.com](http://www.neatbristol.com)) is a non-profit public access television station that serves Bristol's five-town region.

## CIVIC ORGANIZATIONS REQUESTING TOWN FUNDS

**Addison Allies Network (\$750)** (802-989-6866 / [www.facebook.com/AddisonAllies/](http://www.facebook.com/AddisonAllies/)) is a group of volunteers building a stronger, more diverse, and inclusive community by teaching English, providing needed services, and hosting social opportunities to migrant farmworkers living in Addison County, Vermont.

**Addison County Home Health and Hospice (\$4,700)** (802-388-7259 / [www.achhh.org](http://www.achhh.org)) provides in-home health care and hospice to area residents, including nursing, physical, occupational, and speech therapy, aides, and homemakers.

**Addison County Parent/Child Center (\$4,800)** (802-388-3171 / [www.addisoncountypcc.org](http://www.addisoncountypcc.org)) provides playgroups, classes, transportation, infant care, and family education services to town residents.

**Addison County Readers (\$2,000)** (802-758-2218 / [www.addisoncountyreaders.org](http://www.addisoncountyreaders.org)) supports preschool literacy through activities that include the distribution of books, educational opportunities, parent training, and literacy awareness.

**Addison County Restorative Justice Services (\$2000)** (802-388-3888 / [www.acrjs.org](http://www.acrjs.org)) is a nonprofit organization dedicated to providing restorative justice programs to the residents of Addison County.

**Addison County River Watch Collaborative (\$300)** (802-434-3236 / [www.acrpc.org/acrcw](http://www.acrpc.org/acrcw)) is a citizen-run water quality monitoring program.

**Age Well (\$2,700)** (802-865-0360 / [www.agewellvt.org](http://www.agewellvt.org)) provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

**Atria Collective (\$3,500)** (802-388-4205 / [www.womensafe.net](http://www.womensafe.net)) whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

**Counseling Service of Addison County (\$3,875)** (802-388-7641 / [www.csac-vt.org](http://www.csac-vt.org)) offers professional mental health services, including 24-hour emergency service.

**Elderly Services (\$2,200)** (802-388-3983 / [www.elderlyservices.org](http://www.elderlyservices.org)) sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

**Habitat for Humanity Addison County (\$1,500)** (802-388 0400 / [www.addisonhabitat.org](http://www.addisonhabitat.org)) is a global nonprofit housing organization focused on our neighbors and communities throughout Addison County.

## CIVIC ORGANIZATIONS REQUESTING TOWN FUNDS

**Homeward Bound (Addison County's Humane Society) (\$1,000)** (802-388-1100 / [www.homewardboundanimals.org](http://www.homewardboundanimals.org)) promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

**HOPE (Helping Overcome Poverty's Effects) (\$3,250)** (802-388-3608 / [www.hope-vt.org](http://www.hope-vt.org)) provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly Addison County Community Action Group)

**John W. Graham Shelter (\$1,400)** (802-877-2677 / [www.johngrahamshelter.org](http://www.johngrahamshelter.org)) provides shelter, housing, and services to Addison County individuals and families. They serve households impacted by domestic violence, substance misuse, mental health disorders, economic hardship, and disability.

**Open Door Clinic (\$1,000)** (802-388-0137 / [www.opendoormidd.org](http://www.opendoormidd.org)) provides free health care to uninsured and under-insured residents in Addison County.

**Retired Senior Volunteer Program (RSVP) and Green Mountain Foster Grandparent Program (\$750)** (802-388-7044 / [www.volunteersinvt.org](http://www.volunteersinvt.org)) is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

**Tri-Valley Transit (\$11,306)** (802-388-2287 / [www.trivalleytransit.org](http://www.trivalleytransit.org)) supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

**Turning Point Center of Addison County (\$3,000)** (802-388-4249 / [www.turningpointaddisonvt.org](http://www.turningpointaddisonvt.org)) is a non-profit recovery center that provides a safe, friendly, and substance use free, environment where all people in recovery and their families and friends can meet for peer-to-peer recovery support, social activities, recovery coaching, education, and advocacy.

**Vermont Adult Learning (\$1,650)** (802-388-4392 / [www.vtadultlearning.org](http://www.vtadultlearning.org)) provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

**Total Civic Organizations Appropriations: \$431,363**

## CANDIDATES FOR ELECTED TOWN AND TOWN SCHOOL OFFICES

<b>SELECTBOARD</b>		
Ian Albinson	3 Years	Term Expires March-28
John "Peeker" Heffernan	2 Years	Term Expires March-27
<b>TOWN OFFICERS</b>		
Jennifer Wagner, Moderator	1 Year	Term Expires March-26
Bruce Nason, 1 <sup>st</sup> Constable	1 Year	Term Expires March-26
2nd Constable	1 Year	Term Expires March-26
<b>LISTERS</b>		
Mark Bouvier	3 Years	Term Expires March-28
Douglas Corkins	2 Years	Term Expires March-27
<b>LAWRENCE MEMORIAL LIBRARY TRUSTEES</b>		
Daniella Sutherland	1 Year	Term Expires March-26
Audrey Beckwith	2 Years	Term Expires March-27
Ashley Bennett aka "Boots"	2 Years	Term Expires March-27
Jill Danyow	2 Years	Term Expires March-27
Elizabeth Guilbeault	2 Years	Term Expires March-27
Vicki Coyle	3 Years	Term Expires March-28
Alison Dabica	3 Years	Term Expires March-28
Nakeeya Deas	3 Years	Term Expires March-28
Darren Klinefelter	3 Years	Term Expires March-28
<b>MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBERS</b>		
Melissa Laurie	2 Years	Term Expires March-27
Chanin Hill	3 Years	Term Expires March-28
Meredith Rossignol	3 Years	Term Expires March-28
Elizabeth Sayre	3 Years	Term Expires March-28



## TOWN EMPLOYEES

<b>Town Administrator</b>	Valerie Capels (retired December 2024)
<b>Town Clerk</b>	Sharon Lucia
<b>Treasurer</b>	Justin Bouvier (hired March 2024, resigned July 2024) Sharon Lucia (hired as Treasurer July 2024)
<b>Assistant Clerk &amp; Assistant Treasurer</b>	Kris Perlee
<b>Grant Administrator</b>	Freeda Powers
<b>Administrative Assistant</b>	Gail James
<b>Public Works Department Foreman</b>	Eric Cota
<b>Public Works Department Crew</b>	Mike Menard Chris Bapp Colby Gile Bridger Counter
<b>Recreation Department Director</b>	Meridith McFarland
<b>Recreation Program Coordinator</b> (position title updated September 2024)	Zac Farnham-Haskell (resigned July 2024) Aidan Lenihan (hired September 2024)
<b>Hub Teen Center Director</b>	Taylor Welch
<b>Hub Program Assistant and Bristol Elder Eagles Program Coordinator</b>	Jackie Steponaitis
<b>Police Department Chief</b>	Bruce Nason
<b>Police Department Officers</b>	Andrew Graham Francis Smith Armin Nukic (hired April 2024) Matthew Collins (PT) Matthew Tatro (PT) Logan Young (PT)
<b>Community Resource Specialist</b>	Amy Smith (hired October 2024)
<b>Water and Sewer Department (contracted)</b>	Vermont Utility Management Services

## ELECTED TOWN OFFICIALS

<b>SELECTBOARD</b>		
Ian Albinson	3 Years	Term Expires 2025
John “Peeker” Heffernan	2 Years	Term Expires 2025
Jessica Teets	2 Years	Term Expires 2026
Michelle Perlee (Vice-Chair)	3 Years	Term Expires 2026
Joel Bouvier (Chair)	3 Years	Term Expires 2027

<b>TOWN OFFICERS</b>		
Jennifer Wagner, Moderator	1 Year	Term Expires 2025
Bruce Nason, 1 <sup>st</sup> Constable	1 Year	Term Expires 2025
2nd Constable	1 Year	Term Expires 2025

<b>LISTERS</b>		
Douglas Corkins (appointed July 2022)	2 Years	Term Expires 2025
Mark Bouvier	3 Years	Term Expires 2025
Patricia L. King	3 Years	Term Expires 2026

<b>LAWRENCE MEMORIAL LIBRARY TRUSTEES</b>		
Elizabeth “Betsy” Almeter (Vice-Chair)	3 Years	Term Expires 2025
Elizabeth Guilbeault	2 Years	Term Expires 2025
Elianne Klinefelter (appointed October 2024)	2 Years	Term Expires 2026
Darren Klinefelter (Treasurer) (appointed October 2024)	3 Years	Term Expires 2026
Scott Kluever (Chair)	3 Years	Term Expires 2026
Elyssa Boisselle (resigned November 2024)	1 Years	Term Expires 2026
Daniella Hall Sutherland (appointed December 2024)		
Jessica Teets (resigned September 2024)	3 Years	Term Expires 2027
Vicki Coyle (Secretary) (appointed August 2024)		

<b>MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBERS</b>		
Elizabeth Sayre	2 Years	Term Expires 2025
Meredith Rossignol	3 Years	Term Expires 2025
Mike Dash	3 Years	Term Expires 2026
Erin Jipner	3 Years	Term Expires 2027
Melissa Laurie	3 Years	Term Expires 2027

<b>JUSTICE OF THE PEACE (Terms Expire February 2025)</b>		
Nathan Bouvier	Sharon Compagna	Craig Scribner
Christopher Bray	Steven Heffernan	Dave Sharpe
Martha Chesley	Paul Jackman	Anne Wallace
Peter Coffey	Daniel Lyons	Helen Young

## APPOINTED TOWN OFFICIALS

<b>BICYCLE PEDESTRIAN ADVISORY COMMITTEE</b>		
Christian DaBica (Chair)	3 Years	Term Expires March 2025
Dustin Corrigan	3 Years	Term Expires March 2025
Jessica Teets (resigned March 2024)	3 Years	Term Expires March 2025
VACANT		
Brad Cameron	2 Years	Term Expires March 2026
Tanya Bashaw	2 Years	Term Expires March 2026
Kevin Masse	2 Years	Term Expires March 2025
Sally Burrell (appointed December 2024)	2 Years	Term Expires March 2026

<b>CONSERVATION COMMISSION</b>		
Carolyn Dash (Chair)	4 Years	Term Expires March 2025
Nancy Morrison	4 Years	Term Expires March 2025
Helen Young	4 Years	Term Expires March 2025
Jono Chapin (Vice-Chair)	4 Years	Term Expires March 2026
Zelie Smith (Clerk)	4 Years	Term Expires March 2026
Alex Smith	4 Years	Term Expires March 2026
Noelle Rose	4 Years	Term Expires March 2027
John Merriman (resigned March 2024)	4 Years	Term Expires March 2027
Roger Sullivan (appointed August 2024)		
Kristen Underwood	4 Years	Term Expires March 2027

<b>DEVELOPMENT REVIEW BOARD</b>		
Josh Crandall (Alternate)	1 Year	Term Expires March 2025
Thomas Wells	3 Years	Term Expires March 2025
Ted Desmond	3 Years	Term Expires March 2026
Dale Dingle	3 Years	Term Expires March 2026
John Moyers	3 Years	Term Expires March 2026
Kevin Brown (Chair)	3 Years	Term Expires March 2027
Rebecca Cole	3 Years	Term Expires March 2027
Brenda Tillberg	3 Years	Term Expires March 2027
VACANT (Alternate)	3 Years	Term Expires March 2027

<b>DESIGN REVIEW COMMISSION</b>		
Elizabeth Herrmann	3 Years	Term Expires March 2025
John "Slim" Pickens	3 Years	Term Expires March 2025
Ben Skolozdra	3 Years	Term Expires March 2025
Ian Albinson	3 Years	Term Expires March 2026
Ronald LaRose (Chair)	3 Years	Term Expires March 2026
James Weening	3 Years	Term Expires March 2026
Carol Wells	3 Years	Term Expires March 2027

## APPOINTED TOWN OFFICIALS

<b>ENERGY COMMITTEE</b>		
Carl Engvall (Co-Chair)	3 Years	Term Expires March 2025
Ben Skolozdra	3 Years	Term Expires March 2025
VACANT	3 Years	Term Expires March 2025
Richard Butz (Co-Chair)	3 Years	Term Expires March 2026
David Flaschenreim (appointed January 2024)	3 Years	Term Expires March 2026
Allison Pouliot	3 Years	Term Expires March 2026
Sally Burrell	3 Years	Term Expires March 2027
<b>EQUIPMENT COMMITTEE</b>		
Peter Bouvier	1 Year	Term Expires March 2025
Valerie Capels (Ex-Officio Town Administrator)	1 Year	Term Expires March 2025
Alan Clark	1 Year	Term Expires March 2025
Eric Cota (Ex-Officio Road Foreman)	1 Year	Term Expires March 2025
John "Peeker" Heffernan (Ex-Officio Selectboard)	1 Year	Term Expires March 2025
Ken Johnson	1 Year	Term Expires March 2025
Randy Sargent	1 Year	Term Expires March 2025
<b>EQUITY COMMITTEE</b>		
Bryan Plant II	1 Year	Term Expires March 2025
Darla Senecal	2 Years	Term Expires March 2026
Krista Siringo	2 Years	Term Expires March 2026
Ainaka Luna	3 Years	Term Expires March 2027
Trevor Wilson	3 Years	Term Expires March 2027
VACANT (Alternate)	3 Years	Term Expires March 2027
<b>PLANNING COMMISSION</b>		
Melissa Hernandez	3 Years	Term Expires March 2025
John Moyers	3 Years	Term Expires March 2025
Robert Rooker	3 Years	Term Expires March 2025
Kevin Hanson (Chair)	3 Years	Term Expires March 2026
Anna Daylor (resigned November 2024)	3 Years	Term Expires March 2026
VACANT		
John "Slim" Pickens	3 Years	Term Expires March 2026
Fred Baser	3 Years	Term Expires March 2027
Chanin Hill	3 Years	Term Expires March 2027
William Sayre	3 Years	Term Expires March 2027
<b>REVOLVING LOAN FUND</b>		
Theresa Gile	3 Years	Term Expires March 2025
William Sayre	3 Years	Term Expires March 2025
Fred Baser (Chair)	3 Years	Term Expires March 2027
Jen Myers	3 Years	Term Expires March 2027
Michelle Perlee (Ex-officio Selectboard)	3 Years	Term Expires March 2027

## APPOINTED TOWN OFFICIALS

Carol Wells	3 Years	Term Expires March 2027
Dan Werme	3 Years	Term Expires March 2027

### ONE YEAR TERM

<b>Addison County Regional Planning Commission</b>	Peter Grant William Sayre Richard Butz
<b>Addison County Solid Waste Management District</b>	Joel Bouvier, Supervisor Valerie Capels, Alternate
<b>Addison County Transit Resources</b>	VACANT
<b>Collector of Delinquent Taxes</b>	Sharon Lucia (appointed July 2024)
<b>Dog Officer</b>	Police Department
<b>Emergency Management Director</b>	Valerie Capels (retired December 2024) Michael Leyden (appointed December 2024)
<b>Emergency Management Deputy</b>	Peter Coffey
<b>Fence Viewers</b>	Joel Bouvier David Sharpe
<b>Green Up Day Coordinator</b>	Carolyn Dash
<b>Transportation Advisory Committee</b>	Peter Grant
<b>Tree Warden</b>	John Swepston

### THREE YEAR TERM

<b>Health Officer</b> (Term Expires March 2026)	Diane Cushman
<b>Deputy Health Officer</b> (Term Expires April 2025)	Grace Williams (appointed October 2024)
<b>Town Fire Warden</b> (Term Expires June 2025)	Edward Shepard
<b>Planning and Zoning Administrator</b> (position title updated November 2024)	Kris Perlee (resigned June 2024) AZ Larsen (appointed June 2024)
<b>Deputy Zoning and Planning Administrator</b>	Kris Perlee (appointed June 2024)

## VITAL RECORDS

2024 Births: **35**  
 2024 Marriages: **26**  
 2024 Deaths: **40**

Below is a 5-year comparison of Bristol’s vital records recorded.

	2020	2021	2022	2023	2024
<b>Births</b>	32	48	42	41	35
<b>Marriages</b>	25	26	22	26	26
<b>Deaths</b>	37	34	44	39	40



Holley Hall

Photo: Ian Albinson

# APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town of Bristol is always looking for community-minded individuals to get involved! Opportunities include serving as Town Officers, joining Commissions or Boards, or participating in special committees appointed by the Selectboard.

A full list of Town Officers is available in the Town Report. Additionally, other local groups often seek volunteers, so there's always a way to contribute.

We'd love your help in making Bristol an even better place to live!

If you'd like to get involved, fill out the form and return it to:  
Town of Bristol, 1 South St., PO Box 249, Bristol, VT 05443

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

Why are you interested? \_\_\_\_\_

What skills do you bring to the volunteer position? \_\_\_\_\_

**Interest in serving on:**

**Town Offices:**

- Bicycle Pedestrian Advisory Committee
- Conservation Commission
- Design Review Commission
- Development Review Board
- Energy Committee
- Equipment Committee
- Equity Committee
- Hub Community Advisory Board
- Planning Commission
- Revolving Loan Fund Committee
- Other: \_\_\_\_\_

**Other Community Groups:**

- Bristol CORE
- Bristol Fire Department
- Bristol Friends of the Arts
- Bristol Historical Society
- Bristol Recreation Club
- Bristol Rescue Squad
- Fourth of July Committee
- Lawrence Memorial Library
- The Peace Garden

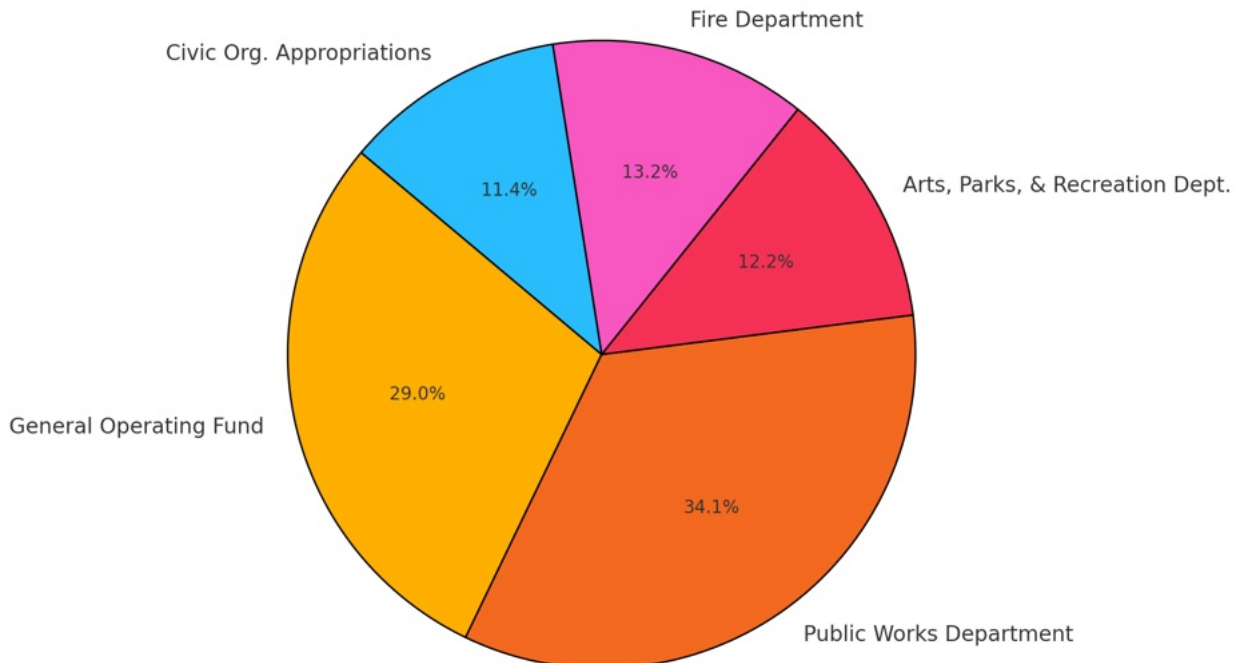
# TOWN BUDGET



# TOWN BUDGET SUMMARY

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025 (12/31/24)	BUDGET FY2026	CHANGE FY25/26
<b>SUMMARY OF NON-TAX REVENUES</b>						
General Operating	\$190,579	\$367,616	\$186,200	\$772,240	\$186,930	0.39%
Public Works Department	\$100,172	\$94,120	\$114,958	\$109,147	\$115,000	0.04%
Arts, Parks, & Recreation Dept.	\$98,800	\$220,100	\$109,300	\$109,300	\$148,800	36.14%
<b>TOTAL OF NON-TAX REVENUES</b>	<b>\$389,551</b>	<b>\$681,836</b>	<b>\$410,458</b>	<b>\$990,687</b>	<b>\$450,730</b>	<b>9.81%</b>
<b>SUMMARY OF EXPENDITURES</b>						
General Operating	\$806,531	\$747,739	\$983,505	\$389,960	\$1,096,775	11.52%
Public Works Department	\$1,206,857	\$1,211,612	\$1,230,528	\$535,334	\$1,292,108	5.00%
Arts, Parks, & Recreation Dept.	\$298,597	\$333,741	\$413,118	\$219,278	\$463,485	12.19%
Fire Department	\$480,614	\$498,192	\$490,562	\$190,240	\$501,093	2.15%
Civic Org. Appropriations	\$315,042	\$320,542	\$376,583	\$305,128	\$431,363	14.55%
<b>TOTAL OF EXPENDITURES</b>	<b>\$3,107,641</b>	<b>\$3,111,825</b>	<b>\$3,494,296</b>	<b>\$1,639,940</b>	<b>\$3,784,825</b>	<b>8.31%</b>
<b>SUMMARY OF AMOUNT SUPPORTED BY TAXES</b>						
General Operating	\$615,952	\$380,123	\$797,305	-\$382,280	\$909,845	14.12%
Public Works Department	\$1,106,685	\$1,117,492	\$1,115,570	\$426,187	\$1,177,108	5.52%
Arts, Parks, & Recreation Dept.	\$199,797	\$113,641	\$303,818	\$109,978	\$314,685	3.58%
Fire Department	\$480,614	\$498,192	\$490,562	\$190,240	\$501,093	2.15%
Civic Org. Appropriations	\$315,042	\$320,542	\$376,583	\$305,128	\$431,363	14.55%
<b>TOTAL OF SUPPORTED BY TAXES</b>	<b>\$2,718,090</b>	<b>\$2,429,989</b>	<b>\$3,083,838</b>	<b>\$649,253</b>	<b>\$3,334,095</b>	<b>8.12%</b>

## Expenditures Budget Allocation



# GENERAL OPERATING BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025	PROPOSED FY2026	CHANGE FY25/26
				(12/31/24)		
<b>REVENUES</b>						
<b>Taxes</b>						
Property Taxes	\$2,849,301	\$2,769,046	\$2,944,966	\$1,990,558	\$0	
Delinquent tax payments	\$0	\$57,110	\$0	-\$16,255	\$0	
Tax Interest	\$10,000	\$11,987	\$7,000	\$10,441	\$7,000	0.00%
Delinquent tax - penalty	\$7,000	\$12,114	\$8,000	\$5,290	\$8,000	0.00%
National Forest payments	\$15,500	\$18,869	\$15,500	\$0	\$15,500	0.00%
Solar Lease Payments	\$3,000	\$3,000	\$3,000	\$0	\$3,000	0.00%
Current Use Program	\$84,000	\$83,575	\$84,000	\$96,880	\$84,000	0.00%
	<b>\$2,968,801</b>	<b>\$2,955,701</b>	<b>\$3,062,466</b>	<b>\$2,086,914</b>	<b>\$117,500</b>	
<b>Licenses, Fines, &amp; Fees</b>						
Liquor Licenses	\$1,000	\$1,690	\$1,000	\$115	\$1,000	0.00%
Dog Licenses	\$1,500	\$1,150	\$1,500	-\$16	\$1,500	0.00%
Dog Fines	\$500	\$0	\$100	\$90	\$100	0.00%
Police Fines	\$4,000	\$1,251	\$2,000	\$222	\$2,000	0.00%
Town Clerk fees	\$50,000	\$34,350	\$50,000	\$23,631	\$50,000	0.00%
DMV registration renewals	\$200	\$180	\$200	\$90	\$200	0.00%
Fish & Wildlife fees	\$790	\$0	\$500	\$0	\$500	0.00%
Zoning Fees	\$10,000	\$9,916	\$10,000	\$9,254	\$10,000	0.00%
Insurance Claim Revenue	\$0	\$43,637	\$0	\$19,691	\$0	
	<b>\$67,990</b>	<b>\$92,174</b>	<b>\$65,300</b>	<b>\$53,076</b>	<b>\$65,300</b>	<b>0.00%</b>
<b>Reimbursements to Town</b>						
Library ins. reimb.	\$589	\$0	\$1,200	\$0	\$2,130	77.50%
Equalization payment	\$1,600	\$1,725	\$1,600	\$0	\$1,600	0.00%
	<b>\$2,189</b>	<b>\$1,725</b>	<b>\$2,800</b>	<b>\$0</b>	<b>\$3,730</b>	<b>33.21%</b>
<b>Misc Revenues</b>						
Bank Interest	\$500	\$15,087	\$200	\$392	\$200	0.00%
Parking permit fees	\$200	\$105	\$200	\$25	\$200	0.00%
	<b>\$700</b>	<b>\$15,192</b>	<b>\$400</b>	<b>\$417</b>	<b>\$400</b>	<b>0.00%</b>
Pass Thru Gr revenues	\$0	\$65,000	\$0	\$0	\$0	
FEMA Grant	\$0	\$47,613	\$0	\$0	\$0	
Transfer In						
Transfer In	\$0	-\$321,280	\$0	\$545,398	\$0	
	<b>\$0</b>	<b>-\$208,667</b>	<b>\$0</b>	<b>\$545,398</b>	<b>\$0</b>	<b>-100.00%</b>
Miscellaneous Revenues	\$200	\$16,367	\$200	\$60,738	\$0	
<b>TOTAL NON-TAX REVENUES</b>	<b>\$190,579</b>	<b>\$367,616</b>	<b>\$186,200</b>	<b>\$772,240</b>	<b>\$186,930</b>	<b>0.39%</b>

# GENERAL OPERATING BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025	PROPOSED FY2026	CHANGE FY25/26
				(12/31/24)		
<b>EXPENDITURES</b>						
<b>General Personnel</b>						
Salaries-Admin	\$96,285	\$89,242	\$99,126	\$68,705	\$110,030	
Salaries-Planning/Zoning	\$24,024	\$20,743	\$24,273	\$12,561	\$34,953	
Salaries-Town Officers	\$500		\$7,500		\$16,500	
Salaries-Town Clerk/Treasurer	\$144,839	\$105,918	\$162,496	76,353.24	\$170,621	
Salaries-Election Workers	\$1,400	\$1,531	\$3,500	\$2,078	\$3,500	
Salaries-Listers	\$31,122	\$29,838	\$44,834	\$20,066	\$47,076	
Grant Admin Salary	\$0	\$0	\$41,332	\$19,393	\$43,399	
Community Resource Specialist	\$0	\$0	\$16,315	\$6,720	\$40,000	
FICA/MEDI	\$22,810	\$18,916	\$29,050	\$9,908	\$35,387	21.81%
Worker's Compensation	\$1,592		\$2,121	\$1,374	\$2,241	5.66%
Health Insurance exp			\$82,608		\$87,067	5.40%
VMERS exp	\$26,790	\$22,255	\$20,225	\$11,657	\$35,910	77.55%
Child Care Contribution T			\$1,282	\$389	\$1,527	19.07%
Disability Insurance			\$1,842		\$2,600	41.15%
	<b>\$349,362</b>	<b>\$288,444</b>	<b>\$536,504</b>	<b>\$152,851</b>	<b>\$630,810</b>	<b>17.58%</b>
<b>Lister Department</b>						
Mileage	\$300	\$536	\$450	\$322	\$800	77.78%
Prof. Fees	\$25,920	\$1,718	\$12,960	\$152	\$2,000	-84.57%
Map Maint.	\$1,000	\$1,833	\$1,500	\$0	\$1,500	0.00%
	<b>\$27,220</b>	<b>\$4,086</b>	<b>\$14,910</b>	<b>\$474</b>	<b>\$4,300</b>	<b>-71.16%</b>
<b>Clerk Treasurer's Office</b>						
Election Supplies	\$1,700	\$1,837	\$3,000	\$595	\$2,000	-33.33%
Microfilming	\$0	\$120	\$100	\$35	\$100	0.00%
Miscellaneous Expense	\$400	\$200	\$200	\$0	\$200	0.00%
	<b>\$2,100</b>	<b>\$2,157</b>	<b>\$3,300</b>	<b>\$630</b>	<b>\$2,300</b>	<b>-30.30%</b>
<b>Howden Hall</b>						
Building Supplies	\$200	\$465	\$400	\$349	\$450	12.50%
Heating Fuel	\$1,600	\$2,375	\$1,600	\$806	\$2,400	50.00%
Electricity	\$700	\$892	\$800	\$787	\$1,000	25.00%
Telephone	\$500	\$640	\$550	\$296	\$550	0.00%
Howden Hall Services	\$3,000	\$2,765	\$3,000	\$3,848	\$3,000	0.00%
Water Fees	\$350		\$350		\$350	0.00%
	<b>\$6,350</b>	<b>\$7,137</b>	<b>\$6,700</b>	<b>\$6,086</b>	<b>\$7,750</b>	<b>15.67%</b>
<b>Lawrence Memorial Library</b>						
Maintenance	\$0	\$34	\$0	\$150	\$150	
Prop. Insurance			\$5,033	\$3,406	\$5,000	-0.66%
Workers Comp			\$1,200	\$467	\$2,130	77.50%
	<b>\$0</b>	<b>\$34</b>	<b>\$6,233</b>	<b>\$4,022</b>	<b>\$7,280</b>	<b>16.80%</b>
<b>Admin Offices</b>						
Training	\$3,800	\$5,536	\$4,100	\$3,208	\$4,500	9.76%
Supplies (rename Office Supplies)	\$12,300	\$10,218	\$9,500	\$6,119	\$9,800	3.16%
Copier	\$2,600	\$2,404	\$2,500	\$1,895	\$2,500	0.00%
Computer	\$21,668	\$23,501	\$24,584	\$17,890	\$25,000	1.69%

# GENERAL OPERATING BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025	PROPOSED FY2026	CHANGE FY25/26
				(12/31/24)		
Mileage	\$1,600	\$1,471	\$2,150	\$750	\$1,600	-25.58%
Advertising	\$2,000	\$3,412	\$2,000	\$1,765	\$3,000	50.00%
Postage	\$5,975	\$5,287	\$6,250	\$3,212	\$6,150	-1.60%
Prop. & Cas. Insurance	\$16,042	\$14,855	\$18,268	\$6,962	\$15,000	-17.89%
Advertising	\$250	\$558	\$500	\$493	\$0	
Grnt Admin Exp	\$0	\$41,569	\$0	\$5,216	\$0	
Att. Fee	\$1,000	\$0	\$1,000	\$0	\$1,000	0.00%
Planning	\$5,000	\$1,375	\$5,000	\$1,255	\$5,000	0.00%
Printing	\$0	\$148	\$0	\$0	\$0	
Meetings	\$2,015	\$0	\$0	\$0	\$3,000	
	<b>\$74,250</b>	<b>\$110,335</b>	<b>\$75,852</b>	<b>\$48,767</b>	<b>\$76,550</b>	<b>0.92%</b>
<b>Utilities/Other (Holley Hall)</b>						
Heating Fuel	\$8,300	\$7,016	\$8,300	\$2,350	\$8,300	0.00%
Telephone	\$5,500	\$6,297	\$6,000	\$3,309	\$6,000	0.00%
Electricity	\$4,200	\$5,031	\$4,200	\$2,430	\$5,000	19.05%
Water Fees	\$1,025	\$990	\$500	\$265	\$1,025	105.00%
Landfill fees	\$750	\$578	\$700	\$315	\$700	0.00%
Bldg. Maint.	\$12,000	\$13,132	\$11,000	\$3,227	\$12,000	9.09%
Sewer Fees	\$800	\$557	\$800	\$188	\$800	0.00%
Holley Hall Supplies			\$500		\$500	
Tax Anticipation Interest	\$1,100	\$0	\$1,100	\$0	\$0	
	<b>\$33,675</b>	<b>\$33,601</b>	<b>\$33,100</b>	<b>\$12,085</b>	<b>\$34,325</b>	<b>3.70%</b>
<b>Professional Services</b>						
Add. Cty. Reg. Planning	\$5,220	\$5,219	\$5,106	\$5,106	\$5,200	1.84%
Vt. League of Cities, Town	\$6,807	\$6,087	\$6,274	\$6,274	\$6,300	0.41%
Economic Development	\$3,500	\$3,525	\$5,000	\$0	\$5,000	0.00%
County Tax	\$21,143	\$21,143	\$22,864	\$22,864	\$28,105	22.92%
Custodial (Holley Hall)	\$4,200	\$6,036	\$5,000	\$3,390	\$6,000	20.00%
Chamber of Commerce	\$175	\$350	\$175	\$0	\$350	100.00%
Public Officials Liability Ins.	\$10,233	\$9,321	\$10,572	\$22,946	\$11,565	9.39%
Legal Fees	\$5,000	\$5,487	\$5,000	\$2,835	\$5,000	0.00%
Other Prof. fees	\$0	\$1,348	\$0	\$0	\$0	
Accounting Fees	\$18,000	\$19,150	\$18,000	\$12,975	\$18,000	0.00%
Bank Fees	\$0	\$0	\$0	\$10	\$500	
Town Report/Printing	\$1,300	\$1,549	\$1,300	\$0	\$1,500	15.38%
Miscellaneous Expense	\$2,000	\$1,780	\$1,700	\$13,076	\$1,700	0.00%
	<b>\$77,578</b>	<b>\$80,995</b>	<b>\$80,991</b>	<b>\$89,476</b>	<b>\$89,220</b>	<b>10.16%</b>
<b>Cemetery Care</b>						
Cemetery Care	\$3,500	\$3,104	\$3,500	\$1,296	\$3,500	0.00%
	<b>\$3,500</b>	<b>\$3,104</b>	<b>\$3,500</b>	<b>\$1,296</b>	<b>\$3,500</b>	<b>0.00%</b>
<b>Town Committees</b>						
Conservation Commission	\$200	\$135	\$200	\$200	\$300	
Energy Committee	\$100	\$0	\$100	\$0	\$300	200.00%
	<b>\$300</b>	<b>\$135</b>	<b>\$300</b>	<b>\$200</b>	<b>\$600</b>	<b>100.00%</b>

## GENERAL OPERATING BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025	PROPOSED FY2026	CHANGE FY25/26
				(12/31/24)		
<b>Municipal Solid Waste Pro</b>						
Post Closure Monitoring	\$8,000	\$7,754	\$8,000	\$4,635	\$8,000	0.00%
	<b>\$8,000</b>	<b>\$7,754</b>	<b>\$8,000</b>	<b>\$4,635</b>	<b>\$8,000</b>	<b>0.00%</b>
<b>Public Safety</b>						
Animal Control	\$14,000	\$5,215	\$14,000	\$7,000	\$9,540	-31.86%
Animal Housing	\$0	\$600	\$0	\$0	\$600	
Street Lights	\$25,000	\$29,109	\$25,000	\$13,166	\$30,000	20.00%
Town Traffic Control	\$19,000	\$19,000	\$20,000	\$9,996	\$21,500	7.50%
Non-District Services	\$10,000	\$9,675	\$10,500	\$0	\$15,000	42.86%
	<b>\$68,500</b>	<b>\$64,099</b>	<b>\$69,500</b>	<b>\$30,162</b>	<b>\$76,640</b>	<b>10.27%</b>
<b>Debt Service</b>						
Holley Hall Renovation Bond	\$43,696	\$43,860	\$42,615	\$39,276	\$43,000	0.90%
	<b>\$43,696</b>	<b>\$43,860</b>	<b>\$42,615</b>	<b>\$39,276</b>	<b>\$43,000</b>	<b>0.90%</b>
<b>Capital Reserve Transfers</b>						
Capital Sidewalk Fund	\$40,000	\$40,000	\$40,000	\$0	\$40,000	0.00%
Capital Building Fund	\$30,000	\$30,000	\$30,000	\$0	\$30,000	0.00%
Capital Technology Fund	\$7,000	\$7,000	\$7,000	\$0	\$15,000	114.29%
Reappraisal Expense	\$15,000	\$15,000	\$15,000	\$0	\$7,500	-50.00%
Cemetery Reserve Fund	\$10,000				\$10,000	
Conservation Reserve Fund	\$10,000	\$10,000	\$10,000		\$10,000	0.00%
	<b>\$112,000</b>	<b>\$102,000</b>	<b>\$102,000</b>	<b>\$0</b>	<b>\$112,500</b>	<b>10.29%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$806,531</b>	<b>\$747,739</b>	<b>\$983,505</b>	<b>\$389,960</b>	<b>\$1,096,775</b>	<b>11.52%</b>

# PUBLIC WORKS DEPARTMENT BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025 (12/31/24)	PROPOSED FY2026	CHANGE FY25/26
<b>REVENUES</b>						
State Aid to Highway	\$99,972	\$80,238	\$114,958	\$109,137	\$115,000	0.04%
PWD - Miscellaneous	\$200	\$13,883	\$0	\$10	\$0	
<b>TOTAL NON-TAX REVENUES</b>	<b>\$100,172</b>	<b>\$94,120</b>	<b>\$114,958</b>	<b>\$109,147</b>	<b>\$115,000</b>	<b>0.04%</b>
<b>EXPENDITURES</b>						
<b>Personnel</b>						
Salaries-PWD	\$273,194	\$257,535	\$275,701	\$148,826	\$289,486	
Salaries - OT Public Work	\$23,972	\$20,178	\$23,885	\$9,132	\$25,079	
FICA/MEDI PWD	\$23,077	\$21,514	\$22,400	\$13,090	\$24,064	7.43%
Worker's Compensation PWD	\$25,046	\$24,369	\$16,371	\$8,571	\$18,950	15.75%
Health Insurance exp PWD	\$83,065	\$65,208	\$73,883	\$50,457	\$82,278	11.36%
VMERS exp PWD	\$25,387	\$25,388	\$25,509	\$15,585	\$28,311	10.98%
Child Care Contribution T			\$985		\$1,038	5.39%
Disability Insurance PWD	\$2,179	\$2,269	\$2,179	\$1,181	\$2,500	14.73%
	<b>\$455,920</b>	<b>\$416,461</b>	<b>\$440,913</b>	<b>\$246,842</b>	<b>\$471,707</b>	<b>6.98%</b>
<b>Garage</b>						
Training	\$1,200	\$7,692	\$500	\$707	\$1,000	100.00%
Supplies	\$6,000	\$5,508	\$6,000	\$3,208	\$6,000	0.00%
Uniforms	\$3,000	\$3,289	\$3,000	\$504	\$3,000	0.00%
Mileage	\$500	\$1,888	\$400	\$779	\$1,500	275.00%
Prop. & Cas. Insurance	\$13,898	\$12,264	\$15,151	\$6,962	\$11,338	
Propane	\$5,200	\$3,690	\$5,200	\$2,996	\$4,000	-23.08%
Landfill fees	\$600	\$479	\$700	\$903	\$700	0.00%
Communications	\$0	\$446	\$0	\$470	\$500	
Maintenance	\$4,000	\$6,963	\$4,000	\$3,722	\$5,000	25.00%
	<b>\$34,398</b>	<b>\$42,219</b>	<b>\$34,951</b>	<b>\$20,252</b>	<b>\$33,038</b>	<b>-5.47%</b>
<b>Utilities</b>						
Heating Fuel	\$2,500	\$680	\$2,500	\$0	\$2,500	0.00%
Telephone	\$2,000	\$1,884	\$2,100	\$1,003	\$2,000	-4.76%
Electricity	\$3,800	\$3,579	\$3,800	\$1,563	\$3,800	0.00%
Water Fees	\$325	\$325	\$350	\$89	\$350	0.00%
	<b>\$8,625</b>	<b>\$6,469</b>	<b>\$8,750</b>	<b>\$2,656</b>	<b>\$8,650</b>	<b>-1.14%</b>
<b>Contract Services</b>						
Tree Work	\$8,600	\$6,500	\$8,600	\$6,600	\$8,600	0.00%
	<b>\$8,600</b>	<b>\$6,500</b>	<b>\$8,600</b>	<b>\$6,600</b>	<b>\$8,600</b>	<b>0.00%</b>
<b>Road Materials</b>						
Salt	\$70,000	\$65,027	\$70,000	\$63,247	\$70,000	0.00%
Road Gravel	\$25,000	\$23,924	\$25,000	\$2,599	\$25,000	0.00%
Winter Sand	\$40,000	\$40,508	\$41,000	\$39,159	\$45,000	9.76%
Chloride	\$22,000	\$27,224	\$22,000	\$22,420	\$27,000	22.73%
Patch	\$2,000	\$1,352	\$2,000	\$1,176	\$2,000	0.00%

## PUBLIC WORKS DEPARTMENT BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025 (12/31/24)	PROPOSED FY2026	CHANGE FY25/26
Miscellaneous Expense	\$1,000	\$497	\$1,000	\$417	\$1,000	0.00%
	<b>\$160,000</b>	<b>\$158,532</b>	<b>\$161,000</b>	<b>\$129,088</b>	<b>\$170,000</b>	<b>5.59%</b>
<b>Non-Road Material</b>						
Culverts	\$4,500	\$5,609	\$5,000	\$10,605	\$5,000	0.00%
Signs	\$3,500	\$3,627	\$3,500	\$2,097	\$3,500	0.00%
Pavement Marking	\$7,000	\$1,239	\$7,000	\$0	\$7,000	0.00%
Guard Rail	\$5,000	\$4,973	\$5,500	\$3,769	\$5,500	0.00%
Ditching	\$7,000	\$15,591	\$15,000	\$2,329	\$15,000	0.00%
Storm Drainage	\$7,000	\$2,859	\$7,000	\$2,155	\$7,000	0.00%
Contr. Services	\$25,000	\$44,440	\$42,800	\$18,050	\$42,800	0.00%
	<b>\$59,000</b>	<b>\$78,338</b>	<b>\$85,800</b>	<b>\$39,073</b>	<b>\$85,800</b>	<b>0.00%</b>
<b>Equipment &amp; Supplies</b>						
Equipment & Supplies	\$18,500	\$18,684	\$19,000	\$12,367	\$20,000	5.26%
Parts	\$14,500	\$45,581	\$20,000	\$12,402	\$25,000	25.00%
Tires	\$8,000	\$7,809	\$8,000	\$5,188	\$8,000	0.00%
Oil & Anti Freeze	\$3,000	\$2,790	\$3,000	\$993	\$3,500	16.67%
Fuels	\$52,000	\$46,468	\$52,000	\$18,874	\$52,000	0.00%
Contracted Repairs	\$12,000	\$8,988	\$12,000	\$5,780	\$15,000	25.00%
Rentals	\$3,500	\$0	\$2,700	\$300	\$2,000	-25.93%
	<b>\$111,500</b>	<b>\$130,319</b>	<b>\$116,700</b>	<b>\$55,903</b>	<b>\$125,500</b>	<b>7.54%</b>
Grant Expense	\$0	\$0	\$0		\$0	
Grant Expense-BBR	\$0	\$43,964	\$0		\$0	
Permits	\$3,000	\$0	\$3,000		\$0	
FEMA Expense	\$0	\$83,097	\$0		\$0	
<b>Debt Payments</b>						
West Street Stormwater	\$18,894	\$22,855	\$18,894		\$18,894	0.00%
Stormwater Bond (2010)	\$34,920	\$34,920	\$34,920	\$34,920	\$34,920	0.00%
	<b>\$53,814</b>	<b>\$57,775</b>	<b>\$53,814</b>	<b>\$34,920</b>	<b>\$53,814</b>	<b>0.00%</b>
<b>Capital Reserve Transfers</b>						
Capital Equipment Fund	\$135,000	\$135,000	\$135,000	\$0	\$150,000	11.11%
Capital Road Fund	\$45,000	\$45,000	\$50,000	\$0	\$50,000	0.00%
Capital Roads-Paving	\$135,000	\$135,000	\$135,000	\$0	\$135,000	0.00%
	<b>\$315,000</b>	<b>\$315,000</b>	<b>\$320,000</b>	<b>\$0</b>	<b>\$335,000</b>	<b>4.69%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,206,857</b>	<b>\$1,211,612</b>	<b>\$1,230,528</b>	<b>\$535,334</b>	<b>\$1,292,108</b>	<b>5.00%</b>

# ARTS, PARKS, & RECREATION DEPARTMENT BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025 (12/31/24)	PROPOSED FY2026	CHANGE FY25/26
<b>REVENUES</b>						
5 Town Riders Rev	\$0	\$3,530	\$0	\$0	\$4,000	
Bristol Youth Center Rev	\$0	\$149	\$0	\$625	\$2,500	
Recreation Revenues	\$63,000	\$143,992	\$69,000	\$36,778	\$75,000	8.70%
Town Appropriation	\$9,500	\$9,510	\$9,500	\$5,000	\$9,500	0.00%
Rental Fees	\$8,500	\$6,947	\$10,000	\$3,603	\$10,000	0.00%
Teen Center Revenues	\$3,800	\$2,355	\$3,800	\$6,576	\$3,800	0.00%
Pottery Studio	\$14,000	\$30,417	\$17,000	\$16,165	\$25,000	47.06%
Bristol Youth Sports	\$0	\$23,200	\$0	\$14,950	\$19,000	
<b>TOTAL NON-TAX REVENUES</b>	<b>\$98,800</b>	<b>\$220,100</b>	<b>\$109,300</b>	<b>\$83,696</b>	<b>\$148,800</b>	<b>36.14%</b>
<b>EXPENDITURES</b>						
<b>Rec Personnel</b>						
Salaries-Rec Dept	\$78,140	\$94,187	\$107,235	\$56,001	\$112,597	
Salaries-Youth Center	\$68,271	\$70,499	\$70,034	\$36,702	\$73,536	
FICA/MEDI	\$11,201	\$12,598	\$15,108	\$7,092	\$14,239	-5.75%
Worker's Compensation	\$7,998		\$5,204	\$2,061	\$8,198	57.53%
Health Insurance exp			\$57,973		\$64,999	12.12%
VMERS exp	\$12,811	\$14,410	\$13,250	\$8,112	\$16,752	26.43%
Child Care Contribution T			\$649	\$278	\$614	-5.36%
Disability Insurance			\$1,293		\$1,300	0.54%
	<b>\$178,421</b>	<b>\$191,695</b>	<b>\$270,746</b>	<b>\$110,246</b>	<b>\$292,235</b>	<b>7.94%</b>
<b>Recreation Dept. Expenses</b>						
Rec Van Expenses	\$5,000	\$698	\$5,000	\$2,321	\$5,000	0.00%
Printing	\$1,200	\$852	\$1,000	\$555	\$1,000	0.00%
Training	\$600	\$682	\$800	\$675	\$1,200	50.00%
Equipment	\$1,500	\$2,342	\$2,000	\$1,275	\$2,000	0.00%
Mileage	\$150	\$1,641	\$150	\$247	\$500	233.33%
Advertising	\$500	\$0	\$500	\$75	\$300	-40.00%
Postage	\$100	\$68	\$100	\$34	\$100	0.00%
Supplies	\$1,700	\$2,151	\$2,700	\$523	\$2,300	-14.81%
	<b>\$10,750</b>	<b>\$8,432</b>	<b>\$12,250</b>	<b>\$5,705</b>	<b>\$12,400</b>	<b>1.22%</b>
<b>Recreation Programs</b>						
Rec Programs	\$35,000	\$45,092	\$40,000	\$28,465	\$46,000	15.00%
Events	\$2,500	\$2,501	\$2,500	\$400	\$2,600	4.00%
Swimming	\$6,000	\$9,486	\$9,000	\$6,977	\$9,500	5.56%
Rec. Fees (Annual Fees)	\$700	\$0	\$700	\$0	\$700	0.00%
Elder Eagles Program	\$0	\$0	\$0	\$616	\$2,000	0.00%
Miscellaneous Expense	\$586	\$484	\$484	\$0	\$500	3.31%
	<b>\$44,786</b>	<b>\$57,563</b>	<b>\$52,684</b>	<b>\$36,458</b>	<b>\$61,300</b>	<b>16.35%</b>
<b>Bristol Youth Sports Exp</b>						
Bristol Youth Sports Exp	\$0	\$11,196	\$0	\$9,964	\$10,000	100.00%
	<b>\$0</b>	<b>\$11,196</b>	<b>\$0</b>	<b>\$9,964</b>	<b>\$10,000</b>	<b>100.00%</b>



# ARTS, PARKS, & RECREATION DEPARTMENT BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025 (12/31/24)	PROPOSED FY2026	CHANGE FY25/26
<b>Utilities (Rec)</b>						
Town Hall- Cust	\$1,000	\$219	\$500	\$113	\$500	0.00%
	<b>\$1,000</b>	<b>\$219</b>	<b>\$500</b>	<b>\$113</b>	<b>\$500</b>	<b>0.00%</b>
<b>Parks (Rec Dept)</b>						
Electricity	\$1,500	\$1,905	\$1,700	\$863	\$1,900	11.76%
Mowing, Maintence	\$10,000	\$9,549	\$10,000	\$4,581	\$10,000	0.00%
Sycamore Port	\$800	\$765	\$1,000	\$514	\$1,000	0.00%
Fountain	\$0	\$161	\$0	\$0	\$200	
Landfill Fees	\$1,450	\$1,830	\$1,800	\$1,920	\$2,000	11.11%
Tree Planting			\$5,000		\$5,000	0.00%
Supplies			\$200		\$200	0.00%
Town Parks Maintenance	\$5,000	\$4,341	\$7,000	\$4,921	\$7,000	0.00%
	<b>\$18,750</b>	<b>\$18,551</b>	<b>\$26,700</b>	<b>\$12,799</b>	<b>\$27,300</b>	<b>2.25%</b>
<b>Pottery Expenses</b>						
Pottery Contracted Labor	\$14,000	\$14,000	\$14,548	\$8,458	\$15,000	3.11%
Kiln	\$600	\$513	\$700	\$535	\$700	0.00%
Supplies	\$800	\$1,905	\$1,000	\$204	\$1,500	50.00%
Heating Fuel	\$700	\$718	\$800	\$696	\$800	0.00%
Telephone	\$555	\$589	\$555	\$296	\$555	0.00%
Electricity	\$400	\$455	\$400	\$218	\$400	0.00%
Rent	\$9,360	\$10,140	\$9,360	\$5,460	\$10,920	16.67%
	<b>\$26,415</b>	<b>\$28,319</b>	<b>\$27,363</b>	<b>\$15,867</b>	<b>\$29,875</b>	<b>9.18%</b>
<b>Teen Center</b>						
Telephone			\$1,600	\$1,824	\$1,700	6.25%
Rent	\$7,200	\$6,638	\$7,800	\$4,200	\$7,800	0.00%
Sk. Park Food & Equipment	\$2,500	\$4,101	\$3,900	\$2,774	\$4,000	2.56%
Landfill	\$550	\$520	\$650	\$300	\$650	0.00%
Electricity	\$1,500	\$1,719	\$1,600	\$809	\$2,000	25.00%
	<b>\$11,750</b>	<b>\$13,099</b>	<b>\$15,550</b>	<b>\$9,907</b>	<b>\$16,150</b>	<b>3.86%</b>
<b>Teen Center Expenses</b>						
Heating Fuel	\$2,000	\$1,386	\$1,000	\$749	\$1,000	0.00%
Teen Center Program Expen	\$1,500	\$1,476	\$1,500	\$918	\$1,800	20.00%
Teen Center Supplies	\$900	\$1,476	\$2,500	\$712	\$1,000	-60.00%
Events	\$0	\$0	\$0	\$2,681	\$2,600	
Water	\$325	\$330	\$325	\$89	\$325	0.00%
Maintenance	\$2,000	\$0	\$2,000	\$0	\$2,000	0.00%
	<b>\$6,725</b>	<b>\$4,667</b>	<b>\$7,325</b>	<b>\$5,150</b>	<b>\$8,725</b>	<b>19.11%</b>
<b>Capital Reserve Transfers</b>						
Capital Recreation Equipment and Facilities				\$13,068	\$5,000	
	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,068</b>	<b>\$5,000</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$298,597</b>	<b>\$333,741</b>	<b>\$413,118</b>	<b>\$219,278</b>	<b>\$463,485</b>	<b>12.19%</b>

## FIRE DEPARTMENT BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025 (12/31/24)	PROPOSED FY2026	CHANGE FY25/26
<b>Fire Personnel</b>						
Salaries-Fire Dept	\$56,616	\$56,390	\$59,248	\$25,612	\$62,482	5.46%
FICA/MEDI	\$4,388	\$4,314	\$4,592	\$1,959	\$4,780	4.09%
Worker's Compensation	\$1,879		\$2,245	\$1,304	\$5,214	132.25%
Child Care Contribution T			\$196	\$85	\$206	5.20%
Disability Insurance	\$3,800		\$3,800		\$2,600	-31.58%
	<b>\$66,683</b>	<b>\$60,704</b>	<b>\$70,081</b>	<b>\$28,959</b>	<b>\$75,282</b>	<b>7.42%</b>
<b>Fire Department</b>						
Uniforms & PPE	\$17,390	\$22,382	\$15,870	\$3,065	\$17,247	8.68%
Insurance	\$12,057	\$11,428	\$16,960	\$5,968	\$14,320	-15.57%
Supplies	\$9,500	\$16,319	\$10,000	\$2,897	\$11,000	10.00%
Fire Safety Education	\$550	\$586	\$600	\$271	\$600	0.00%
	<b>\$39,497</b>	<b>\$50,715</b>	<b>\$43,430</b>	<b>\$12,201</b>	<b>\$43,167</b>	<b>-0.61%</b>
<b>Utilities</b>						
Building & Ground Maintenance	\$17,260	\$21,854	\$19,360	\$1,980	\$16,000	-17.36%
Telephone	\$4,400	\$3,869	\$4,000	\$1,939	\$4,000	0.00%
Utilities	\$15,000	\$13,277	\$15,000	\$8,569	\$18,000	20.00%
Vehicle Fuel	\$3,000	\$2,489	\$3,000	\$729	\$3,000	0.00%
	<b>\$39,660</b>	<b>\$41,489</b>	<b>\$41,360</b>	<b>\$13,218</b>	<b>\$41,000</b>	<b>-0.87%</b>
<b>Outside Services</b>						
Computer/Software	\$2,100	\$2,179	\$2,100	\$1,713	\$3,420	62.86%
Annual Services	\$19,402	\$19,769	\$21,325	\$14,935	\$26,143	22.59%
Tower lease	\$5,876	\$4,032	\$5,400	\$2,076	\$5,600	3.70%
Radios	\$11,500	\$6,194	\$11,500	\$2,427	\$11,500	0.00%
Apparatus Service	\$20,000	\$39,969	\$20,000	\$4,146	\$20,000	0.00%
Dues	\$1,598	\$814	\$1,598	\$612	\$1,716	7.38%
Training	\$1,500	\$0	\$2,000	\$0	\$2,000	0.00%
	<b>\$61,976</b>	<b>\$72,957</b>	<b>\$63,923</b>	<b>\$25,909</b>	<b>\$70,379</b>	<b>10.10%</b>
<b>Debt Service</b>						
Fire Bond Debt Payments	\$122,798	\$122,327	\$121,768	\$109,953	\$121,265	-0.41%
	<b>\$122,798</b>	<b>\$122,327</b>	<b>\$121,768</b>	<b>\$109,953</b>	<b>\$121,265</b>	<b>-0.41%</b>
<b>Capital Reserve Transfers</b>						
Fire Dept. Capital Equip Fund	\$25,000	\$25,000	\$25,000	\$0	\$25,000	0.00%
Fire Dept. Capital Vehicle Fund	\$125,000	\$125,000	\$125,000	\$0	\$125,000	0.00%
	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$150,000</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$480,614</b>	<b>\$498,192</b>	<b>\$490,562</b>	<b>\$190,240</b>	<b>\$501,093</b>	<b>2.15%</b>

## CIVIC ORG. APPROPRIATIONS BUDGET

	BUDGET FY - 2024	Actual FY - 2024	BUDGET FY - 2025	Actual FY - 2025 (12/31/24)	BUDGET FY - 2026	Change FY - 25/26
<b>CIVIC ORG. APPROPRIATIONS</b>						
Bristol Recreation Club	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	0.00%
Bristol Town Band	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	0.00%
Bristol Cemetery Associat	\$29,000	\$29,000	\$29,000	\$29,000	\$29,000	0.00%
Fourth of July Committee	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500	0.00%
Bristol Historical Societ	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	0.00%
Bristol Rescue Squad	\$13,500	\$13,500	\$22,692	\$22,692	\$37,820	66.67%
Charter House	\$0	\$0	\$3,000	\$3,000	\$0	-100.00%
Elderly Services Approp.	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	0.00%
Age Well (CVAA)	\$2,700	\$2,700	\$2,700	\$2,700	\$2,700	0.00%
Hope	\$3,250	\$3,250	\$3,250	\$3,250	\$3,250	0.00%
John Graham Emergency Sh.	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	0.00%
Counseling Serv. of Add.	\$3,875	\$3,875	\$3,875	\$3,875	\$3,875	0.00%
Add. Cty. Home Health	\$4,700	\$4,700	\$4,700	\$4,700	\$4,700	0.00%
Parent Child Center	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800	0.00%
Bristol Little League	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	0.00%
Bristol Family Center	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	0.00%
WomenSafe	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	0.00%
New Haven River Watch	\$300	\$300	\$300	\$300	\$300	0.00%
Vermont Adult Learning	\$1,650	\$1,650	\$1,650	\$1,650	\$1,650	0.00%
Retired Senior Vol. Prog.	\$750	\$750	\$750	\$750	\$750	0.00%
Add. Cty. Transit Resourc	\$11,306	\$11,306	\$11,306	\$11,306	\$11,306	0.00%
Open Door Clinic	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	0.00%
NEAT T.V.	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	0.00%
Bristol CORE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	0.00%
A.C.T.R. Tri Town Expansi	\$2,000	\$0	\$0	\$0	\$0	
Addison County Readers Pr	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	0.00%
Addison County Humane Society	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	0.00%
Turning Point	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	0.00%
Habitat for Humanity	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	0.00%
Addison Allies Network	\$0	\$1,500	\$750	\$1,500	\$750	0.00%
Have A Heart	\$0	\$6,000	\$6,000	\$6,000	\$6,000	0.00%
Library Appropriation	\$173,411	\$173,411	\$218,360	\$145,805	\$259,162	18.69%
AC Restorative Justice	\$1,500	\$1,500	\$1,150	\$1,500	\$2,000	73.91%
Bristol Mentoring Program					\$1,000	
<b>TOTAL CIVIC ORG. APPROPRIATIONS</b>	<b>\$315,042</b>	<b>\$320,542</b>	<b>\$376,583</b>	<b>\$305,128</b>	<b>\$431,363</b>	<b>14.55%</b>

## FIVE-YEAR COMPARISON OF FUNDS RAISED BY TAXES

	FY2021	FY2022	FY2023	FY2024	FY2025
<b>General Operating Fund</b>	\$741,747	\$783,099	\$765,646	\$923,306	\$962,968
	4.22%	5.57%	-2.23%	20.59%	4.30%
<b>Public Works Department</b>	\$716,515	\$706,144	\$728,797	\$774,486	\$785,586
	6.11%	-1.45%	3.21%	6.27%	1.43%
<b>Arts, Parks, &amp; Recreation Dept.</b>	\$195,353	\$202,411	\$221,244	\$250,469	\$280,829
	0.90%	3.61%	9.30%	13.21%	12.12%
<b>Voted Appropriations</b>	\$794,004	\$794,004	\$768,096	\$886,792	\$949,333
	3.37%	0.00%	-3.26%	15.45%	7.05%
<b>Local Agreement</b>	\$12,315	\$14,602	\$14,624	\$15,239	\$17,968
	0.00%	18.57%	0.15%	4.21%	17.91%
<b>Total General Fund</b>	<b>\$2,459,934</b>	<b>\$2,500,260</b>	<b>\$2,498,407</b>	<b>\$2,850,292</b>	<b>\$2,996,684</b>
	4.19%	1.64%	-0.07%	14.08%	5.14%
<b>Police District</b>	\$403,020	\$405,637	\$405,062	\$456,181	\$479,461
	-4.35%	0.65%	-0.14%	12.62%	5.10%

## THREE-YEAR TAX RATE COMPARISON

<b>Grand List:</b>	FY2023	FY2024	FY2025	% CHANGE
Municipal Grand List	\$3,481,978.00	\$3,525,201.00	\$3,618,822.00	2.66%
Police District Grand List	\$1,371,486.00	\$1,393,174.00	\$1,469,205.00	5.46%
State Education Grant List				
Homestead Grand List	\$2,184,136.00	\$2,213,037.00	\$2,262,479.00	2.23%
Non-Residential Grand List	\$1,299,721.61	\$1,315,796.00	\$1,319,340.80	0.27%
Total Education Grand List	\$3,483,857.61	\$3,528,833.00	\$3,581,819.80	1.50%
Common Level of Appraisal	\$0.87	\$0.81	\$0.72	
<b>Municipal Tax Rates</b>				
General	\$0.22	\$0.26	\$0.27	1.60%
Highway	\$0.21	\$0.22	\$0.22	-1.18%
Recreation	\$0.06	\$0.07	\$0.08	9.14%
Appropriations	\$0.22	\$0.25	\$0.26	4.25%
Local Agreements (voted exemptions)	\$0.00	\$0.00	\$0.01	16.28%
<b>Total Municipal Tax Rate</b>	<b>\$0.72</b>	<b>\$0.81</b>	<b>\$0.83</b>	<b>2.41%</b>
<b>Police District Tax Rates</b>	<b>\$0.30</b>	<b>\$0.33</b>	<b>\$0.33</b>	<b>-0.34%</b>
<b>Education Tax Rates</b>				
Homestead Rate	\$1.70	\$1.85	\$1.98	7.03%
Non-Residential Rate	\$1.68	\$1.71	\$1.93	12.87%
<b>Total Tax Rates</b>				
Homestead outside Police District	\$2.42	\$2.66	\$2.80	5.26%
Homestead within Police District	\$2.72	\$2.98	\$3.13	5.03%
Non-Residential outside Police District	\$2.39	\$2.52	\$2.75	9.13%
Non-Residential within Police District	\$2.69	\$2.85	\$3.08	8.07%

# FINANCIAL REPORTS

## FINANCIAL AUDIT

RHR Smith & Company is currently conducting an audit for fiscal year-end June 30, 2024. When completed, the audit will be posted on the Town's website ([www.bristolvt.org](http://www.bristolvt.org)). Physical copies will also be available upon request.

## BONDS AND NOTES PAYABLE

ISSUE DATE	MATURITY DATE	TYPE	ORIGINAL AMOUNT	INTEREST RATE	ANNUAL PAYMENT	INTEREST PAYMENT	OUTSTANDING BALANCE
<b>GOVERNMENTAL ACTIVITIES</b>							
12/1/10	12/1/30	Holley Hall/Waterline Bond	\$750,000.00	3.086%	\$35,000.00	\$8,155.52	\$306,184.00
12/1/12	12/1/31	Bristol Stormwater Improvements	\$570,984.00	2.00%	\$29,803.48	\$5,116.05	\$225,999.00
1/1/17	8/1/46	Fire Facility Loan National Bank of Middlebury	\$2,946,000.00	1.54%	\$98,200.00	\$23,623.04	\$2,015,203.00
7/1/19	1/1/49	USDA West Street Water/Stormwater Bond - sewer	\$325,000.00	2.25%	\$6,726.91	\$5,227.09	\$233,963.00
7/1/19	1/1/59	USDA West Street Water/Stormwater Bond - water	\$756,000.00	2.25%	\$9,818.65	\$11,983.35	\$534,990.00
<b>Subtotal Governmental Activities:</b>			<b>\$5,347,984.00</b>		<b>\$179,549.04</b>	<b>\$54,105.05</b>	<b>\$3,316,339.00</b>
<b>BUSINESS-TYPE ACTIVITIES</b>							
12/1/12	12/1/36	USDA Refinance of Water and Sewer Construction bonds. Water portion matures Dec. 2036	\$869,015.00	3.93%	\$34,528.99	\$21,364.96	\$588,885.00
7/12/24	3/1/54	Sewer portion matures Dec. 2023					
9/1/20	9/1/24	Pine Street Waterline Replacement project	\$752,218.00	2.00%	\$18,772.03	\$15,230.90	\$752,218.00
<b>Business-Type Activities:</b>			<b>\$1,665,233.00</b>		<b>\$62,101.02</b>	<b>\$36,595.86</b>	<b>\$1,341,103.00</b>
<b>TOTAL SHORT- AND LONG-TERM OBLIGATIONS:</b>							<b>\$4,657,442.00</b>

# DELINQUENT TAX REPORT

As of December 31, 2024

LOCATION	AMOUNT	LOCATION	AMOUNT
12 Estey Road	\$457.00	0 Upper Notch Road	\$112.44
66 Estey Road	\$2,351.49	56 Taylor Avenue	\$14,192.70
261 Chrissy's Court	\$14,621.22	8 Mountain Street	\$1,271.54
0 Upper Meehan Road	\$2,920.42	100 Mountain Street	\$12,509.51
80 Lower Hardscrabble Road	\$2,673.44	4817 South 116 Road	\$3,805.23
0 North 116 Road	\$4,522.75	1 Maple Ridge Trailer Park	\$504.00
0 Bristol Pond Road	\$1,595.46	9 Maple Ridge Trailer Park	\$81.33
0 Bristol Pond Road	\$4,184.41	492 Hazel Drive	\$233.73
0 Bristol Pond Road	\$291.49	295 Lafrance Road	\$1,271.10
1381 Meehan Road	\$6,255.93	41 Morgan Horse Lane	\$1,002.23
0 South 116 Road	\$73.57	36 Morgan Horse Lane	\$725.38
7435 Plank Road	\$556.76	98 Morgan Horse Lane	\$165.59
547 Rockydale Road	\$14,313.73	129 Morgan Horse Lane	\$195.57
15 Monkton Road	\$2,022.13	28 Hermit Thrush Lane	\$1,740.53
164 Lovers Lane	\$357.27	140 Morgan Horse Lane	\$1,328.43
39 Blaise's Mobilehome Park	\$1,536.91	154 Morgan Horse Lane	\$66.15
0 Rockydale Road	\$2,257.02	189 Morgan Horse Lane	\$138.58
65 Blaise's Mobilehome Park	\$295.66	206 Morgan Horse Lane	\$630.65
76 Blaise's Mobilehome Park	\$98.55	17 Sugar Maple Lane	\$94.01
86 Blaise's Mobilehome Park	\$147.14	240 Morgan Horse Lane	\$1,295.42
104 Blaise's Mobilehome Park	\$167.96	246 Morgan Horse Lane	\$583.66
110 Blaise's Mobilehome Park	\$142.96	49 Hermit Thrush Lane	\$190.95
116 Blaise's Mobilehome Park	\$122.15	54 Liberty Street	\$2,109.15
120 Blaise's Mobilehome Park	\$91.61	45 Liberty Street	\$3,945.51
94 Blaise's Mobilehome Park	\$323.42	81 West Street	\$261.74
46 Blaise's Mobilehome Park	\$180.44	20 Munsill Avenue	\$330.54
114 Lower Notch Road	\$2,232.37	41 Church Street	\$5,531.37
170 Hasseltine Road	\$3,681.72	32 West Street	\$35,758.61
648 South 116 Road	\$5,914.34	22 Pine Street	\$3,740.59
59 River Road	\$25.29	9 Main Street	\$425.39
1433 North 116 Road	\$14,708.84	12 South Street	\$7,540.72
215 North 116 Road	\$1,945.98	23 North Street	\$5,093.61
1192 Lower Notch Road	\$2,606.99	18 High Street	\$351.95
446 Carlstrom Road	\$13,205.74	125 Basin Street	\$1,312.97
1513 Carlstrom Road	\$1,912.00	25 Lower Meadow Lane	\$2,743.19
91 Vincent Drive	\$2,718.64	66 West Pleasant Street	\$3,999.52
33 Carterville Road	\$618.83	12 North Street	\$2,835.67
2883 Lower Notch Road	\$11,448.46	100 Hewitt Road	\$1,504.70
Unlanded Camp	\$64.52	1641 Monkton Road	\$1,673.98
944 Upper Notch Road	\$169.34	3124 South 116 Road	\$69.16

## DELINQUENT TAX REPORT

2018/2019 Delinquent Taxes			\$574.27
2019/2020 Delinquent Taxes			\$10,042.03
2020/2021 Delinquent Taxes			\$13,915.56
2021/2022 Delinquent Taxes			\$21,381.86
2022/2023 Delinquent Taxes			\$35,792.42
2023/2024 Delinquent Taxes			\$70,896.77
2024/2025 Delinquent Taxes			\$93,654.50
<b>Total Delinquent Taxes:</b>			<b>\$246,257.41</b>



Downtown Bristol



## VALUE OF NON-TAXABLE PROPERTIES

<b>SCHOOLS</b>	<b>2024 VALUE</b>
Bristol Elementary School	\$8,328,900
Mt. Abraham Unified School District	\$24,898,500
Red Cedar School (private)	\$327,900
Bristol Family Center	\$339,200
<b>Total</b>	<b>\$33,894,500</b>
<b>CEMETERIES</b>	
Mount Saint Joseph's Cemetery	\$9,800
Greenwood Cemetery	\$32,000
Varney Hill Cemetery	\$1,100
Briggs Hill Cemetery	\$900
Meehan Cemetery	\$400
<b>Total</b>	<b>\$44,200</b>
<b>CHURCHES</b>	
Adventist Church	\$319,400
Federated Church	\$804,200
First Baptist Church	\$416,700
St. Ambrose Catholic Church	\$353,100
Terasem Movement Foundation	\$466,800
<b>Total</b>	<b>\$2,360,200</b>
<b>NON-PROFIT MEDICAL SERVICE</b>	
Five-Town Health Alliance Inc	\$724,500
<b>STATE OF VERMONT</b>	
Land (approximately 516.80 acres)	\$245,000
<b>USDA FOREST SERVICE</b>	
Land (approximately 5338.89 acres)	\$3,900,500
<b>MISCELLANEOUS</b>	
Libanus Lodge No. 47 (Masons)	\$413,100
Bristol Rescue Squad	\$479,300
American Legion Post #19 (225034)	\$451,900
Bristol Recreation Club, Inc.	\$165,900
<b>Total</b>	<b>\$1,510,200</b>
<b>TOTAL VALUE OF ALL NON-TAXABLE PROPERTY</b>	<b>\$42,679,100</b>

## TOWN OF BRISTOL BUILDINGS AND LAND

PARKS	ACREAGE	2023 VALUE	2024 VALUE
Memorial Park	19.3	\$31,600	\$31,600
Sycamore Park	8.4	\$46,500	\$46,500
Eagle Park, Lincoln Road	5.5	\$12,000	\$12,000
<b>Total</b>	<b>33.2</b>	<b>\$90,100</b>	<b>\$90,100</b>
<b>GARAGE &amp; LANDFILL TOTALS</b>			
Town Landfill and Town Garages	12.34	\$117,800	\$117,800
Salt Shed & Land, Sand Storage	2.4	\$100,100	\$100,100
Dog Kennel	-	-	-
<b>Total</b>	<b>14.74</b>	<b>\$217,900</b>	<b>\$217,900</b>
<b>WATER &amp; SEWER</b>			
Reservoir (Land only)	2	\$5,000	\$5,000
Reservoir Tank	-	\$625,000	\$625,000
Chlorinator (Building only)	-	\$1,600	\$1,600
Chlorinator Land	0.06	\$100	\$100
60 Pump House Road Sewage Treatment Facility	4.2	\$20,700	\$20,700
<b>Total</b>	<b>6.26</b>	<b>\$652,400</b>	<b>\$652,400</b>
<b>LAND (OPEN &amp; WITH BUILDINGS)</b>			
Foot of Briggs Hill	-	\$900	\$900
Town Pit	4.2	\$37,300	\$37,300
Bartlett Falls Area	30.36	\$45,500	\$45,500
Former Shackett & Hallock Properties	1.59	\$3,500	\$3,500
Between 100 & 106 Mountain Street	0.14	\$200	\$200
Alleyway between Church Street & School Street	0.04	\$100	\$100
South Street Land on River	2.3	\$5,000	\$5,000
Drake Smith Road	0.5	\$1,800	\$1,800
Drake Smith & East Road	0.97	\$2,100	\$2,100
Lord's Prayer Rock	1	\$2,200	\$2,200
Lover's Lane	7.69	\$16,800	\$16,800
South 116 Saunders	54.8	\$70,900	\$70,900
<b>Total</b>	<b>94.99</b>	<b>\$186,300</b>	<b>\$186,300</b>
<b>REMAINING BUILDINGS &amp; LAND</b>			
Holley Hall	0.2	\$1,541,500	\$1,541,500
Howden Hall and Coach House	1	\$230,500	\$230,500
Park and Bandstand	1.5	\$78,500	\$78,500
Skating Rink	0.95	\$168,500	\$168,500
Riding Ring	1.3	\$88,000	\$88,000
Pottery Kiln	-	\$3,200	\$3,200
Library	0.17	\$411,300	\$411,300
<b>Total</b>	<b>5.12</b>	<b>\$2,521,500</b>	<b>\$2,521,500</b>
<b>FIRE DEPARTMENT</b>			
Fire Station & Land	2.86	\$3,057,600	\$3,057,600
<b>Total</b>	<b>2.86</b>	<b>\$3,057,600</b>	<b>\$3,057,600</b>
<b>TOTAL VALUE OF ALL BRISTOL BUILDINGS AND LAND</b>	<b>157.17</b>	<b>\$6,725,800</b>	<b>\$6,725,800</b>

## TOWN & DISTRICT CAPITAL RESERVE FUNDS REPORT

CAPITAL RESERVE FUNDS	FY2023 Balance	FY2024 Appropriation	Interest	Other Revenue	Expenditures	FY2024 Balance
Capital Building and Maintenance Fund	\$208,866.18	\$30,000.00	\$0.00	\$0.00	\$31,921.01	\$206,945.17
Capital Fire Equipment Fund	\$87,170.21	\$25,000.00	\$0.00	\$43,125.00	\$89,766.09	\$65,529.12
Capital Fire Vehicle Fund	\$155,911.76	\$125,000.00	\$0.00	\$82,500.00		\$363,411.76
Capital Equipment Fund	\$89,135.00	\$135,000.00	\$0.00	\$0.00	\$166,000.00	\$58,135.00
Capital Paving Fund	\$102,587.00	\$135,000.00	\$0.00	\$0.00	\$59,841.98	\$177,745.02
Capital Rec Equipment & Facilities Fund	\$0.00	\$10,000.00	\$0.00	\$0.00		\$10,000.00
Capital Road Fund	\$114,098.63	\$45,000.00	\$0.00	\$0.00	\$24,904.20	\$134,194.43
Capital Sidewalk Fund	\$78,668.86	\$40,000.00	\$0.00	\$0.00		\$118,668.86
Capital Technology Fund	\$8,746.57	\$7,000.00	\$0.00	\$0.00	\$9,749.38	\$5,997.19
Cemetery Reserve Fund	\$5.85	\$10,000.00	\$0.00	\$0.00		\$10,005.85
Conservation Reserve Fund	\$73,857.24	\$10,000.00	\$0.00	\$0.00		\$83,857.24
Howden Hall Capital Building Fund <sup>1</sup>		\$0.00	\$0.00	\$0.00		
Peveril Peake Fund <sup>2</sup>	\$4,543.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,543.00
Reappraisal Fund	\$194,444.95	\$15,000.00	\$0.00	\$29,662.50	\$0.00	\$239,107.45
<b>Total Capital Reserve Funds</b>	<b>\$1,118,035.25</b>	<b>\$587,000.00</b>	<b>\$0.00</b>	<b>\$155,287.50</b>	<b>\$382,182.66</b>	<b>\$1,478,140.09</b>

<sup>1</sup> Rolled into Building & Maintenance

<sup>2</sup> This fund was created as the result of a bequest of approximately \$59,000 from the late Peveril Peake to the Town for use in the improvement, renovation, and maintenance of Holley Hall.

# DISTRICT BUDGETS

# POLICE DEPARTMENT BUDGET

	BUDGET FY2024	ACTUAL FY2024	BUDGET FY2025	ACTUAL FY2025	PROPOSED FY2026	CHANGE FY25/26
				(12/31/24)		
<b>REVENUES</b>						
Detail Revenues	\$500	\$1,220	\$1,500	\$1,497	\$1,500	0.00%
Town Contract	\$19,000	\$19,000	\$20,000	\$9,996	\$21,500	7.50%
Mt. Abe Contract	\$30,000	\$35,938	\$31,500	\$0	\$33,075	5.00%
Non-District Services	\$10,000	\$2,275	\$10,500	\$2,325	\$15,000	42.86%
Fines	\$11,000	\$5,072	\$11,000	\$4,247	\$11,000	0.00%
Animal Control	\$7,000	\$7,000	\$9,000	\$7,000	\$9,540	6.00%
Unassigned Funds	\$20,000	\$0	\$15,000	\$0	\$15,000	0.00%
Police - Services	\$4,000	\$15,944	\$7,000	\$2,080	\$7,000	0.00%
COPS Grant	\$41,667		\$41,667	\$22,173	\$41,667	0.00%
<b>TOTAL NON-TAX REVENUES</b>	<b>\$143,167</b>	<b>\$86,448</b>	<b>\$147,167</b>	<b>\$49,318</b>	<b>\$155,282</b>	<b>5.51%</b>
<b>NET RAISED BY TAXES</b>	<b>\$456,182</b>	<b>\$398,131</b>	<b>\$479,462</b>	<b>\$311,840</b>	<b>\$533,088</b>	<b>11.18%</b>
<b>TOTAL REVENUES</b>	<b>\$599,349</b>	<b>\$484,579</b>	<b>\$626,629</b>	<b>\$361,158</b>	<b>\$688,370</b>	<b>9.85%</b>
<b>EXPENDITURES</b>						
<b>Personnel</b>						
Police Salaries	\$265,884	\$221,389	\$290,656	\$171,216	\$299,053	2.89%
Part-time salary	\$7,000	\$7,173	\$11,833	\$2,983	\$6,117	-48.31%
Detail Labor	\$500	\$2,819	\$1,500	\$609	\$1,500	0.00%
Admin & Clerical	\$6,000	\$3,957	\$6,186	\$2,753	\$6,500	5.08%
Overtime Salary	\$35,000	\$37,891	\$17,947	\$15,617	\$42,175	135.00%
FICA/MEDI	\$24,263	\$20,606	\$24,702	\$14,144	\$27,184	10.05%
Worker's Compensation	\$23,800	\$21,095	\$15,867	\$6,883	\$23,440	47.73%
Health Insurance exp	\$72,770	\$51,927	\$91,746	\$72,571	\$112,082	22.17%
VMERS exp	\$32,148	\$23,826	\$32,418	\$16,833	\$32,928	1.57%
Disability Ins.	\$1,300	\$1,377	\$2,071	\$2,647	\$2,200	6.23%
Dues	\$400	\$150	\$400	\$100	\$400	0.00%
	<b>\$469,065</b>	<b>\$392,210</b>	<b>\$495,326</b>	<b>\$306,357</b>	<b>\$553,579</b>	<b>11.76%</b>
<b>Operational Costs</b>						
Training	\$1,500	\$701	\$1,500	\$995	\$1,500	0.00%
Supplies & Equipment	\$12,500	\$8,428	\$9,500	\$4,023	\$9,000	-5.26%
Uniforms	\$4,000	\$3,226	\$4,000	\$1,167	\$4,000	0.00%
Postage	\$300	\$173	\$300	\$55	\$200	-33.33%
Insurance	\$11,653	\$10,247	\$14,543	\$5,595	\$15,880	9.20%
Communications	\$7,131	\$6,766	\$7,260	\$3,711	\$7,760	6.89%
Facility Expense	\$55,000	\$48,981	\$55,000	\$28,075	\$57,500	4.55%
007-00-6-40-39.00 Towing	\$0	\$175	\$0	\$0	\$0	
Legal Fees	\$1,000	\$0	\$1,000	\$0	\$750	-25.00%
Vehicles Gas & Oil	\$8,000	\$8,749	\$9,000	\$3,927	\$9,000	0.00%
Vehicle Maint.	\$6,000	\$4,558	\$6,000	\$1,062	\$6,000	0.00%
Miscellaneous Expense	\$200	\$0	\$200	\$0	\$200	0.00%
	<b>\$107,284</b>	<b>\$92,002</b>	<b>\$108,303</b>	<b>\$48,609</b>	<b>\$111,790</b>	<b>3.22%</b>
<b>Capital Reserve Transfers</b>						
Police Dept. Capital Equip Fund	\$20,000	\$367	\$20,000	\$3,543	\$20,000	0.00%
Police Dept. Capital Vehicle Fund	\$3,000	\$0	\$3,000	\$2,649	\$3,000	0.00%
	<b>\$23,000</b>	<b>\$367</b>	<b>\$23,000</b>	<b>\$6,192</b>	<b>\$23,000</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$599,349</b>	<b>\$484,579</b>	<b>\$626,629</b>	<b>\$361,158</b>	<b>\$688,370</b>	<b>9.85%</b>

## SEWER DISTRICT BUDGET

	BUDGET FY2024	ACTUAL FY2024 (5/31/24)	BUDGET FY2025	CHANGE FY25/26
<b>REVENUES</b>				
User Fees	\$50,572	\$49,445	\$51,390	1.62%
Interest & Penalty Charges	\$100	\$0	\$100	0.00%
Misc. & Allocation Revenue	\$6,048	\$1,512	\$6,048	0.00%
<b>TOTAL REVENUES</b>	<b>\$56,720</b>	<b>\$50,957</b>	<b>\$57,538</b>	<b>1.44%</b>
<b>EXPENDITURES</b>				
Admin/Clerical Salaries	\$3,200	\$2,477	\$3,220	0.63%
FICA/Medicare	\$225	\$174	\$246	9.33%
Health Insurance	\$500	\$619	\$1,205	141.00%
Retirement	\$200	\$0	\$274	37.00%
Disability Insurance	\$20	\$16	\$27	35.00%
Operating Contract	\$8,176	\$6,814	\$8,176	0.00%
Supplies	\$1,200	\$2,891	\$2,000	66.67%
Insurance	\$830	\$435	\$830	0.00%
Bond Payments	\$12,500	\$11,690	\$0	-100.00%
Maintenance & Septic Tank	\$23,750	\$19,213	\$23,750	0.00%
Testing	\$2,500	\$920	\$2,500	0.00%
Engineering	\$2,500	\$2,473	\$2,500	0.00%
Miscellaneous	\$0	\$43	\$0	
	<b>\$55,601</b>	<b>\$47,765</b>	<b>\$44,728</b>	<b>-19.56%</b>
<b>Capital Reserve Transfers</b>				
Capital Reserve Fund	\$1,119	\$1,191	\$12,809	1044.68%
	<b>\$1,119</b>	<b>\$1,191</b>	<b>\$12,809</b>	<b>1044.68%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$56,720</b>	<b>\$48,956</b>	<b>\$57,537</b>	<b>1.44%</b>

## WATER DISTRICT BUDGET

	BUDGET FY2024	Actual FY2024 (6/30/24)	BUDGET FY2025	Change FY25/26
<b>REVENUES</b>				
Water Rents	\$339,900	\$337,849	\$387,208	13.92%
Interest & Penalty	\$1,500		\$1,000	-33.33%
Water Service Connection Fees	\$500	\$500	\$0	-100.00%
Sugar Wood Revenue	\$875		\$875	0.00%
Miscellaneous Revenue	\$100	\$12,136	\$100	0.00%
<b>TOTAL REVENUES</b>	<b>\$342,875</b>	<b>\$350,484</b>	<b>\$389,183</b>	<b>13.51%</b>
<b>EXPENDITURES</b>				
Labor	\$2,000	\$0		-100.00%
Admin/Clerical Salaries	\$11,850	\$11,261	\$11,788	-0.53%
FICA/Medicare	\$904	\$784	\$1,804	99.56%
Health Insurance	\$2,830	\$2,269	\$4,899	73.12%
Retirement	\$904	\$0	\$1,002	10.83%
Disability Insurance	\$140	\$69	\$94	-32.68%
Training	\$100	\$0	\$100	0.00%
Supplies	\$30,000	\$20,240	\$28,000	-6.67%
Meters, Touchpads, etc.	\$5,000	\$1,438	\$5,000	0.00%
Electricity - Pump	\$26,000	\$40,932	\$32,000	23.08%
Electricity - Basin St. Building	\$500	\$293	\$500	0.00%
Operating Contract	\$73,585	\$67,454	\$73,585	0.00%
Contracted Services	\$50,000	\$21,542	\$48,862	-2.28%
Postage & Office Supplies	\$550	\$857	\$550	0.00%
Communications	\$600	\$63	\$600	0.00%
Insurance	\$1,400	\$1,301	\$1,400	0.00%
Building Overhead & Maintenance	\$6,600	\$2,461	\$5,600	-15.15%
Compliance Testing	\$2,000	\$2,285	\$3,000	50.00%
VT Water System Fee	\$3,500	\$6,690	\$5,200	48.57%
Property Tax - Lincoln property	\$450	\$450	\$500	11.11%
Miscellaneous	\$500	\$0	\$500	0.00%
	<b>\$219,413</b>	<b>\$180,387</b>	<b>\$224,984</b>	<b>2.54%</b>
<b>Debt Service</b>				
Bond and Note Payments	\$70,000	\$55,812	\$111,699	59.57%
	<b>\$70,000</b>	<b>\$55,812</b>	<b>\$111,699</b>	<b>59.57%</b>
<b>Reserve and Capital Transfers</b>				
Capital Water Equipment Fund Plan	\$50,962	\$81,742	\$50,000	-1.89%
Transfer to Capital Roads - Paving	\$2,500	\$0	\$2,500	0.00%
	<b>\$53,462</b>	<b>\$81,742</b>	<b>\$52,500</b>	<b>-1.80%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$342,875</b>	<b>\$317,940</b>	<b>\$389,183</b>	<b>13.51%</b>

# TOWN DEPARTMENT REPORTS



## **SELECTBOARD & TOWN ADMINISTRATOR REPORT**

Bristol's annual Town Meeting will be held upstairs at Holley Hall, led by Moderator Jennifer Wagner, on Monday, March 3, 2025, 7:00pm. Australian ballot voting on such things as elected officers, the Police District budget, and various articles will take place Tuesday, March 4, 7:00am to 7:00pm upstairs at Holley Hall. Absentee ballots can be obtained by contacting the Town Clerk. Two informational meetings for the Police District budget will be held on Monday, February 24, and Monday, March 3, both at 6:30pm upstairs at Holley Hall. Both in-person and Zoom participation at the Town Meeting floor meeting and the Police District information meetings will be offered with one caveat: Zoom participants will not be able to vote.

In no particular order, below are some of the noteworthy benchmarks of this past year, followed by highlights of the proposed FY2026 budget.

### **ADMINISTRATION**

#### Personnel Changes

We reported last year that former Town Treasurer Anthony Delmonaco abruptly resigned in November 2023 due to family matters and that Town Clerk/Assistant Town Treasurer Sharon Lucia and Assistant Town Clerk/Assistant Town Treasurer Kris Perlee were keeping the ship afloat during that period of transition. Justin Bouvier was appointed Town Treasurer in March 2024 and abruptly resigned in July. Sharon was appointed Town Treasurer on August 5, 2024 and Kris has continued to evolve in the role of Assistant Town Treasurer.

In June, Recreation Coordinator Zac Farnham-Haskell decided to try his hand as the Town of Charlotte's Recreation Director, a one-person department. We wish him luck and success. Once again, Recreation Director Meridith McFarland leapt tall buildings in single bounds to hold things together during that particularly busy time of the year. Aidan Lenihan came on as Recreation Department Programs Coordinator in October and has been saving the day with the Bristol Youth Sports programs and many other things. In addition to her work at the Hub, Jackie Steponaitis transformed the Bristol Elder Eagles into a successful program and her hours were increased.

In July we welcomed AZ Larsen as Bristol's part-time Zoning and Planning Administrator/E-911 Coordinator. Former Zoning Administrator Kris Perlee agreed to be Deputy Zoning Administrator in addition to his evolving roles as Assistant Town Treasurer and Assistant Town Clerk. The Planning & Zoning Administrator/E-911 job description was updated and the position increased to full-time in November to increase capacity for Planning Commission support and other initiatives.

The Fire Department welcomed Firefighters Tyler Hebert and Koby LaRose and bade farewell to Randy Disorda and Roy Catella. The Police Department welcomed full-time Officer Armin Nukic in April. Part-time Officer Michael Major resigned in February. Ted Lyllis resigned as Deputy Town Health Officer in December 2023 and Grace Williams was appointed Deputy Town Health Officer in October 2024. We reported last year that a new Community Resource Specialist (CRS) position was created to provide alternative crisis solutions to the community, refer individuals to resources, and assist with quality-of-life calls for service where a law enforcement response is not required, to assist in the stability and safety of the community. Amy Smith of Bristol began her appointment in this townwide civilian position in November.

## **SELECTBOARD & TOWN ADMINISTRATOR REPORT**

Town Administrator Valerie Capels announced in her October 14 Town Administrator's Report her intent to retire at the end of the year after more than seven years as Bristol's TA. One of her recommendations was to separate the Emergency Management Director (EMD) duties from the job description, which was done. The updated TA position was widely advertised, and more than a dozen responses were received. The Selectboard is in the process of reviewing prospective candidates for the position. In the meantime, Selectboard member Ian Albinson agreed to serve as Interim Town Administrator in an effort to keep Town operations and Selectboard agendas moving.

At its meeting on December 9, the Selectboard appointed Michael Leyden as Bristol's new Emergency Management Director, effective December 21, 2024.

### **BUDGET AND FINANCE**

#### Budget and Accounting System Overhaul

In response to the many transitions in the Treasurer's office, Bristol's long-time accounting vendor New England Municipal Resources Center (NEMRC) was hired to provide extensive training and review of Bristol's accounting systems. Darlene Kelly and others from NEMRC worked closely with Sharon and Kris to help sort out a number of anomalies, backlogs, and other details resulting in a substantial overhaul and streamlining of the long-time accounting structure. Bristol citizens will see significant changes in the format of the proposed FY2026 budget.

#### COVID-19 ARPA Funds Update

December 31, 2024 was the deadline for obligating all of Bristol's \$1,148,744.57 in federal American Rescue Plan Act (ARPA) funds. As this date drew near, we learned the Selectboard's early action to pass a resolution declaring the funds were general fund "revenue replacement" was not enough and that funds for which checks had not been issued or contracts signed were not considered "obligated." At a meeting in November and upon guidance from VLCT and our audit team from RHR Smith, the Selectboard passed a resolution to "... expend SLFRF funds in an amount up to \$549,613.15 for the purpose of municipal workforce retention to pay for payroll expenses for the period 07/01/2024 through 12/31/2024." Those funds then became part of Bristol's undesignated/unassigned general fund balance and are now under the complete discretion of the Selectboard, which was the original intent.

#### FY2023 and FY2024 Audits

Bristol's audit team at RHR Smith is in the process of completing both the FY2023 and the FY2024 audits. Staffing issues in both Bristol's Treasurer's office and at RHR Smith interfered with being able to move these along sooner.

#### Capital Improvement Plan Adopted

Bristol's departmental capital budgets and programs have been included in each year's annual Town Reports and annual budgets for many years but not in one cohesive document adopted in accordance with 24 V.S.A. 4430 and 4443 that looks at the total picture of Bristol's capital needs, projections, and how they relate to the priorities in the Town Plan. The Selectboard adopted the CIP in September.

# SELECTBOARD & TOWN ADMINISTRATOR REPORT

## EMERGENCY MANAGEMENT

Bristol's 5-year Hazard Mitigation Plan (HMP) expired in January 2024. A FEMA-approved plan must be in place (or draft submitted to VEM) in order to qualify for FEMA funding from a federally declared disaster. With assistance from a Building Resilient Infrastructure and Communities (BRIC) grant through Vermont Emergency Management (VEM), Stephanie Mangam of SEAM Solutions was hired in October 2023 to assist us through the update process. A committee was formed that met at least monthly, sometimes weekly. The Selectboard reviewed and discussed the draft plan with Stephanie in September 2024. The updated draft HMP was submitted to Vermont Emergency Management on September 19, 2024, for review to ensure it meets minimum state and federal requirements. Meanwhile, efforts continue to seek more input from the community.

### Shelters

One subject we received feedback on is the need for "shelters." Though the terms are often used interchangeably, a "shelter" is intended to support overnight accommodations; a warming or cooling "center" is intended for day use only. Both require planning and resources to operate effectively. In response to high heat and humidity in June, the Bristol Fire Department deployed a cooling center at the station for three consecutive days, eight hours each day, staffed by volunteer firefighters. Information was posted on Front Porch Forum, Facebook and Instagram, Bristol's Web site, in physical locations, and on one or more signs posted on West Street. No one arrived.

### January Windstorm

A severe windstorm in January caused extensive private and public property damage and the loss of dozens of substantial trees throughout Bristol. Route 116 south, Carlstrom Road, Greenwood Cemetery, and other locations were particularly hard-hit by downed trees. Many buildings suffered roof and other damage, including the Fire Station and Holley Hall.

### July 2024 Storms

Vermont was clobbered by yet more severe storms. The July 2024 storm caused catastrophic damage throughout the state. With the exception of Ireland Road, Briggs Hill Road, and Route 17 (a State highway), Bristol escaped with comparatively minor damage. This storm was eventually declared natural disaster DR-4810.

Briggs Hill Road and the slope above Lincoln Road suffered more damage. Because the slope continued to be compromised while awaiting repair from the July 2023 storm, the engineering team strongly recommended a concrete wall barrier be installed at the base of the slope along Lincoln Road to prevent more debris from falling into the road and possibly causing injuries or other damage. This was done. We continue to work with FEMA officials to determine how the scope of the new damage and this emergency preparation relates to DR-4720 and eligible expenses for reimbursement.

## CAPITAL PROJECTS

### Briggs Hill Road Alternatives

After extensive site analysis, DuBois & King and GEODesign presented an option to the Selectboard that included two retaining walls, slope stabilization, new drainage structures, and lowering the profile of the roadway at an estimated cost of more than \$2 million. Even with 75%

## SELECTBOARD & TOWN ADMINISTRATOR REPORT

reimbursement from FEMA and 12.5% from the State, the cost to Bristol taxpayers would be considerable.

Initial contacts with property owners to explore options for relocating this section of Briggs Hill Road as an alternative to the costly repair were not successful. Local officials and stakeholders in the Town of Lincoln were invited to participate in discussions to explore other options.

The uphill lane of Briggs Hill Road was closed in the summer because of the increased damage and instability and one lane travel was maintained with expensive rented portable solar traffic lights. That section of the road was closed completely in November because it would not be safe to plow. Discussion continues about the fate of the road going forward.

That the FEMA reimbursement allowance was increased in November to 90% significantly changed the metrics of our options and we continue to work with FEMA officials to refine the repair vs. mitigation cost estimates. Town of Lincoln officials, residents, and other stakeholders will continue to be part of these discussions.

### Basin Street Improvements

The design team presented options to the Selectboard and Basin Street stakeholders at a meeting in April. The consensus was to pursue the option that realigned the roadway intersection about thirty feet westward to provide a safe landing for vehicles, adequate sight distances, improved pedestrian crossing, slope stabilization, and improved stormwater management. The design plans are currently being reviewed by various federal and state agencies. The estimated construction cost at that time was just over \$1 million, which did not include costs for right-of-way matters, permitting, or other contingencies. An extension of the Downtown Transportation Fund grant to 2026 was approved. After the design plans are approved, next steps include right-of-way negotiations and easements, permitting, securing additional funding, bidding the project for construction, and construction oversight.

### Accessible Design for Town Parks Initiative

DuBois & King was selected in February from among five proposals to undertake an ambitious initiative to develop conceptual plans and detailed site design drawings and construction documents to improve ADA accessibility at Memorial Park, Eagle Park, and Sycamore Park. The project is being funded entirely through a \$45,000 allocation of Bristol's ARPA funds. A steering committee representing various interests was formed to provide guidance. Plans are expected to be completed in the coming year.

### Airport Drive New Sidewalk

The VTrans Transportation Alternatives Program (TAP) grant was awarded for design and construction of a new Airport Drive sidewalk and the Addison County Regional Planning Commission (ACRPC) agreed to serve as the Airport Drive Sidewalk Municipal Project Manager (MPM). Next steps include signing a contract with the ACRPC (subject to VTrans approval), signing a Memorandum of Agreement with the Mount Abraham Union School District (MAUSD) leadership for cost-sharing, and bringing on an engineering design team to get the process started.

# SELECTBOARD & TOWN ADMINISTRATOR REPORT

## West Street Sidewalk Scoping Study

The VTrans Bicycle and Pedestrian Program grant was awarded for the West Street Sidewalk Scoping Study to examine how to improve the sidewalk connection from Holley Hall to the Creeme Stand across from Maple Street. Planning & Zoning Administrator AZ Larsen will be taking the lead on getting that off the ground.

## Lincoln Road Riverbank Restoration

Despite delays due to storms and funding gaps, the Lincoln Road Riverbank Restoration was completed this fall with the help of a \$175,000 structures grant through the VTrans Municipal Grants Program. Total costs, including engineering, amounted to \$589,371. The balance of \$414,371 was paid from the Capital Roads and Capital Paving reserve funds. Lincoln Road needed to be closed for a month for the repair at the same time Briggs Hill Road was reduced to one lane.

Eagle Park Universal Fishing Platform Repair  
Repair of the Eagle Park universal fishing platform (UFP) from damages sustained in the October 2019 Halloween Storm was completed this fall with engineering support from Roy Schiff and Brian Cote of SLR, FEMA hazard mitigation funding, input from the Conservation Commission, and Randy



Sargent for helping us get over the finish line. The railings were retrofitted to be removed and the platform closed during the winter and in advance of impending storms in an effort to minimize future damage.

## Holley Hall MERP Energy Improvement Project

Thanks to the initiative of the Energy Committee and assistance from the Addison County Regional Planning Commission (ACRPC), energy efficiency assessments were completed for Holley Hall, Howden Hall, and the Lawrence Memorial Library, funded through a Municipal Energy Resilience Program (MERP) grant. The results of the studies led to the Energy Committee’s recommendation that improvements to upper level of Holley Hall be the sole focus of a MERP implementation grant of up to \$500,000—no match required. With a very short application window to work with, the ACRPC contracted with Ashar Nelson of Vermont Integrated Architecture to develop a scope of work and budget. The Selectboard supported the option to substantially improve the upstairs building envelope. The application for \$500,000 was submitted in August. We learned in November that Bristol was awarded \$325,853.52! The scope of work includes substantial improvements to the upstairs building envelope, improvements for heating and cooling, improved ventilation, improved lighting, and roof and ceiling repair. Next steps are to refine the scope of work, consider additional funding sources, and plan ahead for significant disruptions during construction.

## **SELECTBOARD & TOWN ADMINISTRATOR REPORT**

### Hewitt Road/Route 116 New Public Works Facility

The Town closed on the purchase of the 4.7-acre Hewitt Road site in April from Tom and Pam Lathrop. Voters approved the purchase of this property last year for the purpose of constructing a new Public Works facility. A downpayment of \$17,000 (10% of the \$170,000 purchase price) was paid from the Capital Building and Maintenance Reserve Fund and the \$153,000 principal balance will be paid over 10 years at a 6% simple interest rate, with annual payments of approx. \$24,000.

Investment in a new facility is needed, whether at its current 80 Pine Street location or elsewhere. This will be an exciting opportunity to put that investment into a modern, energy-efficient facility that will serve the evolving needs of the Public Works Department and community for decades to come. Next steps will be to hire an engineering and design team to conduct studies of the site for water and septic capacity, preliminary site designs, cost estimating, permitting, and ultimately construction assistance. Depending on how all of this goes, approval to bond for a new DPW facility could be before voters sometime in 2026.

### Tree Grants and Investments

With funding through a \$50,000 grant from the Vermont Department of Forests, Parks, and Recreation Urban and Community Forestry Program, thirty new trees were planted in the village, several dead ones were removed, and many others were trimmed in 2024. Another round of plantings, removals, and trims is planned for 2025.

### Mountain and Spring Streets Stormwater Study

Bristol received a grant through Vermont Emergency Management Building Resilient Infrastructure and Communities (BRIC) Program in November 2023 to hire an engineering team to evaluate ways to improve the inlet and culverts on Mountain Street in an effort to prevent future flooding, disruption, and property damage in the Mountain Street/Spring Street area. This project has been slow to get off the ground. We have until November 2026 to complete it. The next step is to issue an RFP to select an engineering firm.

### **LAWRENCE MEMORIAL LIBRARY**

The Lawrence Memorial Library property is owned by the Town while the Library's operations are governed by an elected Board of Trustees.

### Septic Tank Pumped, Riser Installed

After some efforts to locate it and the adjacent septic field, the 1,000 gallon septic tank was pumped after many years by Clark-Wright and a new riser installed to improve its access, which is in the driveway.

### Capital Project Fund Grant

Thanks to the team efforts of Library Director Katie Male-Riordan, Grants Administrator Freeda Powers, Town Administrator Valerie Capels, Selectboard member Ian Albinson, Energy Efficiency Specialist Matt Sharpe, and others who provided expertise and cost estimates, Bristol's application was submitted to the Vermont Department of Libraries Capital Projects Fund in June for \$483,000 to undertake extensive renovations to improve heating and cooling, air circulation, Internet access, and various building improvements. We were beyond surprised and over the moon when we learned the grant was awarded for more than \$541,000 to carry out

## **SELECTBOARD & TOWN ADMINISTRATOR REPORT**

this important work. Next steps are to refine the scope of work, solicit bids, and arrange for the work to be completed by December 31, 2026.

### **JUSTICE, EQUITY, DIVERSITY, INCLUSION**

The Selectboard remains committed to honoring its 2021 Declaration of Inclusion. A new 5-member Equity Committee was formed in May to advise on equity issues, recommend actions, and assist residents and businesses in fostering a welcoming environment for all.

### **BYLAW MODERNIZATION AMENDMENTS ADOPTED**

The Selectboard held public hearings on the amendments to Bristol's Unified Development Regulations (UDR) proposed by the Planning Commission and ultimately voted to approve the proposals with minor adjustments specific to accessory dwelling units. The goal of the amendments was to "increase housing opportunities for residents of all income levels by making it easier to develop affordable, smaller homes on smaller parcels in the Village Planning Area of Bristol as defined by the Bristol Town Plan." The bylaw amendments were approved by voters at the November 5, 2024 special Town Meeting.

### **WATER AND SEWER COMMISSION**

The Selectboard also serves as the Bristol Water Commission and Bristol Sewer Commission. Jill Marsano and her Vermont Utility Management Systems (VTUMS) team have been Bristol's Water and Sewer Operator since 2016. Steven Palmer, P.E., and his VTM Engineering, PLC and his team have provided extensive engineering support for the water and sewer systems.

#### Pine Street Improvements

The long-awaited waterline replacement project was completed. In addition to various delays due to understaffing and COVID complications among state agencies, we were more than surprised to learn after the project was completed that the subsidies we were expecting through the Vermont Drinking Water State Revolving Loan Fund (DWSRF), were not applied because project expenses ultimately did not meet the various thresholds to qualify. Town officials and staff turned over every stone to seek reconsideration, to no avail. The end result will be a \$752,218 loan at 2% interest over 30 years, which will need to be reflected in ongoing water use rates.

Before the roadway was to be paved provided a much-discussed opportunity to explore various options to improve drainage, which resulted in the installation of several new drainage structures, adjusted ditching, and a slightly widened paved base coat roadway surface—all with local, non-water district funds.

#### Village-Wide Water Line Replacement Initiative

Completion of the Pine Street water line was Phase 1 of a wider effort to replace all of the circa 1905 water lines throughout the system over several years. The aged distribution system loses tens of millions of gallons of water a year and results in expensive emergency repairs due to leaks. Phase 2, or Bristol West, will be everything from North Street westward. Final designs are essentially complete and the DWSRF Step II loan application has been submitted. Voters approved a \$3,950,000 bond for construction at special November 5 Town Meeting. Construction is expected to begin in spring of 2026 and take two summers to complete. Phase 3 will be Bristol East and Phase 4 will be Rockydale and areas south of West Street.

## **SELECTBOARD & TOWN ADMINISTRATOR REPORT**

### Service Line Inventory

All public water systems in the U.S. were required to produce an inventory of ALL service lines in their water system by October of 2024 in response to a federal Lead and Copper Rule (LCR) and the Vermont Water Supply Rule that refers to it. The objective was to identify pipes that may contain lead so they can be replaced. Jill Marsano and her Vermont Utility Management Services (VTUMS), team completed the survey as best as humanly possible this fall. Identification of lead and/or galvanized service lines is expected to result in eligibility for funding of future line replacements. The inventory project was funded by the DWSRF at no cost to the Town or water customers.

### Substantial Water Use Ordinance and Rates Updates

We saw an unprecedented number of new water connection requests that involved extensions of the water distribution system outside of the public right-of-way. This raised a number of issues related to construction details, oversight, future maintenance responsibility, rights of access, equity, and other concerns. Because the current Water Use Ordinance did not anticipate these scenarios, considerable efforts were made through the year to develop policies and protocols by which such extensions could be accepted and maintained by the water system.

Appendix B-Schedule of Rates and Charges was updated in September to reflect increased connection fees and a restructured water use rate structure.

### Core Area Sewer System

Efforts continued to better manage the fats, oils, and grease (FOG) entering the “core area” sewer system, which has been collecting and treating wastewater from approximately 34 individual commercial and residential properties in the downtown district for more than 30 years. This material increases maintenance costs for all ratepayers and is a threat to the system’s longevity. There is no replacement field if the system at the bottom of Basin Street fails. The Sewer Commission/Selectboard adopted a sewer budget last year that shifted the cost for exterior grease trap pumping to the four grease trap owners. A new instrument was also purchased to try to identify the source(s) of the FOG, which will take time to test and review. However, overall revenues have not been keeping up with increased maintenance costs, which will require more attention to revenues and the rate structure in the coming year.

## **BRISTOL CORE AND COLLABORATIONS**

The Town continues to work closely with Bristol CORE to support Bristol’s designated downtown and promote Bristol’s amazing assets. Their initiative to bring back the Farmers Market at the Town Green and hire Sarah Stillman to manage it has transformed Monday evenings in the village from June to October. Executive Director Courtney Radford and a revamped Board of Directors have brought refreshed focus and new talents to advance CORE’s mission.

One significant accomplishment (among many) was the Downtown Designation renewal. Bristol had the dubious distinction of being the very last of the designated downtowns statewide that needed to prepare a rigorous renewal package prior to the renewal process no longer being required after July 1, 2024. One of the many requirements was proof of an adopted Capital Improvement Plan (CIP), also known as a Capital Budget and Program, which Bristol did not yet have. It does now—as well as a successfully renewed designated downtown.



# SELECTBOARD & TOWN ADMINISTRATOR REPORT

**SELECTBOARD LIAISONS TO DEPARTMENTS AND OPERATIONS**

Selectboard members serve as liaisons to specific departments or operations as a resource and share information about activities, issues, concerns, or other matters of interest with the rest of the board.

**TOWN MEETING INFO**

Bristol’s in person Town Meeting will convene upstairs at Holley Hall beginning 6:00 pm, Monday, March 3, 2025. Voters will have two options to cast their Australian ballots by Tuesday, March 4, 2025: at the polls at Holley Hall from 7:00 am to 7:00 pm or by absentee ballot. To request a ballot or register to vote, contact the Town Clerk’s office at (802) 453-2410 ext. 5 or e-mail [clerk@bristolvt.org](mailto:clerk@bristolvt.org). Ballots can be returned by mail or dropped off at the secure drop box outside the Town Office by 7:00 am on Tuesday, March 4, 2025. The ballot box is locked as of 7:00 am on March 4, 2025 – if you have a ballot to drop off, it needs to be brought upstairs to the polling place.

Department/Operation	Liaison
Clerk/Treasurer	Ian Albinson
Fire	Ian Albinson
Library	Jessica Teets
Lister	Joel Bouvier
Planning & Zoning	Michelle Perlee
Police	Ian Albinson
Public Works	Peeker Heffernan
Recreation	Jessica Teets
Revolving Loan Fund	Michelle Perlee
Water and Sewer	Joel Bouvier

The Selectboard will also be providing a remote option through Zoom for citizens to participate in the Town Meeting: <https://zoom.us/>, Meeting ID: 830 9180 1793, Passcode: 683634, Phone In: 1-646-558-8656. Please note: citizens engaging remotely will not be able to participate in floor votes as there will be no reasonable way to determine voter eligibility.

Informational Meetings

Meetings for the Bristol Police District will be held on **Monday, February 10, 2025, at 6:30 pm** and **Monday, February 24, 2025, at 6:30 pm** in-person and online via Zoom.

**BUDGET NOTES**

As noted above, Bristol’s budget and accounting structure through the New England Municipal Resources Center (NEMRC) underwent a substantial overhaul through this past year to help streamline operations, correct certain procedures, and overall improve Bristol’s budgeting accuracy and accountability. Some general fund budget sections were consolidated, renamed, and/or rearranged. Consequently, the budget looks a lot different this year.

General Fund

As currently proposed, the FY2026 budget reflects an increase in overall spending of \$290,529 (8.31%) and an increase in the net supported by taxes by \$250,257 (8.12%).

Factors that result in budget increases beyond our control include the following:

- Health insurance premiums increased by 15.5%;
- Actual or anticipated increases in the costs of supplies; and
- Actual or anticipated increases in some services.

## SELECTBOARD & TOWN ADMINISTRATOR REPORT

We also tend to be conservative in our projection of non-tax revenues.

However, the budget also reflects some intentional investments in the following areas:

- 100% of the Grant Writer/Administrator position that was previously ARPA funds.
- 75% of the new Community Resource Specialist position is included anticipating that coverage through the general fund would begin after the ARPA funds are done.

In addition, total voted capital reserve fund appropriations increased by 5%, in addition to an increase in civic and local organization appropriations by almost 14.55%.

### Police District

The proposed FY2026 Police District budget has been increased by \$61,742 (9.85%). Like other budgets, this is largely due to increases in compensation and benefits to remain competitive in a challenging market, liability insurance, and supply expenses. While there is a projected increase in non-tax revenues by more than \$8,115 (5.51%), the net supported by taxes is proposed to be increased by \$53,627 (11.18%).

### **FROM THE SELECTBOARD**

The Selectboard continues to meet on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month, with occasional special meetings as needed. The meetings are a hybrid of in-person and remote access through Zoom. The meeting agendas are posted to Bristol's Web site at [www.bristolvt.org](http://www.bristolvt.org) and are distributed by e-mail to anyone who would like to be on the distribution list. The agenda is also posted on Front Porch Forum. Meeting minutes are available online at [www.bristolvt.org](http://www.bristolvt.org). Notices and other information are also posted on Bristol's Instagram page at <https://www.instagram.com/townofbristolvt/>. The meetings are also filmed by NEAT and can be viewed anytime on their Web site at [www.neatbristol.com](http://www.neatbristol.com).

We sincerely appreciate all the outstanding volunteers who generously give their time on committees and commissions for the Town of Bristol. We also appreciate our local non-profits, such as the Fourth of July Committee, the Bristol Recreation Club, the Historical Society, the Bristol Trail Network, Bristol CORE, the Bristol Band, Bristol Little League, NEAT, and so many more. All these contributions to the community are among the many things that make Bristol such a remarkable place to live, play, and work.

The proposed FY2026 budget reflects the Selectboard's continued commitment to supporting Bristol's hard-working and dedicated employees, providing core public health and safety services, maintaining and improving Bristol's public infrastructure, planning for emergencies, and carrying out other initiatives that improve the quality of life in our community.

### **FROM THE TOWN ADMINISTRATOR**

It has been an honor and privilege to serve as Bristol's Town Administrator these past seven years. We have been through a lot together: staff changes, a pandemic, formation of a Police union, natural disasters, and several major capital projects, to name a few. The list of accomplishments is long. With new staff capacities and realigned resources, the timing was good to step aside. I feel confident the Town of Bristol will have the capacity and capable people to keep moving forward on its awesome path and will be in good hands.

## SELECTBOARD & TOWN ADMINISTRATOR REPORT

We want to thank all of the Town staff who work together to deliver essential services for the community. Special thanks to the many citizens who volunteer countless hours of time and other resources serving on boards, committees, and commissions. We appreciate all of you and would not be successful without your commitment to this town.

Respectfully,

Joel Bouvier  
Selectboard Chair

Valerie Capels  
Former Town Administrator



## CLERK AND TREASURER REPORT

The Clerk/Treasurer's office has seen another year of changes. After the previous treasurer resigned, we hired a new treasurer; however, their tenure only lasted four months. Instead of advertising for another treasurer, the Town promoted within. Sharon Lucia is now the Clerk/Treasurer and Delinquent Tax Collector, and Kris Perlee is the Assistant Clerk/Assistant Treasurer and Deputy Zoning Administrator. Gail James, our administrative assistant, rounds out the team.

During the year, the Clerk's office was busy with five elections (local (3), the State Primary, and the General (Presidential) Election). The Treasurer's office was busy working with our software vendor to streamline and update accounts for budgeting. Water rates were updated to a new model that included a base rate and usage rates. Sewer billing and reporting are ongoing as well.

We strive to keep Bristol residents informed by posting information on our town website ([www.bristolvt.org](http://www.bristolvt.org)), Front Porch Forum, and Facebook page. These sites are valuable tools for residents to review agendas, meeting minutes, and any other happenings that any town department may orchestrate. These postings include, but are not limited to, road closures or delays, water projects or emergency repairs, town committee meetings, and more.

Below are some reminders and frequently asked questions (FAQs).

**PROPERTY TAXES** - Tax bills are mailed once a year by the end of September with due dates of November 15th and April 15th. If the due date ever falls on a weekend, it is pushed to the next business day. We accept prepayments for your property taxes and include any prepayment information on the tax bill before it is mailed. Any state payment that the Town receives will also be shown on the tax bill. If you don't see a state payment, please get in touch with the Vermont Department of Taxes at (866) 828-2865. The Town does not accept debit or credit cards, postmarks, or postdated checks. We do, however, have a new program for direct debit from your bank account on the due date for taxes. The form is located on our website in the Documents/Forms section under the Treasurer tab. There is a lock box in our office door (emptied daily) where you can securely put your payments. If you are delinquent in your taxes, please contact the Delinquent Tax Collector to arrange a payment plan.

**VOTING** - You can register to vote anytime throughout the year at the Town office or register online through the Vermont Secretary of State's My Voter Page at [www.mvp.vermont.gov](http://www.mvp.vermont.gov). Ballots are available for early voting at least two weeks before any local election and 45 days before any State or Federal election. You can vote by absentee ballot by calling the town office to request a ballot be mailed to you, request it online through the Secretary of State's My Voter Page, pick it up in person, or vote it at the Town office. All absentee ballots must be returned by the close of the polls on election day to be counted for the election. The Secretary of State's office will mail ballots to all registered voters for the General Election. You may vote absentee and mail it in or drop off the ballot in the ballot box located next to the Town's office door. You may vote in person on Election Day, but please remember to bring the ballot you received in the mail.

**DOG LICENSES** - Before April 1st, spayed or neutered dogs are \$11.00 per license and \$15.00 for non-spayed or non-neutered dogs. After April 1st, spayed or neutered dogs are \$13.00 and

## CLERK AND TREASURER REPORT

\$19.00 for non-spayed or non-neutered dogs. Permits and tags may be sent to you if you send us a copy of the dog's rabies certificate with a check for the fee.

**NOTARY PUBLIC SERVICES** - The clerk's office provides free Notary Public services. Please do not sign your documents before you come to the office; you need to sign them before the Notary Public. Please also remember to bring picture identification (driver's license or passport).

**BIRTH and DEATH CERTIFICATES** – Certificates can now be obtained from any Town Clerk's office in the State of Vermont. There is a form to request a Birth or Death Certificate, and you must provide current identification. As shown on the application, please verify that you are an approved person. The fee for a certified copy is \$10. A copy of the form can be found on our website ([www.bristolvt.org](http://www.bristolvt.org)) in the Documents/Forms section under the Town Clerk tab or on the Vital Records website [www.healthvermont.gov/stats/vital-records/vital-records-forms-information](http://www.healthvermont.gov/stats/vital-records/vital-records-forms-information).

**MARRIAGE LICENSES** - There are two steps to getting a marriage license in Vermont. First, complete an application form with all the requested information signed by both parties. Second, bring the completed application form to any Town Clerk's office to obtain the marriage license. Marriage licenses cost \$80 for the license and an additional \$10 if you would like a certified copy once it is returned to the Town Clerk after the ceremony. The application form is available on the Town's website ([www.bristolvt.org](http://www.bristolvt.org)) in the Documents/Forms section under the Town Clerk tab.

Respectfully submitted,

Sharon Lucia, Town Clerk/Treasurer/Delinquent Tax Collector  
Kris Perlee, Assistant Town Clerk/Assistant Treasurer/Deputy Zoning Administrator

## LISTERS REPORT

The Listers are responsible for determining the fair market value of all real property in the town and preparing a Grand List as of April 1 of each year. The determination of a property's fair market value is based upon the last town-wide reappraisal, 2018. Between reappraisal years, parcels with new construction, additions or demolition are adjusted accordingly and changes of appraisal notices are sent to the owners. Once the final Grand List is determined for Bristol, it becomes the basis for the Selectboard to establish the annual property tax rate for the municipality.

The Listers are also responsible for managing property assessment information on all parcels within the town. These records are available in the Listers Office and are updated throughout the year due to a change in ownership (property transfers), the issuance of a building permit or a change in current use applications.

During the past Grand List Year (April 1<sup>st</sup> - March 31<sup>st</sup>) the office processed 114 Property Transfer Tax Returns (PTTRs). The zoning office issued seventy-two building permits, which require numerous on-site inspections of new construction, property improvements and any other changes that resulted in a change of assessment. This process entails telephone calls and e-mails with the property owners to schedule on-site visits and verify the information.

Each change to the Grand List results in a Change of Appraisal Notice (COA) sent to the property owner. Bristol mailed this past year 190 COA's resulting in nine grievances. Following this process the Municipal Grand List increased by 2.6% from the prior year.

Bristol's last town-wide reappraisal was completed in 2018. In the past 6 years there has been a significant increase in property values. Bristol will soon be required to conduct a new town-wide reappraisal. This past year the town issued a Request for Proposals to complete a reappraisal. A contract was awarded to Tyler Technologies to perform this work and is scheduled to begin in March 2026 and conclude in August 2027. The goal of this reappraisal is to produce a Grand List that equitably assesses every property in Bristol to as close to Fair Market Value as possible.

During the 2024 Legislative session Act 183 was enacted and will bring significant changes for elected Listers and Assessors hired by a municipality.

Listers are required to take an oath of office to be fair and equitable in assessing all property at Fair Market Value and are required to work within the guidelines of constantly changing and increasingly complex mandates.

The Lister's office is open from 9:00 AM to Noon, Monday through Thursday or available by e-mail at: [lister@bristolvt.org](mailto:lister@bristolvt.org) or by telephone at 802-453-2410 extension 3.

Respectively,

Mark Bouvier, Douglas Corkins and Patricia King  
Listers – Town of Bristol

## GRANT ADMINISTRATOR REPORT

Bristol benefits from awarded State and Federal funds in the form of grants. We appreciate grant opportunities for their ability to offset the tax burden on residents for projects that we see as vital to the Town.

Bristol is active in applying for grant funds for special projects such as the skatepark, as well as for the required work that all municipalities must face such as road maintenance and updates to Town documents. In this way, the Selectboard works to leverage taxpayer dollars to achieve projects and goals that otherwise would be cost-prohibitive or have a direct impact on increasing the tax rate.

In 2024, nearly every department benefited from grant funds. This includes the following grant-funded work and perks in Bristol:

- Updates to Bristol’s Hazard Mitigation Plan
- Updates to Bristol’s Unified Regulations Bylaws to study housing needs
- Tree Planting & Pruning/Removal
- Roadwork to improve runoff, lessen erosion, and improve stormwater drainage
- Grinding/Repaving a portion of Lincoln Road
- Riverbank Stabilization along Lincoln Road
- Designs and plans for an improved skatepark
- Gym memberships for teens working with The Hub
- Hiring of a full-time police officer with the Bristol Police Department
- Updates to Lawrence Memorial Library to include heat & air systems
- Energy Resilience Improvements to Holley Hall building

Ongoing grant-funded projects include the Basin Street Improvements Project, which aims to improve a notoriously steep area that presents ongoing erosion and safety concerns. This project will improve all of those. Currently, three grants are secured for this project, and we are actively applying for additional funding.

FEMA has been in town a lot in the last few years! Currently, Bristol has three open FEMA events: 2019, 2023, and 2024. This is probably the “new normal” for towns across the state, but it hits small towns the hardest as they have fewer resources to manage and pay for these events. Bristol, in a way, is lucky. An experienced and organized team represents Bristol when these events happen, starting with the Public Works Foreman and Grant Administrator. FEMA represents an opportunity to lessen the financial hit of storm damage to towns like Bristol, and we are always grateful when a declaration is made, allowing us the chance to reclaim some of those costs. The status of the three FEMA events is as follows:

**2019:** Damage to roads throughout town and damage to the universal fishing platform on the New Haven River. This work is finally expected to be completed by the end of 2024, and we are in the process of closing out the FEMA claim and reimbursing the Town for its expenditures at the federal share of 90%.

**2023:** Damage to roads throughout town and steep slope failure along Briggs Hill Road. The public works crew took care of the damage to all town roads, and the Town hired an engineer for

## GRANT ADMINISTRATOR REPORT

a solution to the slope failure. The Briggs Hill Road site remains an open, a large project under FEMA. We are working with them to finalize the scope and cost of the project before we determine the next steps. Working with FEMA and our neighbors in Lincoln for a solution to this road and the issues it presents will be an ongoing effort into 2025.

**2024:** Ireland Road received the most damage in the July 2024 storm. Heavy rain, runoff, and the raging Lewis Creek caused around \$12,000 in documented damages, which we are currently requesting reimbursement for at a federal share of 75%.

Looking ahead, we are pleased to have secured grant awards for the construction of a long-needed sidewalk for student safety along Airport Drive, a scoping study for replacement of the West Street sidewalk, a scoping study for improving drainage and runoff around Mountain Street, and more funds for tree planting throughout town. Future funding focuses on waterline replacement, wastewater treatment assessment and improvements, public works improvements, and recreation access.

Respectfully submitted,

Freeda Powers  
Grant Administrator





**PLANNING & ZONING DEPARTMENT REPORT**

The Planning & Zoning Administrator works with the Development Review Board, Downtown Design Review Commission, and the Planning Commission to assist in the planning of meetings, the recording of meetings, and other administrative matters as they arise.

The PZA is also responsible for zoning permits, ensuring that permits are processed administratively or by the Development Review Board. The administrator’s role is to work with the public to ensure that development in Bristol aligns with the Bristol Town Plan and complies with the Bristol Unified Development Regulations.

Below is a seven-year review of zoning activities in the Town of Bristol.

	2018	2019	2020	2021	2022	2023	2024
<b>Applications</b>							
Residential	12	12	23	20	22	14	21
Accessory Building (shed/garage/porch)	21	33	32	26	26	31	35
Addition	10	8	10	6	6	8	12
Change of use	6	5	5	2	0	2	2
Commercial	5	4	1	2	3	3	2
Other	17	11	12	15	12	19	17
<b>TOTAL</b>	<b>71</b>	<b>73</b>	<b>83</b>	<b>71</b>	<b>69</b>	<b>77</b>	<b>89</b>
Sub-Divisions	4	6	5	6	4	3	3
Planned Res. Development	1	2	0	2	1	1	1
Certificate of Compliance	68	44	75	65	58	46	52

Respectfully Submitted,

AZ Larsen  
 Planning and Zoning Administrator

**E-911 COORDINATOR’S REPORT**

The E-911 coordinator is responsible for providing address numbers when requested and continually updating addresses. I work under the standards set by the Vermont Enhanced E-911 Board. It is important to keep updating and maintaining accurate address data to ensure the efficient response of emergency services. I will continue to adhere to these standards and strive to ensure emergency services can reach those in need. In 2024, I collaborated with 10 individuals to either assign new addresses or update existing ones.

Sincerely,  
 AZ Larsen  
 E-911 Coordinator

## PUBLIC WORKS DEPARTMENT REPORT

In 2024, the Public Works Department (PWD) experienced a busy winter with snow and ice storms that began in November and continued until mid-April. With the milder winters, we encountered a bit more ice this season but managed to grade the roads during the winter. When the weather finally warmed up, we had the streets swept, crosswalks painted, and completed our usual mud season activities.

We were very busy this summer due to the amount of rain and washouts, as well as windstorms during the winter. We prepared Lincoln Road and Pine Street for repaving, which included grinding the road back to dirt and reshaping it, ditching, culvert replacement as needed, hydroseeding, and shouldering. We paved Lincoln Road after the river repair was completed and also paved Pine Street after letting the water project settle for the winter. Both roads received a base and will be topped in the next few years.

In addition, the DPW also completed regular routine maintenance along with the following:

- Spread 3503 yards of gravel on the Town's dirt roads.
- Sprayed 17250 gallons of chloride on the Town's dirt roads for dust control in summer.
- Placed 300 yards of stone for ditch erosion prevention along Town roads.
- Put up 3,605 yards of winter sand in preparation for the next winter season.
- Upgraded 264 feet of culvert.
- Numerous areas have been ditched to hopefully retain the water in them.
- Started tree trimming in the village area to raise the canopy so the limbs wouldn't hit the tops of trailers or campers.
- Flushed several culverts on various roads with the assistance of the Bristol Fire Department and VTUMS.
- Water Department - assisted with water line repairs and installing new hydrants.
- Repaired equipment to prepare for spring and summer work between storms and kept trucks repaired after storms.
- Prepared for the fall/winter season.

The Public Works Department would like to thank Bristol residents for their understanding and patience throughout the year and for letting us know when problems need attention. I also want to thank the contractors who worked with us throughout the year.

All this work, which we face annually, couldn't be accomplished without the hard work and dedication of Chris, Colby, Mike, and Brett. I would also like to thank the Bristol Fire Department, Bristol Police Department, and the Town office, which help us throughout the year.

Respectfully Submitted,

Eric Cota  
Foreman, Public Works Department

## TOWN OF BRISTOL EQUIPMENT LIST

<b>Public Works Department</b>	2006	Cross Country Trailer
	2007	Kobelco Excavator
	2007	22-ton Trail Boss Equipment Trailer
	2008	14-foot Protec Snow Pusher
	2010	John Deere 7130 Tractor with Farm Loader
	2012	Cross Country Flatbed Trailer
	2013	Kubota Sidewalk Tractor
	2015	Mack Granite Dump Truck
	2018	Freightliner Dump Truck with Plow and Wing
	2019	International HX 620 Plow
	2019	B-B Trailer
	2019	John Deere 672G Motor Grader
	2021	International HV507 Dump Truck with Plow
	2022	Ford F450 with Plow, Slide-on sander
	2022	John Deere Front End Loader
<b>Bristol Fire Department</b>	1993	Ford F450 Brush/Forestry Pumper Truck
	1993	Ford F550 Quick Attack/Mini Pumper Truck
	2001	Ford F550 Vehicle Extrication/Rescue Truck
	2007	Spartan Pumper/Tanker Truck
	2022	HME Ahrens-Fox Pumper Truck
<b>Bristol Police Department</b>	2020	Ford F-150 Pickup
	2022	Dodge Charger
	2023	Dodge Durango (purchased 07/24)

## RECREATION DEPARTMENT REPORT

PO Box 249, Bristol, VT 05443  
Phone: 453-5885 Fax: 453-5188 or [www.BristolVTRec.com](http://www.BristolVTRec.com) or e-mail: [recdirector@bristolvt.org](mailto:recdirector@bristolvt.org)



The Bristol Recreation Department (BRD) is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities. The Recreation Department manages multiple locations: the recreation offices in the Holley Hall, Howden Hall, Bristol Clay Studio in Artist Alley, and the Hub Teen Center at 110 Airport Drive, as well as five parks scattered around Bristol.

BRD is excited to introduce Aidan Lenihan, a lifetime resident of Bristol. Aidan is our new Programs Coordinator! Aidan will be overseeing youth sports and events, managing our parks, and bringing fresh ideas and energy to our community programs. We're excited to see the positive changes and initiatives he will implement.

The BRD/Hub has had another successful summer camp program with our Wheels, Mountain Bike, and River Camps. We appreciate the partnership that we have with Bristol Recreation Club, Bristol Elementary School, and MAUSD, which allows us to use the facilities, fields, and support for our programs.

Thank you to our program Leads;

- Matlak Mayforth for hosting so many great clay classes for the community.
- Lindsey Hescoock and her amazing gymnastics program.
- Evelyne Germain's Dance classes have been steady and designed for all ages.
- Kelly Thomas from K.I.C.K.S brought back Tae Kwon Do to Bristol.
- Our Coaches for the 5Town Rider Mountain Bike Team for grades 5-12. The program increased to 43 riders and is still growing.
- We also have a big shout-out to our Bristol Youth Lead Coaches!

The latest additional programming is Bristol Youth Sports. The BRD acquired this program in November 2023, and we have met so many fantastic community members by hosting this program. Bristol Youth Sports offers various activities, including basketball, field hockey, lacrosse, soccer, and cheer.

In 2024, the Bristol Recreation Department awarded 30 scholarships to local residents, reflecting its commitment to community engagement and access to recreational programs. This initiative promotes a healthier lifestyle and fosters inclusivity within the community.

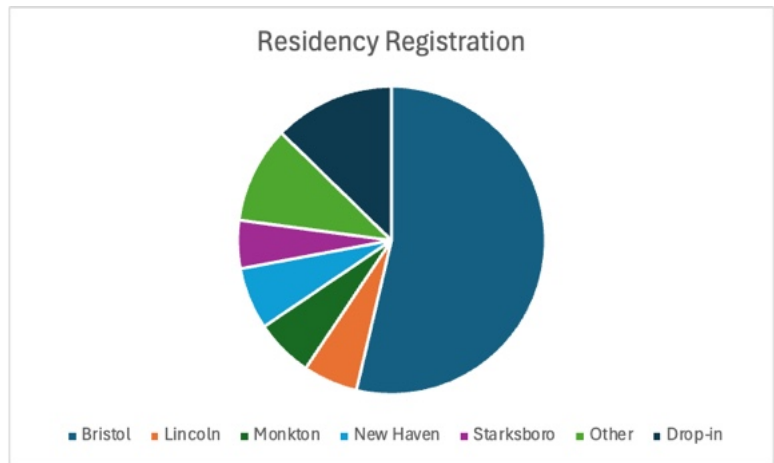
The BRD hosts a variety of events, including the Human Powered Parade, Candy Cane Hunt, Trolley Ride, Bristol Harvest Festival, Roller Skating, Scooter Competition, and Bristol Elder Eagles Meet-Up.

# RECREATION DEPARTMENT REPORT

## Summer Camp Fun:

- 3-Day Lil Rippers Camp June 18,19, and 20<sup>th</sup> and July 7-11. 9-12pm
- Wheels Camp June 22-27<sup>th</sup>
- Girls MTB Camp and Hub Teen Camp July 7-11
- CO-ED MTB Camps July 21-25 and August 11-15<sup>th</sup>
- River Camp July 14-18 and August 4-8<sup>th</sup>
- SWIM July 7- August 8<sup>th</sup> Monday-Friday 8-11am
- Roller Derby Clinic July 11-13

We appreciate the collaboration and support from the Bristol Trail Network, Bristol Conservation Commission, Public Works Department, Lawrence Memorial Library, Parent Child Center, Cool Motion Outdoor Sports, Mountain Bikes of Bristol, The Westons, and all the volunteers and community members who have devoted their time and energy to making Bristol a great place.



Outdoor Recreation: The department maintains several parks and trails where residents can enjoy activities like hiking, biking, picnicking, and nature walks. The BRD partners with the Bristol Trail Network to maintain trails around town and in the parks.

- Sycamore Park, Route 116, Bristol
- Memorial Park, Route 17, Bristol
- Eagle Park, Lincoln Road, Bristol
- Town Green, Downtown Bristol

BRD reminds all park users that parks are open from dawn to dusk and to please pack in and pack out all trash when visiting Bristol Parks. Please contact us with any questions, concerns, or feedback at [recreation@bristolvt.org](mailto:recreation@bristolvt.org)

The BRD is continually learning and adapting to the needs of the community. For more information about the programs currently being offered, please visit our website at [www.BristolVtRec.com](http://www.BristolVtRec.com)

Respectfully,  
Meridith McFarland, Director  
Bristol Recreation Department

# HUB TEEN CENTER & SKATEPARK REPORT



Bristol Hub and Skatepark  
 PO Box 249, Bristol, Vermont 05443  
 Phone: 453-3678 Fax: 453-5188 or [www.BristolSkatePark.com](http://www.BristolSkatePark.com) or e-mail: [BristolHub@gmail.com](mailto:BristolHub@gmail.com)

The Bristol Hub is excited to celebrate another successful year serving youth in the five town communities. For those who are unfamiliar with the Bristol Hub Teen Center and Skatepark, we are a drop-in teen center providing a safe, substance-free space for youth ages 12-19 after school and during the summer. We are a division of the Bristol Recreation Department and work closely with many other agencies. We are passionate about creating a welcoming, inclusive community where all teens are supported and explore what they need to thrive.

In 2024, the Hub saw a record number of visits and visitors. Our current record-keeping only goes back to 2015, so it's possible busier years were predating our records, but regardless, it's been a busy year. We saw 317 teens come into the Hub a total of 4735 times. This is a 15% increase in visits from last year. I think that change can be partially attributed to the incredible, vocal support we received in the community. It is so meaningful to hear from families, friends, and parents how much they appreciate the Hub and the immense value they see in the space. Those running the Hub feel creating a third space for teens to build their own community, where their voices are prioritized, is super important, and we love to hear that the larger community agrees. We are so pleased that so many youth are utilizing the space and programs.

As a further testament to the incredible way Bristol prioritizes teens, in 2024, The Hub was featured in VCRD's "Vermont Vision for Youth Success" report for the state legislature as an example of a successful teen center:

*"The Bristol Hub is a teen center funded by the Town of Bristol that has been serving the local youth since 1999. Guaranteed funding through the town allows the adults who run the center to focus on the teens, and this is critical for sustainability... Through the Hub, the Bristol community has seen vulnerable youth flourishing."*

Visitors	
Visitors	316
Male	199
Female	91
Non-Binary	20
Bristol	144
Monkton	44
New Haven	21
Lincoln	39
Starksboro	53
Visits	
Visits	4735
Male	3394
Female	968
Non-Binary	332
Bristol	2182
Monkton	456
New Haven	406
Lincoln	704
Starksboro	936

The Hub was honored to receive the recognition and excited to celebrate the support of the community; it would not have been possible for us to operate without the support.

We have made progress on rebuilding the skatepark. After the community identified the skatepark as a priority area to direct ARPA funding, we received a portion of the funds, which is serving as a starting point in fundraising. Through several community meetings, discussions with the Bristol Recreation Club, an RFP, and a scoring matrix, the community has decided that they want an entirely concrete skatepark, and we have selected the company to design the park.

## HUB TEEN CENTER & SKATEPARK REPORT

We are very excited to work with Nor'Easter Skateparks to design our custom concrete park. We will have the designs this coming Spring and then really start to fundraise. We are so excited about the benefits a new skatepark will bring.

In 2024, we maintained many partnerships and developed new ones. Through a grant from the Vermont Council on Equitable Youth Justice serviced by the Department of Children and Families, we have been able to sponsor youth gym memberships at BFIT in town. We are excited to continue this program in the new year, with funding secured till September 2025. We worked closely with Addison County Turning Point, their Outreach Coordinator joins us at the Hub twice a week to build relationships with teens. Cubber's Pizza continues to be a major supporter of the Hub, sometimes donating up to five pizzas on Wednesdays for snacks at the Hub. They have been donating for 20 years, and we are so thankful for their generosity. We benefitted from many other partnerships and look forward to building more this year.

Thank you to everyone in the community who supports the Hub and helps us thrive. We are so honored to be able to do it for another year.

Sincerely,

Taylor Welch-Plante (she/her)  
Director, Bristol Hub Teen Center



# FIRE DEPARTMENT REPORT

## INTRODUCTION

The Bristol Fire Department (BFD) continues to evaluate and adjust our services and programs to address the priorities of responsive and efficient services and community safety. We are considered paid-call employees by the Town that work in a volunteer capacity. BFD is dedicated to responding effectively and safely to incidents to protect life, property, and the environment. We do this with a professional attitude underscored by extensive training, careful maintenance of our equipment, and respect for our fellow residents. This respect extends to our fellow firefighters, upon whom our lives can depend. We value and draw strength from the diversity of our personnel and the variety of skills and experiences that each brings to their work. The BFD is supported by the generosity of the residents, businesses, and property owners of Bristol. In return, we deliver protection, day and night, that is responsive, professional, and always with our customers' best interest in mind.

## TRAINING • EQUIPMENT / VEHICLE INSPECTIONS • FACILITY MAINTENANCE

Bristol's firefighters are required to actively participate in regular training to maintain their knowledge, skills, and abilities in the many tasks they will be asked to perform on any given day. In addition to training, firefighters are required to regularly inventory, inspect, and within their scope of work, maintain department vehicles, equipment, and the fire station facility.

Training: <b>1,200 hrs.</b>	Equip./Vehicle Inspections: <b>400 hrs.</b>	Facility Maintenance: <b>300 hrs.</b>
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## FIRE AND SERVICE-ORIENTED INCIDENTS



The fire department responded to **133 incidents** totaling **1,698 hours** of work.

## MUTUAL AID

BFD is well-equipped to handle most any call for service to include fire suppression and rescue operations. However, for higher-risk incidents that require more resources and personnel, the department relies on our partnerships with the many other emergency services organizations that make up the first responder community here in Addison County. The BFD participates in the Addison County Fire Mutual Aid System that consists of 17 fire departments. This system and BFD's strong relationships with the Bristol Rescue Squad and Police Department enable a greater number of first responders to collaborate, ensuring that complex or large-scale emergencies are managed more safely and efficiently.



# FIRE DEPARTMENT REPORT

## COMMUNITY OUTREACH

<p>BFD participated and supported in numerous community events, including public education classes, station tours, school visits, annual five-town FD food drive, and the annual trunk-or-treat event.</p>	<p>BFD continues to partner with the VT Division of Fire Safety and their 802 SAFE Program providing home safety inspections and installing smoke and carbon monoxide detectors in high-risk single-family homes.</p>	<p>BFD continues to partner with the VT Department of Health and their Child Passenger Safety Program providing a free and convenient way to have your child’s safety seat inspected by a Nationally Certified Child Safety Technician.</p>
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## DEPARTMENT PERSONNEL

The following personnel achieved milestone anniversaries during 2024.

**Firefighter Terry Farr - 30 years      Assistant Chief Kevin LaRose - 30 years**  
**Deputy Chief Eric Forand - 20 years**

## COMMUNITY APPRECIATION

Through the extraordinary financial gifts from a local business, private non-profit organization, and financial gifts received in memory of a past firefighter and a community member, BFD was able to purchase, at no cost to the taxpayer, an all-purpose dryer cabinet specifically designed for a firefighter’s protective equipment or turnout gear. Prior to the installation of the dryer in November 2024, it took an average of 36 hours to dry a set of turnout gear. Using the dryer, it now takes an average of 4 hours to dry turnout gear.

**Note:** due to forethought and vision of the fire station design committee nine years ago, the physical space and required electrical and ventilation infrastructure was already in place to support the dryer cabinet.



**On behalf of the Bristol Fire Department, we thank you for your continued support.**

**Respectfully,**  
**J. Brett LaRose - Fire Chief**

## POLICE DEPARTMENT REPORT

### Mission Statement

*To be the finest small police department in the State of Vermont. We are committed to working together within the department and in problem-solving partnerships with community stakeholders to improve the quality of life for the people served by the Bristol Police Department.*

We continue to prioritize community policing in our approach to providing law enforcement service to our Bristol Community. We continually review our response to calls for service, to assure an empathetic and compassionate response. We appreciate the suggestions and support of our community stakeholders to assist us with our process.

We thank the Town of Bristol Selectboard for their approval to hire a Community Resource Specialist. This is a Town of Bristol civilian position housed within the Bristol Police Department. We are happy to announce the hiring of Amy Smith, a long-time local Bristol resident, to fill the position. We look forward to working with her. The position is part of our proactive community policing approach, assisting people in need within our Bristol Community.

Amy will be available to assist us with calls for service that are non-criminal in nature. She will also provide assistance in connecting people in need of services with appropriate agencies. We welcome input from community members as we develop this new position.

We also hired Armin Nukic to fill our COPS grant-funded position. He comes with prior law enforcement experience. With his hire, we now have four full time police officer positions.

Current full time staff include Chief of Police Bruce Nason, Sgt Andrew Graham, Officer Francis Smith & Officer Armin Nukic. Part time staff include Officer Matthew Collins, Officer Matthew Tatro, Officer Logan Young and Administrative assistant Elizabeth “Liz” Tracy. I appreciate their continued dedication and commitment to our Bristol Community.

We completed 3779 calls-for-service as of 12/30/2024. We have seen an increase of calls-for-service related to or involving people experiencing mental health and or substance use issues. These types of calls can take more time and follow up compared to other types of calls-for-service. The Community Resource Specialist position was created in large part to help meet these needs.

Another avenue we have been exploring for these types of calls is increased training with an emphasis on de-escalation. Sgt Andrew Graham recently completed training to be an instructor of de-escalation training. Not only is he able to train other law enforcement officers and first responders, to include Fire and Rescue responders, he is able to provide this important training to members of the public. We feel ongoing training is vital to our department, especially de-escalation and other mental health training that will assist us with our responses to calls-for-service that emphasize an empathetic and compassionate response.

We have replaced our 2018 Ford Explorer with a 2023 Dodge Durango. Due to a supply issue, we continue to wait for the arrival of necessary equipment before we can use it as an emergency response vehicle. Our other vehicles are a 2020 Ford F-150 and 2022 Dodge Charger.

## POLICE DEPARTMENT REPORT

We are thankful to our community partners for their support and assistance. They include: our Bristol local faith organizations, Have a Heart Food Shelf, Five Town Partnership group, Bristol CORE, Atria, Counseling Service of Addison County, Addison County Community Action, John Graham Shelter, Charter House, HOPE (Helping Overcome Poverty Effects), SaVida Health, Age Well, Tri-Valley Transit, The Women's Center, United Way of Addison County, Vermont Veterans Outreach, Vermont Prevention Lead Organization and Turning Point Center of Addison County. We can not forget our educational partners, Mount Abraham Unified School District schools.

Law enforcement agencies throughout Vermont continue to experience staffing issues. We appreciate the continued support received from our local law enforcement partners, Vermont State Police, Middlebury Police, Vergennes Police and Hinesburg Police, as well as the Vermont Homeland Security Investigation Unit, Drug Enforcement Administration and US Marshals.

Please do not hesitate to contact us with suggestions or questions. We value your cooperation in completing investigations and addressing issues and concerns in our community.

You can call 802-453-2533 or send an email to [Bruce.Nason@vermont.gov](mailto:Bruce.Nason@vermont.gov).

We could not do this without the unconditional support from our families, we thank them for their support.

Respectfully,

Bruce Nason



## WATER AND SEWER DEPARTMENT REPORT

The Bristol water system continues to operate in compliance with all state and federal drinking water standards. A consumer confidence report is generated each year that explains the quality of Bristol's water and terminology to help us understand what the Department of Environmental Conservation requires we test for. It is available on our website at [www.bristolvt.org](http://www.bristolvt.org) and at the Town Office.

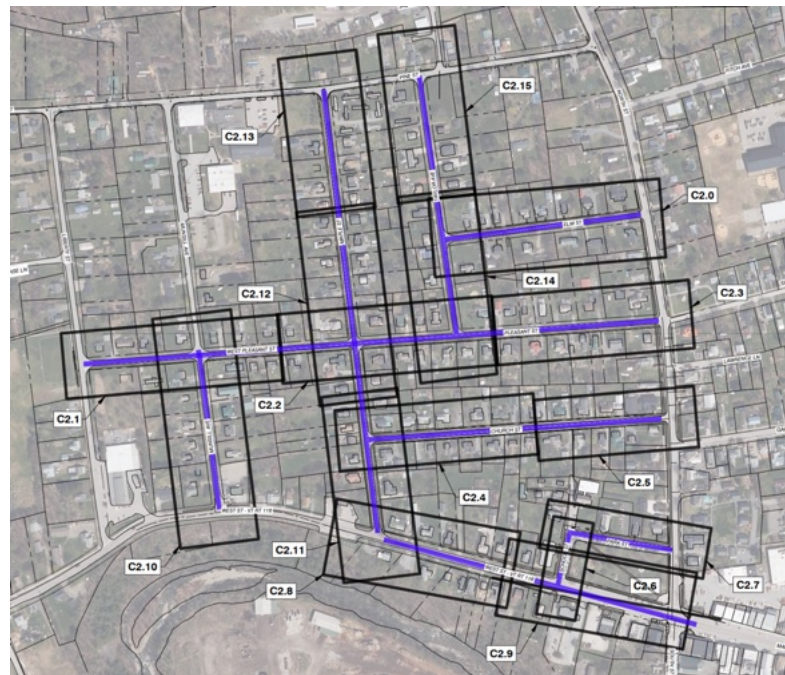
The Bristol Selectboard also serves as the Water Commission. In this capacity, they review monthly budget reports and reports from our water operators, plan for infrastructure projects, and tend to coordinate routine maintenance.

If you own or occupy one of the remaining 70 properties that received a letter with "unknown" waterline material, please help us finish collecting this information. While a number of water customers have responded to the many mailings, social media postings, door tags, and knocking, completion of this inventory is mandatory for the water system, and we need your help! If you have not replied, please scan the following QR code and complete the very simple 2-minute survey, and upload a picture of the waterline coming into your home. Thank you!!

Please feel free to scan this QR code to complete this form on Google Forms.



We have two waterline design projects underway by VTM Engineering. The first is Bristol West, which will continue replacing the 1905 waterlines on the west side of the water system from North Street to Liberty Street. This project is currently at 90% design with a goal of going out to bid in late 2025 for construction starting in the spring of 2026 for two years. The second, Bristol East, will replace the 1905 water mains east from Main Street to the Lord's Prayer Rock. This project is in early design, with most of the field work left to be done. Residents will see survey crews and water system operators out in the field marking water mains and services, locating curbs, and locating sewer laterals for both projects throughout 2025 and combined construction for at least 4 years starting in 2026.



Bristol West Project Area Map – Potential Construction Timeline 2026-2027

The Town anticipates upgrading the 25+ year old control panels at the water pump house and at the water storage tank in the coming 5-10 years. Cost and timing are dependent on the level of design needed.

# WATER AND SEWER DEPARTMENT REPORT

Selectboard meetings are held every other Monday night, and the Water Commissioners hold an annual public meeting in the spring, where customers may voice concerns, ask questions, and make suggestions. That is when the budgets will also be approved. Customers may also contact the Town Office at 453-2410 any business day, and someone will be there to help.

The Core Area sewer system continues to serve the thirty-four properties on Main Street, East Street, South Street, and Prince Lane. The Selectboard also serves as the Sewer Commission and holds an annual public meeting and vote on the budget in the spring. In this capacity, they review monthly budget reports and reports from our wastewater operators, plan for infrastructure projects, and coordinate routine maintenance of the sewer system.

The current focus of the sewer department is to cut down on high strength waste (HSW). Our bi-annual sampling continues to show high BOD (Biochemical Oxygen Demand), TSS (Total Suspended Solids) and FOG (Fats Oil & Grease). These come from a variety of places, but often from food service, breweries, etc. with grease traps that need to be cleaned more frequently or connected users that need to upgrade their pre-treatment to something greater than a grease trap. Our operators will be performing site visits and composite sampling at manholes to see where the high strength waste is coming from and encourage removing as much as possible from the waste stream at the waste producer before it discharges to the sewer system. Without these changes, failure to meet the permit limits and failure of the system are very real possibilities.

The Town anticipates hiring engineering services to be paid for through a DWSRF planning loan for potential upgrades to the community sewer system.

Vermont Utility Management Services (VTUMS) operates our water and sewer systems as our contract operations firm. Jill Marsano is our designated operator and may be contacted via the Town Office at 453-2410.

Respectfully submitted,

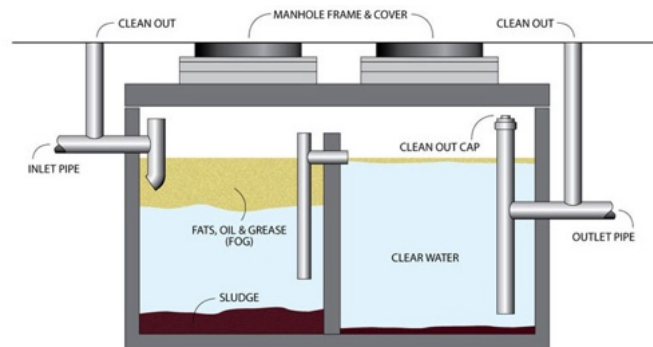
Ian Albinson, Interim Town Administrator  
Jill Marsano, VTUMS



Deteriorating effluent sewer structure before rehabilitation



Rehabilitated Effluent Sewer System post-rehabilitation



Right: Diagram of a Grease Trap that Collects Fats, Oils & Grease (FOG) and Sludge for Hauler Removal, Not Sewer Discharge.

COMMISSION  
AND  
COMMITTEE  
REPORTS

## ARPA ADVISORY COMMITTEE REPORT

Committee members during 2024: Porter Knight, Chair; Kris Perleee, Vice-Chair; Alison DaBica, Secretary); Betsy Blair; Diane Cushman; Mike Dash; John McCormick (Energy Committee); Robert Rooker (Planning Commission); Helen Young (Conservation Commission).

In 2022, Bristol received a little over a million dollars from the American Rescue Plan Act (ARPA). The ARPA Advisory Committee was formed at that time by the Selectboard to “solicit community input, receive and develop lists of potential projects or programs for ARPA funding, identify priorities, and bring recommendations forward.” Following extensive community outreach, the ARPA committee completed its report in 2023 with 20 recommendations. Some of the projects were completed with other sources of funds, a few of the projects were withdrawn for various reasons, and a few additional projects were added. But for the most part, the Selectboard has been diligently pursuing each of the recommendations and allocating the funds in accordance with the committee’s report and guidance.

### **Approved in 2024:**

- Engineering studies to explore creating greater recreational accessibility at town parks (Eagle, Memorial, Sycamore)
- Construction of an outdoor function space at the Lawrence Memorial Library
- Support for Peace Garden improvements
- Additional funding for Farmers Market
- Additional funding for Elevator at Masonic Hall

### **Previously approved/funded (2023):**

- Grant writing position for the town to leverage additional money to fund more projects
- Turning Point Center to meet growing addiction support needs
- Skate Park renovations, including adding a section for younger kids
- Resume farmers market or other support for small local producers to reach residents
- Rescue squad equipment upgrades
- Elevator in Masonic Hall to improve access and allow more programming for seniors
- Willowell Foundation support for construction to expand to provide more childcare spots
- Bus for Recreation Department to use for programs
- Upgraded sound system to be used at 4th of July and other outdoor town events
- Funding for the Open Door Clinic
- Funding for a Community Resource Specialist

The Selectboard will continue to pursue projects as recommended by the committee until all the funds are expended.

Respectfully,

Porter Knight  
Chair, Bristol ARPA Advisory Committee

# ARPA ADVISORY COMMITTEE REPORT

## Original APRA Committee Recommendations

Final Recommendations:	Status (as of January 2025):
1. Bristol Family Center (BFC) sprinklers so they can expand to provide more childcare spots	Withdrawn by BFC due to other barriers
2. Grant writing position for the town to leverage additional money to fund more projects	✓
3. Turning Point Center to meet growing addiction support needs	✓
4. Air conditioning/heat pumps for Holley Hall	The energy committee is working on this
5. Skate Park renovations including adding a section for younger kids	✓
6. Resume farmers market or other support for small local producers to reach residents	✓
7. Outdoor meeting/classroom space at Lawrence Memorial Library	✓
8. Redesign Pine Street (when water line improvements made) to create safe pedestrian pathway	Not being pursued with ARPA funds, but an ongoing project
9. Bus shelters	Completed with other funds
10. Electric charging stations	Completed with other funds
11. Rescue squad equipment upgrades	✓
12. Elevator in Masonic Hall to make access easier so that programming can be expanded for seniors	✓
13. Wrens Nest support for construction so they can expand to provide more childcare spots	✓
14. Funding to continue exploration of necessary zoning changes to add housing	No funding needed
15. Funding for engineering studies to explore creating Handicap Accessible Trails on town parks (Eagle, Memorial, Coffin, Sycamore)	✓
16. Bike racks in public locations	No action taken yet
17. Bus for Recreation Department to use for programs	✓
18. Dog park	Discussions underway
19. Upgraded sound system to be used at 4th of July and other outdoor town events	✓
20. E-ink/LCD Message Board (Fire Station or at Walgreens/Shaw's sign)	No action taken yet



## **BICYCLE PEDESTRIAN ADVISORY COMMITTEE REPORT**

Commission members during 2024: Cris DaBica, Chair; Brad Cameron, Secretary; Tanya Bashaw; Dustin Corrigan; Kevin Masse; Jessica Teets (resigned March 2024); and Sally Burrell (appointed December 2024). With exceptions for holidays and last-minute issues, meetings are held on the 4th Thursday of every month at 7 pm.

As in 2023, for 2024, the Bristol Bicycle and Pedestrian Advisory Committee (BPAC) faced a variety of membership issues (a resignation, along with two empty seats), together with continued attendance problems. The board attendance issues have been pervasive enough to hamstring the committee's ability to vote on/move forward with any initiatives (due to not having a quorum). This has happened against a backdrop of:

- Specific requests for input from the Bristol Selectboard
- Increased interest and engagement from the community on specific issues as well as general subjects
- Stronger connections with related local and state-wide advocacy groups
- Connecting with the town grant writer and gaining a clear understanding of the opportunities present within the grant system
- Having a short list of actionable ideas to implement (which can't move forward without a quorum vote)

To solve the board issue, four community members who have expressed interest in board seats have been sent town paperwork. To date, one has gone through the Selectboard process (Sally Burrell) and will start as a board member in January.

Thanks to added interest in people joining the board, the grant possibilities, and potential collaborations with organizations like Bristol Rec, Mountain Bike Bristol (MOBB), and The Bristol Recreation Club, we look forward to a more productive 2025.

Submitted respectfully,  
Cris DaBica  
Chair, Bristol Bicycle and Pedestrian Advisory Committee

# CONSERVATION COMMISSION REPORT

Commission members during 2024: Carolyn Dash, Chair; Jono Chapin, Vice-Chair; Zelig Smith, Clerk; Kristen Underwood; Alex Smith; Helen Young; Nancy Morrison; John Merriman (resigned March 2024); Noelle Rose (appointed March 2024); Roger Sullivan (appointed August 2024). BCC meetings are held on the 2<sup>nd</sup> Thursday of the month at 6 pm.

- The BCC continued work on updating the wildlife survey of Bristol. This year we were fortunate to be able to work as formal community partners with several senior Middlebury College students conducting capstone research with Prof. Alexis Mychajliw. Students worked with BCC members to locate and document wildlife around Bristol using trail cameras, a community survey, and satellite imagery. The students then put together a presentation, digital StoryMap, and physical pamphlet that could be used to educate Bristol residents, landowners, and developers about the wildlife present. This is part of an ongoing project to update the wildlife and wildlife corridor portions of the next Town Plan.
- The BCC worked in conjunction with the Bristol Recreation Department to promote No Mow May to encourage property owners to allow yard growth during wildflower season to help early-season pollinators. Through this partnership, we were able to keep a portion of Sycamore Park unmowed for all of May 2024 and provided “No Mow May” signs to residents participating in this event.
- The BCC organized and hosted Green Up Day to help remove roadside litter from our roadways. This year by the numbers:
  - Number of volunteers (including ~260 BES students): 466 volunteers
  - Number of bags distributed: 401 bags
  - Total weight of filled bags: 1,521 pounds
  - Total number of tires: 20 tires
- In October 2019, the Chuck Baser Memorial ADA-compliant Universal Fishing Platform at Eagle Park was damaged during a severe storm. This year, the BCC was able to aid this FEMA-funded reconstruction effort to restore and increase resilience to the platform, thereby increasing accessibility to the New Haven River.
- The BCC continued to help maintain the town parks through volunteer work days. Examples of work days this year included an Eagle Park work day to maintain the perennial garden and apple tree pruning at Sycamore Park.
- The BCC wrote and approved a management plan for the Lord’s Prayer Rock property. This was sent to the selectboard for approval.
- We continued our partnership with Bristol Trail Network. Porter Knight and the BTN interns periodically attended meetings to update the BCC on their current projects.
- The BCC members attended meetings and provided park information and advice to the Accessible Designs for Town Parks committee.

## **In memoriam:**

*We would like to take this opportunity to note the passing of a former Conservation Commission member, Katie Reilley, who died in August 2024. Katie was a founding member of the Commission in 2003 and served diligently as Clerk for 17 years and as Chair in her last appointed year, resigning in March of 2020. She was passionate about land preservation and worked as an environmental planner and permit specialist before retirement. She wrote the first management plan for Sycamore Park, which we have adapted for other town park management plans.*

## DESIGN REVIEW COMMISSION REPORT

Commission members during 2024: Ron LaRose, Chairman; Elizabeth Herrmann; John Pickens; Ben Skolozdra; James Weening; Carol Wells; and Ian Albinson. DRC meetings are held as needed.

The DRC's main mission is to review changes to properties that lie within the Downtown Overlay District. This district includes properties along Main Street, Shaw's/Walgreens area, properties around the Village Green, and West Street from the Community Bank east.

The Town of Bristol earned a "Downtown Designation" from the State of Vermont in 2006. Under the rules of this designation, a Design Review Commission appointed by the Selectboard was established to review alterations/construction in the Downtown Overlay District and to make recommendations to the appropriate municipal committee.

The property owners within this District complete their applications for their proposed changes to their properties and submit them to the Planning & Zoning Administrator. The DRC only meets when there is an application to review; the PZA communicates with the DRC the need for a meeting and coordinates a date to meet. When the date is set, the PZA notifies the applicant so they can be present to answer any questions the DRC might have on their project. During this meeting, the DRC makes its recommendations to the PZA to pass along to the appropriate municipal committee for the final decision.

During 2024, the DRC reviewed one application, Cubber's Restaurant, to repair an exterior wall and to change windows.

Respectfully,

Ron LaRose,  
Chair, Bristol Design Review Commission

# DEVELOPMENT REVIEW BOARD REPORT

Commission members during 2024: Kevin Brown, Chair; Brenda Tillburg; Rebecca Cole; Dale Dingler; Ted Desmond; Tom Wells; John Moyers; Josh Crandall (alternate). DRB meetings are held on the 2<sup>nd</sup> Tuesday of the month at 7 pm.

The role of the Development Review Board (DRB) is to serve as the judicial body of the Bristol Unified Development Regulations. Responsibilities of the Development Review Board include reviewing applications for conditional uses, subdivisions, variances and waivers, appeals, and site plan reviews. The Planning and Zoning Administrator serves under the DRB as the liaison between applicants and the DRB. Applications are submitted to the PZA who then coordinates with the DRB to schedule hearings.

In 2024 the DRB held nine public hearings to review a multitude of applications. Below is a table that reflects the applications before the DRB, and the decisions made by the DRB in 2024.

<b>Permit Type</b>	<b>Description; Location</b>	<b>Status</b>
Appeal	Appeal of ZA no action letter; South Street	Affirmed ZA decision December 10, 2024
Conditional Use (24-300)	Preschool educational facility; Harvey Road	Approved: June 25, 2024 Decision: August 1, 2024
PUD (22-403)	6 unit Planned Unit Development; off North Street & Pine Street	Awaiting Final Plat Review
Subdivision (23-402)	7 lot subdivision; Plank Road/Jay Drive	Approved: February 13, 2024 Decision: March 22, 2024
Subdivision (24-401)	5 lot subdivision; Pine Street	Approved: October 8, 2024 Decision: October 31, 2024
Subdivision (24-401)	2 lot subdivision; Austin drive	Awaiting Final Plat Review
Subdivision (24-402)	4 lot subdivision; South 116 Road	Awaiting Preliminary Plat Review
Subdivision-PUD (23-400)	5 lot Planned Unit Development; off North 116 Road	Approved: January 9, 2024 Decision: February 20, 2024
Waiver (24-038)	20 ft. front yard setback; Carlstrom Road	Approved: October 8, 2024 Decision: October 30, 2024
Waiver (24-063)	7 ft. rear yard setback; North Street	Approved: December 10, 2024 Decision: Pending

Respectfully submitted,

AZ Larsen  
Planning and Zoning Administrator

# ENERGY COMMITTEE REPORT

Committee members during 2024: Richard Butz (Co-Chair); Carl Engvall (Co-Chair); Sally Burrell; David Flaschenreim (appointed January 2024); Allison Pouliot; and Ben Skolozdra. BEC meetings are held on the 3<sup>rd</sup> Wednesday of the month at 7 pm.

The Bristol Energy Committee (BEC) was established in 2007 by the Selectboard with the mission to investigate the energy use in the Town of Bristol and make recommendations based on energy conservation and efficiency, consulting with and advising the town about energy-related issues in zoning and alternative energy; assisting residents and businesses in understanding and reducing their energy use; working with the schools in exploring energy conservation and efficiency; and exploring energy conservation and efficiency in transportation. Below is what the BEC has concentrated on in 2024 and a brief look ahead to 2025.

- **Municipal Energy Resiliency Program (MERP)**
  - The Municipal Energy Resiliency Program was allocated \$45 million by the Vermont Legislature via Act 172 (2022) to "support dependable and sustainable connections to critical municipal services for all Vermonters. Municipally owned buildings in cities, towns, incorporated villages, fire districts, and all other governmental incorporated units (except school districts) are eligible."
  - The Bristol Energy Committee assisted The Addison County Regional Planning Commission (ACRPC) and their contracted subject matter expert, DuBois & King, Inc. (D&K), with scope assessments of three town buildings: Holley Hall, Howden Hall, and Lawrence Memorial Library. BEC members investigated each building with D&K subject matter experts to identify scope items to improve the energy efficiency of each building within the MERP program guidelines for infrastructure upgrades.
  - BEC members assisted the Town and ACRPC with compiling and submitting the grant application for the full \$500,000 amount. The grant application was successfully submitted in September, and on 12 November 2024, Bristol was notified of an award of \$325,853.52 of MERP grant funding to perform energy efficiency upgrades at Holley Hall. The remaining balance of funding required for the identified upgrades at Holley Hall is under consideration by the Selectboard.
  
- **Drive Electric Vermont Electric Vehicle (EV) Charger Grant Application**
  - Selectboard member Ian Albinson worked with the BEC to identify a suitable location for a public-use Level 3 DC Fast Charging station and to apply for a grant to Drive Electric VT. The construction partner for the project is Norwich EV.
  - The proposed location for the charging stations is a parking area on Mountain View Street behind Shaw's and the Bristol Village Cohousing.
  - In November of 2024, Bristol was notified that it was awarded the grant.
  - This has been over five years in the making, and the BEC is grateful to the supporters of this project on the Selectboard for their energy and momentum to keep this critical public-use project moving forward.
  
- **Energy Committee By-Laws Development**
  - To further clarify, detail, codify, and define the specific functions and roles the BEC plays in the community and how we can help facilitate discussion in the

## ENERGY COMMITTEE REPORT

town on energy-related matters, the BEC started and iterated a formal set of Committee Bylaws.

- Input from BEC members, the Selectboard, and members of the public has been heard and implemented into the By-Laws document. Formal adoption of the By-Laws by the Selectboard is pending.
- **Community Outreach**
  - The BEC has maintained a regular presence in the community through monthly meetings with presentations from community members and at other events, including:
    - Presentation at the April BEC meeting by Debbie New and Jared Rodriguez to review and discuss Thermal Energy Networks (TENs) and how Bristol could implement a TEN within the context of new legislation passed in Montpelier (Act 142, 2024).
    - Bristol Farmer's Market (Button Up Campaign).
    - Presentation at the October BEC meeting by Solaflect to review and discuss Solaflect's solar, modular, tracking EV charging product and its applicability in Bristol.
    - Presentation at the November BEC meeting by AllEarth Renewables, a new solar tracker manufacturer in Bristol, to discuss their company, products, and opportunities for collaboration with the BEC.
    - Efficiency Vermont Grants & DIY Air Purifier Workshop with Matt Sharpe to discuss opportunities for grant funding and rebates from Efficiency Vermont for homeowners, renters, and businesses.
- **Additional Topics in 2024 and Items for 2025**
  - Investigated geothermal heating as a technology to heat Bristol schools.
  - Consider an EV-focused float for the 2025 Fourth of July parade.
  - Organize a community tour of the Bristol Energy Storage Facility, a partnership between Green Mountain Power and Agilitas Energy.
  - Assist the town where needed with the implementation of the MERP program and the implementation of the EV charging station grant program.
  - Maintain monthly meetings and presence at 2025 Bristol community events.

The BEC is always eager to hear from community members, and we encourage citizens to join us. The BEC meets on the third Wednesday of the month at 7:00 pm via Zoom. The agenda and Zoom links are posted on Front Porch Forum and on the Town website.

Respectfully,

Ben Skolozdra  
Bristol Energy Committee

## EQUITY COMMITTEE REPORT

Committee members during 2024: Ainaka Luna; Bryan Plant; Darla Senecal; Krista Siringo; and Trevor Wilson. BEQC meetings are held on the 4<sup>th</sup> Wednesday of the month at 7 pm.

***Draft vision statement:** “...working to ensure that Bristol is a vibrant, sustainable, and accessible community where all feel welcome, safe, respected, and where all value diversity.”*

The Selectboard adopted a Declaration of Inclusion in 2021 and, in the summer of 2024, created the Bristol Equity Committee to advise on equity issues, recommend actions, and assist residents and businesses in fostering a welcoming environment for all.

The committee’s first initiative is to reach out to the Bristol community for feedback in identifying our town’s Core Values. This will happen beginning in 2025 with events and efforts to invite community member’s answers to questions such as:

1. What makes a thriving community or when is Bristol at its best?
2. What do you need to be supported by those who live and work in Bristol?
3. When do you feel valued by our community?
4. What would you want others to say about Bristol 20 years from now?

The results of this outreach will allow the committee to update a draft vision statement (above) and develop a work plan for activities to help the Town of Bristol live up to the vision.

The Equity Committee welcomes the public to their meetings, typically on the 4th Wednesday of the month at 7:00 pm at Holley Hall. If you’re interested in learning more and getting involved in the work of this committee, please reach out to any committee member.

Respectfully,

Committee members: Ainaka Luna, Bryan Plant, Darla Senecal, Krista Siringo, Trevor Wilson

## PLANNING COMMISSION REPORT

The value of any commission/committee is its members. The Planning Commission is fortunate to have the following individuals providing perspective on its work in 2024 (listed by years of service): William Sayre; Robert Rooker; Kevin Hanson; Melissa Hernandez; Chanin Hill; John Moyers; Fred Baser; John “Slim” Pickens; and Anna Daylor (resigned November 2024). BPC meetings are held on the 3<sup>rd</sup> Tuesday of the month at 7 pm.

The Planning Commission would like to thank Anna Daylor for her work on the Commission this past year.

The Planning Commission supported Selectboard review and public hearings and, ultimately, voter approval of the Unified Development/Zoning Regulations for the Village Planning Area in November 2024. This work was done through a By-Law Modernization Grant under the State of Vermont Department of Housing & Community Development’s (DHCD) program to review current zoning by-laws with respect to current housing needs.

The Planning Commission is continuing to review housing in Bristol from a broader perspective than just the Village Planning Area. The Planning Commission is engaging with some Political Science students at Middlebury College under the guidance of Political Science Professor Jessica Teets. The students will be investigating three areas regarding housing for the Planning Commission. The areas are community consultation and education to understand the needs of the community, looking at best practices locally, regionally, and nationally, and reviewing the constraints, specifically existing wastewater systems on housing in Bristol. While the planning and organizing was done in 2024, most of the work will be accomplished in 2025.

The Commission would like to thank outgoing Zoning Administrator Kris Perlee for his continued support of our work.

The Commission welcomed AZ Larsen as the new Planning and Zoning Administrator this year. The role has been expanded to provide more support to the Planning Commission in addition to previous Zoning Administrators’ work. AZ is enthusiastically working in this new role to support the Planning Commission.

The Planning Commission meets monthly, typically on the third Tuesday of the month at 7 PM. Northeast Addison Television (NEAT) records our meetings and are available on their website. The public is invited to attend meetings and comment on work being done by the Planning Commission.

Respectfully,

Kevin Hanson  
Chair, Bristol Planning Commission



## REVOLVING LOAN FUND COMMITTEE REPORT

Committee members during 2024: Fred Baser (Chair); Theresa Gile; Jen Myers; Michelle Perlee (Ex-Officio Selectboard); William Sayre; Carol Wells; and Dan Werme.

The Bristol Revolving Loan Fund is an opportunity for low-cost loan money to be used in Bristol.

Established over 35 years ago, the loan fund has helped many Bristol businesses get a start or improve their business situation. In some of the early years, much of the Revolving Loan Fund was used to rehab downtown apartment units.

Today, Bristol has a significant kitty of dollars available to people who want to rehab affordable workforce housing, create senior housing, and have ideas concerning business development and recreational infra-structure. The Loan Fund is a grassroots way for area citizens to access dollars, often in conjunction with other lenders, to make things happen.

For more information on the simple process for accessing Bristol's Revolving Loan dollars, contact Fred Baser at (802) 377-0102 or Selectboard member Michelle Perlee.

Respectfully,

Fred Baser  
Chair, Revolving Loan Fund Committee

BRISTOL  
CIVIC  
ORGANIZATION  
REPORTS

## **Bristol Cemetery Association Report**

The Bristol Cemetery Association is managed by a Board of Directors and is responsible for the operation and maintenance of Greenwood Cemetery at the foot of Stoney Hill. Greenwood and St. Joseph Cemeteries are the only two active cemeteries in Bristol. Meehan, Briggs Hill, and Varney Cemeteries are maintained by the Town of Bristol.

The cemetery is tax-exempt and nonprofit. There are currently eight directors serving on the board. Our annual meeting is held in June each year.

The current cost per grave is \$500.00, which includes perpetual care. Twenty percent of the funds received for each grave are placed in our perpetual care fund. Each grave is allowed one full burial (casket) plus one cremation or two cremations. For an additional \$150.00, an additional cremation may be buried in a single grave.

The association must be notified before any monuments are placed, graves dug or burials permitted. Lot owners are not permitted to dig for full burials. Digging for cremation burials may be done by lot owners or family members after receiving approval from the association. 6 lots were sold this year for a total of ten graves. One space was sold for additional cremation. There were a total of 24 burials in Greenwood which included 5 full burials with a casket and 19 cremations.

We wish to thank the Bristol Fire Department for filling the water tank in the cemetery. It was filled 3 times this past summer. We also want to thank Heffernan Brothers Aggregate LLC for donating two loads of crushed stone for driveways and Martha Chesley for donating flowers for the urns and trash removal. Our directors also volunteered many hours in maintaining our cemetery (brush cutting, tree removal and trimming, storm debris cleanup, road work, grave leveling, filling depressions in the lawn, digging ditches, monument restoration and resetting, trash removal, watering plants in urns, etc.).

Due to two severe wind storms in January 2024, we had approximately 35 trees blown down in the cemetery. In addition to several volunteers who helped clean up, we contracted with Sargent's Tree Service, LLC, to remove several uprooted trees and to cut five additional leaning trees. We were able to pay for this work (\$19,800.00) from donations received from lot owners and friends of the cemetery. We still have stumps to be removed from trees that were uprooted.

Wahl Landscaping, LLC, did an excellent job in maintaining the cemetery this past summer. We have negotiated a new three-year contract with Wahl Landscaping, LLC.

Projected useable income from interest and lot sales in 2025 is \$8,050.00 and our estimated expenses are \$40,000.00. We are requesting \$29,000.00 from the town this year (the same as the past five years).

## Bristol Cemetery Association Report

<b>Income - 2024</b>	
Interest from CDs and Money Market Accounts	\$2,450.00
Lot Sales (20% goes into Perpetual Care Fund)	\$5,150.00
Appropriation from Town of Bristol	\$29,000.00
Special Donations for storm cleanup	\$23,504.00
Donations	\$1,495.00
<b>Total Income</b>	<b>\$61,599.00</b>
<b>Disbursements - 2024</b>	
Mowing and Trimming Contract	\$33,900.00
Tree Removal (Storm Damage)	\$19,800.00
Liability Insurance	\$400.00
Rental for Storage Space	\$200.00
Supplies for Fundraising (postage, printing and envelopes)	\$365.22
Flowers for Urns	\$ 0.00
P.O. Box Rental	\$150.00
1 ½" Crushed Stone for Drives	\$0.00
<b>Total Disbursements</b>	<b>\$54,815.22</b>
<b>Funds Available January 1, 2025</b>	<b>\$35,169.70</b>

Respectfully Submitted,

Donald Lathrop, President; Martha Chesley; Vice President; Mike Brown, Treasurer  
 Reginald Dearborn, Secretary; Jim Rivers, Superintendent; Kevin Corkins;  
 David Weaver; Edward Mayer

**Weaving Bristol's Story: Strengthening Our Community, Thread by Thread**

Imagine downtown Bristol on a bustling Saturday morning: families laughing on the benches at the Town Green, neighbors chatting over coffee beneath flower-filled baskets, and visitors parking their bikes to explore the unique charm of our town. Every moment—every connection—contributes to the vibrant tapestry of our community. At Bristol CORE, our mission is to strengthen these threads, ensuring our downtown remains a place of pride and belonging.

**2024: A Year of Transition and Triumph**

This year, Bristol CORE embraced change. We welcomed a new Executive Director in April, fostering fresh energy and shared vision. A pivotal moment came in the summer with the creation of a five-year strategic plan, aligning us around our goals and allowing us to renew our official Vermont Downtown Designation. This achievement secures tax credits and opportunities for exclusive grants, empowering Bristol to sustain and revitalize our downtown.

**Uniting Through Shared Experiences**

Events like Pocock Rocks, the Chocolate Walk, Lumen, and the Farmers Market bring us together, turning ordinary days into cherished memories. In 2024, we expanded these events in collaboration with partners across sectors, like the United Way of Addison County and AllEarth Renewables, ensuring these events reflect the needs and spirit of our community. We hired a Farmers Market Manager which expanded our network of vendors and entertainers, cementing our market as a Monday night destination for community connectedness.

**Supporting Local Businesses and Public Spaces**

Thriving local businesses are the backbone of a vibrant downtown. Through the Bristol Bucks program and monthly networking sessions, we bolstered economic health and strengthened connections among business owners. We welcomed two new businesses to town this year and intentionally targeted our support to help them build connections as they get off the ground. Meanwhile, we continue to pursue and partner on public space initiatives that continue to enhance walkability and beautification, making Bristol even more welcoming.

**Looking Ahead**

Each project, event, and partnership adds a thread to the fabric of downtown Bristol. As we reflect on this year, it's clear our community thrives through connection. We invite you to join us—whether as a volunteer, supporter, or advocate—as we continue building a downtown that inspires pride and opportunity for all.

## Your Support Makes It Possible

A portion of our funding comes from the town appropriation, but we rely on fundraising, sponsorships, and your contributions to fuel our initiatives. If you've enjoyed the benches, picnic tables, and bike racks along the Town Green and Main Street, you support Bristol CORE's mission. If you've gained pride through seeing our town featured on articles such as [8 Undiscovered Small Towns in Vermont](#) and [10 Best Small Towns in Vermont, According to Locals](#), you support Bristol CORE's mission. And if you appreciate the opportunities to park in accessible parking spaces, see at night with Town Green lamp posts, and attend community-centered events throughout the year, you support Bristol CORE's mission.

Please consider supporting us with a financial contribution. Your generosity helps keep our downtown alive and thriving. Visit [www.bristolcore.org](http://www.bristolcore.org) to get involved or make a tax-deductible contribution. Or mail us a check directly to the address listed below.

## Gratitude for Dedication

This year, we honor the unwavering commitment of our 2024 board members: **Aidan Lenihan, Cody Smith, Douglas Dewitt, Gary Barrows, Ian Albinson, Jenna McMaster, Maura Donnelly, Meridith McFarland, and Taylor Welch**. We also deeply appreciate the guidance and support of our Town Administrator, **Valerie Capels**, whose partnership is integral to our success. Additional thanks to our Executive Director, **Courtney Radford**, and our Farmers Market Manager, **Sarah Stillman**. Together, we've navigated transitions, celebrated successes, and laid the foundation for a brighter future.

Thank you for being part of Bristol CORE's story. Together, we're weaving a stronger, more vibrant community—thread by thread.



P.O. Box 413, Bristol, VT 05443

(802) 453-7378

[info@bristolcore.org](mailto:info@bristolcore.org)

[bristolcore.org](http://bristolcore.org)

## **Bristol Family Center Report**

The Bristol Family Center (BFC) is a non-profit early care and education program established in 1991 to help meet the growing need for high-quality Early Care and Education in Addison County. BFC is licensed by the State of Vermont Department of Children and Families' Child Development Division. BFC is accredited by the Step Ahead for Recognition System (STARS) as a 4-star program. This is a state accreditation that recognizes early education centers that adhere to strict standards of excellence. The Center is governed by a Board of Directors, which consists of parents and/or community members whose focus is on providing long-term strategic leadership to the Center. In addition to the Executive Director and Leadership Team, there is a staff of experienced teachers, all of whom, at the very minimum, meet state requirements for current and ongoing education and professional development.

In 2023 BFC served 72 children from six weeks to five years old. Funds provided by the Town help to support Bristol Family Center's ability to provide full-day care that recognizes the inherent uniqueness of each child and fosters their cognitive, social, emotional, and physical development. Bristol Family Center has a staff of experienced teachers, all of whom, at the very minimum, meet state requirements for current and ongoing education and professional development. The BFC teachers have degrees or credentials in early childhood education or related fields and have many years of experience working with young children. BFC uses research-based practices and curricula to create engaging and developmentally appropriate learning environments for the children and collaborates with families and community partners to support the holistic needs of each child and family.

Thank you to the Bristol Community for your support of this important resource for the children and families of our community.

## Bristol 4th of July Committee

The Bristol 4th of July Committee coordinates the Festivities held on July 3rd and July 4th.

This includes the planning, fundraising, and acquisition of permits and permission from the necessary landowners, including The Mount Abraham Union School District, the Bristol Recreation Club, the Bristol Fire Department, the Bristol Police Department, and the Bristol Selectboard.

The activities include the Fireworks show, the Pam Paradee 5K Race, the Great Bristol Outhouse Race, and the Bristol Parade, as well as the ensuing event on the park including crafters, food vendors, entertainment, pony rides, and free entertainment for children including the bounce castle, obstacle course, Connect 4, and Corn Hole games amongst others.





## **Bristol Historical Society Report**

The Executive Board meetings of the Historical Society were held monthly, January through April. In May we resumed our regular monthly meetings with a presentation by Ted Lylis, "Gold Mining in Vermont". In June, Reg Dearborn spoke on the "History of the Bristol Airport", followed by John Burbank in July presenting "A Glimpse into Church History (especially Baptist) and the Making of one of its Pastors". In August a program, of "Show and Tell" presented by attendees with interesting artifacts, was enjoyed. In September, railroad historian Jim Jones, talked about the old Bristol Railroad with his "Crossroads to Caskets" presentation. Finally in October, "Three of Bristol's Past Residents Brushes with the Law" by Reg Dearborn. We would like to thank everyone for the great turnout for these programs and hopefully look forward to another year of programs in 2025.

The Historical Society enjoyed many visitors this past year looking for information. We were also able to be open a couple of times this past year for people to just stop in and browse, a practice we hope to continue in 2025. It has been very satisfying to answer and supply information to all the questions that have been asked in the past year. We were able to work with a few people researching family information, spending many hours helping and 'learning' along with them. One of the highlights was being able to provide information and pictures of Bristol's past two ski tows, to The Vermont Ski and Snowboard Museum's exhibit on "Vermont's Lost Ski Areas". We were even able to provide a home movie of the 1938 ski tow! We are available anytime to anyone who has questions or would like to visit the museum simply by contacting any member of the Executive Board listed below.

In 2024 the Society had eight Mt. Abraham seniors apply for the two Historical Society Merit Scholarships of \$500.00 each. They were asked to write an essay on "What in your town do you believe should be remembered for future generations?" The 2024 winners were Anne Marie Dufault and Isabella Shea.

In 2024 plaques were placed on two historically significant structures in Bristol. The first at 6 Park Place (Park Dental) on what was known as the 'Lumon Munson Home', built around 1825. The second was placed at 402 Hewitt Rd. known as the 'Hewitt Homestead and Trout Brook farm, also built around 1825. Special thanks to Ted Lylis for installing the plaques.

53 items have been received from donors and catalogued in 2024. Thanks to everyone who donated these items. Thanks to Leslie Leggett, we have continued to update displays of Bristol items, including clothes, signs and quilts.

On a sad note, we lost long time member Gerald Heffernan. Gerald, who was a member of the Historical Society for 42 years, passed away in September. A plaque honoring him has been placed inside the entrance to the Historical Society.

The BHS Executive Committee would like to once again give its thanks and appreciation to the Town of Bristol and our 93 current Annual Members and 54 Life Members who support our activities through membership fees, donations and the purchase of books which are available at the museum or through committee members.

Respectfully submitted, and thank you,

The Executive Board

Reg Dearborn, President; Nancy Dike, Vice-President; John Burbank, Secretary; Ted Lylis, Treasurer; Members at large: Sylvia Coffin

## Bristol Peace Garden Report

The evolution of the Bristol Peace Garden over the last several decades is exactly what the children of Bristol Elementary School envisioned when they designed it: a place where people can stroll, play, sit, chat and contemplate the interconnectedness of all nations. The Peace Garden has no political affiliation and, in fact, was named and modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (1987-88) in which children from around the world exchanged artwork. Bristol children were inspired to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington, DC, but after much discussion, they decided not to contribute to the larger garden but rather to create their own in Bristol, VT.

In 2025, we are embarking on a project to rebuild the wooden raised beds that are breaking down. The rebuild will not change the design of The Peace Garden, which was started 35 years ago and has been enjoyed by hundreds of families, children, tourists, and community members since. Twice a year, elementary school children come with their class to help spread mulch, plant flowers, and maintain the garden. The Town of Bristol generously supports the purchase of annuals and chrysanthemums for us to plant every year. So, students remain part of the Peace Garden as they were 35 years ago.

We want to continue to offer this great resource to children and community members for years to come, and if not rebuilt, we will have to tear it down due to safety concerns. The cost of the project will be approximately \$20,000. We will be working with local craftsperson Silas Clark and the Hannaford Career Center Construction Technology program. We have received donations from many individuals and businesses as well as nonprofits that support projects such as ours, and we have received a generous donation from the Town of Bristol from their unassigned fund balance. As of this writing, we are within \$5000 of our goal of \$20,000.

We engaged in a number of group work days throughout the 2023 gardening season, with many volunteers pitching in. The seven beds, representing the seven continents, were in full splendor from April through late October. The garden is indeed a gem on our town green.

This year, many new members joined our Peace Garden community, and we're always looking for more. The behind-the-scenes work required to sustain the garden is extensive. It truly takes a village to keep it alive and thriving year after year. We welcome new volunteers any time! To become part of our team of gardeners, email Phoebe Barash at [barash.phoebe@gmail.com](mailto:barash.phoebe@gmail.com).

We assisted Bristol Core in planting the flowers in front of Recycled Reading. They bloomed beautifully all summer. This gave us the chance to begin forging a partnership with Bristol Core, and we look forward to collaborating on projects that support each organization in the year ahead.

Thanks to our volunteers, businesses, and financial supporters.

For the Bristol Peace Garden, Phoebe Barash

## Bristol Recreation Club Report

Since 1921, The Bristol Recreation Club has been maintaining outdoor recreation space for the amusement, enjoyment, and recreation of our residents. We are a non-profit, volunteer-run, membership organization, open to all. Our facilities are maintained by club members, volunteers, and a few contracted services. The property has tennis/pickleball courts, basketball court, ice rink (weather permitting), sports fields, skate park, teen center building, horseshoe pits, pump track for bikes, and a fitness loop. The Bristol Recreation Club also manages the Bristol Trail Network.

Our property is home to:

- Sodbusters Horseshoe Club
- Bristol Little League
- Addison United Soccer/Lacrosse
- the HUB - Bristol's Youth Center
- Bristol Rec. Department Sports Camps and events for the community.
- Bristol 3rd of July Celebration
- The Gran Fondo Bike Race
- And other various community and private events

In 2024 we finished upgrades to the basketball court with the new backboards getting installed. We are resurfacing the Tennis and Pickleball courts in 2025 and will be adding more Pickleball Courts to meet the growing interest of our members. Big plans are underway to design a significantly expanded and improved Skatepark - stay tuned for more on that in the coming year as we collaborate with the Town of Bristol Recreation Department and the HUB Teen center to envision and fundraise for those upgrades. [Information here](#). Huge thank you to the crew of volunteers who build and maintain the ice (weather permitting)!

The Bristol Trail Network offered a series of "Slow Birding" events with Bird Diva Bridget Butler that were well attended. The trail continues to benefit from hosting UVM interns who help maintain the trail. If you want to get involved with future trail activities, contact Porter Knight ([knight@gmavt.net](mailto:knight@gmavt.net)). For a map of the trail: <http://bristolreccclub.org/bristol-trail-network/>

The Bristol Recreation Club is committed to continuing to support public recreation and health in a safe and responsible manner. We want to thank all the community members and businesses who have and continue to volunteer or donate time, labor, and/or materials for projects and improvements to the property over the years.

Please consider joining and becoming an active member of the club.  
Visit us at: [bristolreccclub.org](http://bristolreccclub.org)

Respectfully,

Troy Paradee, President  
Bristol Recreation Club, Inc.

## **Bristol Rescue Squad Report**

In 2024, the Bristol Rescue Squad (BRS) responded to approximately 1,330 calls between 9-1-1 incidents and Interfacility transfers. The Bristol Rescue Squad yet again saw another 20% or increase in incidents over the previous year. Over the past year, BRS has brought on additional Advanced EMTs resulting in nearly 100% Advanced Life Support (ALS) Coverage. Along with the increased ALS coverage, Bristol Rescue Squad implemented an Interfacility Transfer program to help offset the costs of increased paid staffing while also assisting in moving patients around Vermont and beyond, transporting over 18,800 miles between 9-1-1 calls and Interfacility Transfers.

The Bristol Rescue Squad was the recipient of over \$20,000 in grants from the community organizations, which supported the purchase of training equipment which are being used to continually increase the capabilities of Bristol Rescue Squad providers. These training aids include an interactive, high-fidelity mannequin that allows providers to train at all interventions within their scope of practice while also enabling higher-level providers to train on the simulator into the future and during inter-agency trainings. The following individuals were voted onto the BRS Board of Directors this year:

- Liam Knight, President
- Maria Bedell, Vice President
- Mark Boltz-Robinson, Treasurer
- Allison Hayes, Secretary
- Ori Tzurriel, trustee-at-large

This year, the Bristol Rescue Squad has requested an increase in town appropriations from \$6 per capita to \$10 per capita to remain competitive in the hiring of Emergency Medical Service (EMS) providers. This request still puts the BRS requested allocations below surrounding agencies and well below the approximated state average of \$29 per capita. The increased funds will be used to offset the increasing costs of supplies, staffing, and health care for full-time EMS staff.

Bristol Rescue Squad would like to thank our communities for their support, along with our incredible staff. A special thank you to the five-town fire departments for their incredible dedication to the Middlebury Regional EMS and Vergennes Area Rescue Squad for their mutual aid, and to the Bristol Police Department, Addison County Sherriff's Department and the Vermont State Police for their assistance as well.

Finally, we would like to thank the families of all BRS providers who support our crews in serving their communities while working in a field that we love.

Respectfully,

William Elwell, Chief; Eli Rickner, Deputy Chief; The Bristol Rescue Squad Board of Directors

## Bristol Band Report

Since 1870, The Bristol Town Band has been a fixture on the park and around Addison County during the summer months. The Bristol Band has provided evenings of nostalgia, a place for the community to gather and for musicians, young and old, to come together. Local residents are always thanking us for providing a beautiful evening of music, and visitors often comment that hearing The Bristol Band on the park was a highlight of their visit to Vermont.

In the past The Bristol Band played at a few venues during the summer and received donations, which covered most of our costs. Until around 2010, we would even reimburse band members with a stipend from these donations at the end of the season. Since then, we have not played many concerts outside Bristol, thus our financial support has declined significantly. Were it not for the allocation from The Town of Bristol, we would have to ask for donations from other sources.

The costs of maintaining The Bristol Band are minimal, but include:

- Band trailer in which our band equipment is kept and transported.
- Music, chairs, band stands, sound equipment, all of which are replaced as needed.
- Board members (band director, secretary, treasurer, and manager) receive a stipend.
- The Bristol Band members also meet annually to review the year, plan for the next year, vote for new board members, discuss the budget, and review any issues with the By-Laws.

As is true with any musician, the members of The Bristol Band love playing music. When it comes to playing on the Bristol Town Green every summer Wednesday night, this is as special as it gets for us. We are grateful for the annual financial support of the Bristol residents and look forward to continuing the iconic tradition of The Bristol Band for another 155 years.

Respectfully submitted on behalf of the Members of The Bristol Band,

Carol Weston, Manager  
The Bristol Town Band, Inc.  
(820) 281-2315  
[cwestmullins@yahoo.com](mailto:cwestmullins@yahoo.com)

### **The Bristol Band, Inc.**

Bill Bowers, Musical Director  
Mary Miklas, Secretary  
Dave Tatlock, Treasurer  
Alice and Carol Weston, Managers

Noelle Rose, President  
Jennifer Corrigan, Vice President  
Dave Welch, Equipment Manager  
Ken Weston, President Emeritus

## Have-A-Heart Food Shelf Report

Founded in 1990, the Food Shelf's mission is to provide food and essential items, free of charge, to any person in the Five-Towns area of Addison County, VT (Bristol, Lincoln, Monkton, New Haven, Starksboro). Recipients of food are not asked to provide any documentation of need. All recipients will be treated with dignity, kindness, respect and confidentiality. The Food Shelf is run solely by volunteers.

The food shelf holds its monthly distribution from the space generously donated by St Ambrose Catholic Church. Distributions are held on the 3rd or 4th Friday of each month from 5-6 pm. The specific dates for distribution are announced on a sandwich board in front of St Ambrose as well as on Front Porch Forum.

Calendar year 2024 was a busy one for the Food Shelf. In 2024 we have provided services to 3031 individuals representing 1183 households. This is about equal to the number of people served in 2023. Highlights for 2024 include the following:

- Became a Network Partner with the Vermont Foodbank.
- Appropriations received from the Towns of Bristol, New Haven, Lincoln, and Monkton to support ongoing operations.
- Petitions are in process to request appropriations from all 5 Towns at the 2025 Town Meeting.
- Support from Shaw's through their Nourishing Neighbors Program and sale of food items at check-out to support on-going operations.
- Grants from Neat Repeats and Middlebury Rotary to support ongoing operations.
- Firemen's Food Drive was held in each of the 5-Towns during October.
- Food drives were held by the following groups: Mt. Abe Environmental Action Group, Postal Workers, Red Cedar School, United Church of Lincoln, and St. Ambrose Parish.
- Donation of fresh produce for distribution by H.O.P.E as well as individual gardeners.
- Monetary donations from local residents and businesses to help us fill our shelves.

We look forward to continuing this work in 2025. Thanks to the Town of Bristol and all community members, businesses and others who support Have-A-Heart throughout the year.

Gratefully submitted,

Allison Pouliot  
Food Shelf Volunteer and Treasurer

# Lawrence Memorial Library

## 2024 at a Glance



This year has been an exciting time for Lawrence Memorial Library as we focused on three main goals: offering a rich array of services and resources that are deeply valued by our community; providing access to a diverse selection of materials, programs, and opportunities that are aligned with our mission; and stewarding the library’s home at 40 North Street, an irreplaceable hub for patrons.

2024 saw another year of strong use by community members of all ages, and we continue to circulate many valuable items from our in-house collection and through digital services. Part of the library’s circulation is made possible through our InterLibrary Loan service, which facilitates borrowing over 1,110 items from libraries throughout the state and beyond. This year, the library expanded its Library of Things to include birding kits, thanks to a Spark Grant from the Vermont Community Foundation and help of Porter Knight and Jane Keleman, adding to our repertoire of snowshoes, telescope kits, and a cider press.

The Library continued to offer a wide variety of programs that foster learning, creativity, and connection. For adults, this included monthly writing groups, book discussions, game nights, and timely discussions on social justice issues, along with a variety of educational events, including lectures, author talks, and concerts in collaboration with the 5-Town Friends of the Arts. For younger patrons, we continued to offer popular storytimes and afterschool programs, along with art-focused activities such as musical performances, art workshops, craft explorations, and theater, all aimed at fostering curiosity and encouraging participants to explore the world around them.

In addition to these staples, we’ve embraced more unique offerings. Our Craft Cinema Night invited community members to enjoy feature films while working on their own crafty creations,

and our popular Drag Queen Story Hour provided an inclusive, welcoming, and fun event for families. A Community Storytelling program invited the community members to hear spell-binding, authentic tales from neighbors and fellow Vermonters, and our pilot of Art Play for Adults has quickly become a favorite for those looking to explore their artistic side in a supportive and relaxed environment.

Over the past few years, work to assess our facility and create a plan for facility management and future grant opportunities for capital funding was accomplished through collaborative efforts. This year, in collaboration with the Town and the dedicated efforts of Katie Male-Riordan, Freeda Powers, Valerie Capels, and Ian Albinson, the Library secured funding through the U.S. Department of Treasury Capital Grant to support work on our facility. These critical upgrades will enhance the building's structural integrity, ensuring that our space remains safe and functional for years to come.

Key elements of the funding will go toward upgrading our HVAC systems, which will improve both heating and cooling capabilities. These improvements will allow us to better regulate the temperature in the building, offering a comfortable space for learning and gathering year-round. We will also address exterior repairs, maintaining the building's historical aesthetic while enhancing its structural integrity. In addition to these essential upgrades, the grant will fund the creation of a quiet room within the Library. This new space will provide a private, quiet environment for personal work, education, or telehealth appointments. In today's fast-paced world, we recognize the importance of offering dedicated spaces for focus and reflection, and this quiet room will be a welcome resource for many.

All of our services, and the improvements and opportunities the library provides, would not be possible without the hard work and dedication of our staff, past and present, to whom we are deeply grateful. We share our thanks with Alison DaBica for her creative children's programs, and we especially recognize Megan Thomas, who spent over a decade at LML providing assistance in the children's room and administrating our InterLibrary Loan services. Special thanks go to Katie Male-Riordan, Rebekah Cameron, Jen Lazar, Jill Quackenbush, and Gail Creeksong, who bring their expertise, warmth, and commitment to providing outstanding service. Their efforts make the Library a welcoming space for everyone.

It also takes the work of many kind and generous community members who donate their time and expertise to make our library programs services better. We thank Chris Koliander for leading a wonderful Writer's Group over the past two-and-a-half years, to Porter Knight, Russ Reuger, and Alice Leeds and their facilitation of Bristol Social Justice Discussion Group, to Porter and Bristol Trail Network's collaboration on this year's Birds & Books program, Mark Gibson, who leads our Game Night, and to Kathy Duclos, Sandy Desorda, and Ruth Farmer who help us each week tend to our collection and provide service to patrons. Thank you!



Looking ahead, the Library's FY 25/26 budget focuses on strengthening our services and expanding access to resources for the community. One of the main goals is upgrading our organizational technology infrastructure and planning for upgrades, whether in technology or furnishings of the building. This will allow us to streamline operations, protect patron confidentiality, create a plan of care, and allow us to better serve the community.

In response to the growing demand for digital resources, we are also focusing on expanding access to digital titles. By increasing the number of available e-books and audiobooks, we hope to reduce waitlists and ensure that more patrons can enjoy the latest titles. Digital access has become more important than ever, and we are committed to providing a seamless experience for those who rely on digital reading options.

Finally, our budget seeks to build a staffing model that continues to support a living wage for staff members while building capacity for future growth. This includes COLA raises for all staff, a 2.5% merit raise for our library director, and the capacity for a second full-time position to support growth in services and programs, ensuring that we can meet the community's needs.

As we move into the new fiscal year, we remain committed to ensuring that Lawrence Memorial Library is a vibrant and inclusive space for all. With ongoing improvements to our facility, exciting programming, and a focus on technological advancements, we are confident that the Library will continue to be a cornerstone of our community for years to come. We thank the community for its continued support and look forward to what 2025 holds.

Respectfully Submitted,

LML Board of Trustees

Scott Kluever (Chair), Betsy Almeter (Vice-Chair), Darren Klinefelter (Treasurer), Vicki Coyle (Secretary), Elizabeth Guilbeault (Member at Large), Elianne Klinefelter (Member at Large), Daniella Hall Sutherland (Member at Large)

### **Lawrence Memorial Library Endowment Fund Balances**

<b>Fund</b>	<b>Year</b>	<b>Balance (12/28/2024)</b>
Vera Cline Endowment	2024	\$108,704.32
Vera Cline Endowment	2023	\$95,804.49
Lawrence Lane Fund	2024	\$106,704.32
Lawrence Lane Fund	2023	\$94,128.68

## Lawrence Memorial Library Budget 2024-2025

	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024	Actual 2023-2024	Budget 2024-2025	Proposed Budget 2025-2026
<b>Revenue:</b>						
Town Appropriations	\$153,899.80	\$155,525.68	\$173,410.88	\$177,156.56	\$218,360.00	\$259,162.00
Investment distribution	\$11,700.00	\$11,700.00	\$10,000.00	\$9,999.96	\$10,000.00	\$10,000.00
Donations	\$3,500.00	\$6,583.27	\$3,500.00	\$6,351.11	\$3,500.00	\$6,500.00
Grants						\$1,500.00
Misc Income				\$33.75		
<b>Total Revenue:</b>	\$169,099.80	\$173,808.95	\$186,910.88	\$193,541.38	\$231,860.00	\$277,162.00
<b>Expenses:</b>						
Salaries	\$110,808.80	\$113,977.72	\$120,449.16	\$121,284.07	\$149,590.68	169,108.00
Payroll Taxes	\$9,200.00	\$9,582.42	\$9,796.82	\$10,083.02	\$11,286.75	13,604.00
Retirement	\$4,471.00	\$4,397.31	\$4,828.00	\$3,964.65	\$4,386.00	11,011.00
Insurance	\$1,200.00	\$4,000.10	\$5,200.00	\$3,384.69	\$12,200.00	\$24,400.00
Fund Raising Expense	\$0.00	\$115.67	\$0.00	\$0.00	\$0.00	\$150.00
Books	\$6,000.00	\$6,425.40	\$6,240.00	\$5,770.04	\$6,428.00	\$6,650.00
Digital Media	\$3,500.00	\$2,576.42	\$3,640.00	\$3,111.02	\$3,750.00	\$4,500.00
DVDS/Audio						\$500.00
Children's Materials	\$3,000.00	\$3,140.21	\$3,120.00	\$3,200.94	\$3,500.00	\$4,000.00
Young Adult Materials	\$600.00	\$457.40	\$600.00	\$584.04	\$780.00	\$1,000.00
Processing Supplies	\$400.00	\$711.74	\$550.00	\$603.84	\$800.00	\$800.00
Technology	\$2,000.00	\$966.95	\$2,000.00	\$1,411.78	\$2,000.00	\$3,200.00
Supplies	\$2,400.00	\$3,103.90	\$2,750.00	\$2,826.00	\$3,200.00	\$3,200.00
Courier (ILL Services)	\$1,500.00	\$1,579.95	\$1,500.00	\$2,190.74	\$1,800.00	\$1,400.00
Postage (ILL Services)						\$400.00
Travel	\$200.00	\$129.64	\$200.00	\$0.00	\$200.00	\$600.00

Adult Programs	\$1,500.00	\$1,997.49	\$1,500.00	\$4,624.49	\$2,000.00	\$1,000.00
Children's Programs						\$1,500.00
Education	\$300.00	\$411.78	\$1,082.00	\$696.92	\$2,000.00	\$1,500.00
Dues/Memberships	\$250.00	\$389.00	\$255.00	\$183.00	\$389.00	\$389.00
Professional Fees	\$4,800.00	\$4,800.00	\$5,400.00	\$5,545.39	\$5,400.00	\$5,400.00
Equip Maintenance	\$1,000.00	\$1,108.45	\$1,000.00	\$427.48	\$1,000.00	\$1,000.00
Grounds Maintenance	\$950.00	\$1,345.98	\$950.00	\$509.10	\$5,000.00	\$2,500.00
Building Maintenance	\$2,200.00	\$1,286.23	\$1,500.00	\$1,177.80	\$1,500.00	\$1,500.00
Cleaning	\$3,300.00	\$3,900.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,600.00
Fuel Oil	\$2,400.00	\$3,365.46	\$3,700.00	\$2,868.26	\$4,000.00	\$4,000.00
Electric	\$2,500.00	\$3,014.98	\$2,600.00	\$2,776.87	\$3,000.00	\$3,400.00
Telephone and DSL	\$1,600.00	\$1,501.35	\$1,500.00	\$1,511.05	\$1,500.00	\$1,600.00
Water & Sewer	\$800.00	\$845.36	\$800.00	\$1,138.00	\$900.00	\$600.00
Crystal Rock						\$900.00
Technology & Building Upgrades	\$1,000.00	\$549.00	\$1,000.00	\$419.99	\$0.00	\$1,500.00
Library automation support	\$850.00	\$558.63	\$850.00	\$802.12	\$850.00	\$850.00
Bank charges	\$120.00	\$135.73	\$150.00	\$154.40	\$150.00	\$150.00
Misc Expense	\$250.00	\$516.68	\$250.00	\$1,214.59	\$249.57	\$250.00
<b>Total Expenses:</b>	<b>\$169,099.80</b>	<b>\$176,890.95</b>	<b>\$186,910.98</b>	<b>\$185,964.29</b>	<b>\$231,860.00</b>	<b>\$277,162.00</b>

# NorthEast Addison Television Report

NorthEast Addison Television  
25B Main Street, PO Box 262, Bristol VT 05443  
www.neatbristol.com. CH1080 (Comcast)  
neatbristol@gmail.com

NEAT is a non-profit public access television station that serves Bristol's 5-town region. Its mission is to strengthen the fabric of community life by using locally-produced media to promote public dialogue, greater understanding, and citizen involvement. NEAT is located in the center of town - 25B Main Street - at the end of Artists Alley. Look for our new sign which is now up!

NEAT's job is to keep you informed and connected. Our coverage reflects the concerns of the community, which includes municipal meetings, MAUSD Board and committee meetings, election forums, and community events.

We've got lots of talent in our community. Music continued at the Ripton Community Coffee House as well as the new music series in Lincoln - Burnham Presents. The NEAT Little Music Series, which will profile local musicians, is in the works. Talent was also on display at Lincoln's Hill Country Holiday Variety Show. Bristol's famous 4th of July parade and Outhouse Race happened again this year. NEAT was there with the camera.

All events can be viewed online at [www.neatbristol.com](http://www.neatbristol.com) on Video on Demand. NEAT broadcasts programs daily on CH1080 (Comcast cable) and on the NEAT website. Outlying towns can also record their meetings and send us video files, so we can broadcast, post online, and archive, providing a broader platform for our 5-town district.

In order to preserve our community history, we continue to expand our permanent digital Archive. If you need to view an older video and can't find it yet on the website, please contact us at [neatbristol@gmail.com](mailto:neatbristol@gmail.com).

Although a small operation, NEAT prides itself on covering important local issues and events. Let us know what matters to you. We value the partnerships within the community that help us maintain our services.

Mary Arbuckle: Executive Director  
Media Production: Shawn Kimball, Cal Hopwood

# CIVIC ORGANIZATION REPORTS

## **Addison County Parent/Child Center**

The support the Addison County Parent Child Center (the "PCC") receives from local communities is a critical part of our budget in that it allows us the flexibility to provide services to all families with young children who request assistance. Last year your financial support helped us to provide services to 152 residents of Bristol. We hope to offer the same services to residents of Bristol next year and kindly request an amount of \$4800.

### **What would the funds support?**

While the PC is probably best known for its work with adolescent families and young children, our services are intended for any family who needs and wants them. The PCC helps families to assess their children's physical and cognitive development and provides support services if needed. We also offer consultation and support to families and childcare providers around young children's social, emotional, and behavioral development. Playgroups are offered around the county to promote social interactions for children and parents. All families with newborns are offered Welcome Baby bags and visits to introduce them to available services in the county. Follow up supports are available for those who request it.

Learning Together, our intensive in-house training program builds parenting and job readiness skills and serves as an alternative education site for Addison County high schools. The program focuses on young parents and other teens at risk of parenting too young. To complement our programs the Center also provides high-quality childcare to infants and toddlers.

The Center has renovated a nine-resident boarding house in Middlebury, which is the cornerstone of a "First Time Renters" program for youth to learn and practice the skills necessary to be successful tenants in our community.

All of these services are free and can be accessed by calling the Center at 802-388-3171.

Thank you for your consideration.

Sincerely,

Donna Bailey, Director

## **Addison County Readers Report**

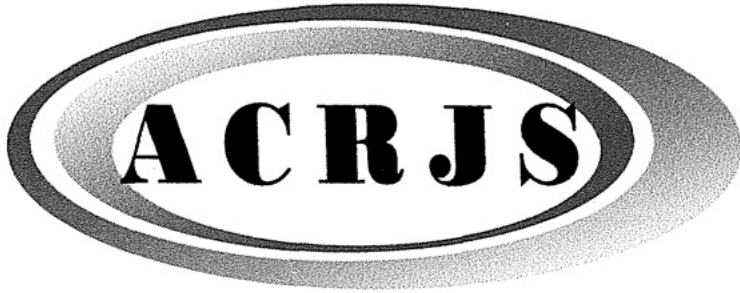
Addison County Readers, Inc, an entirely volunteer organization, sponsors the Dolly Parton's Imagination Library program, which mails a free quality book monthly to the homes of registered children. The annual cost to Addison County Readers, Inc (ACR) is approximately \$30 per child. The program is open to any child from age 0 to 5 who resides in Addison County.

Having books in the home has been demonstrated to improve children's readiness and achievement in school. The national United Way website, as part of its education initiative, cites studies that show that reading is an essential gateway for children on the path to success in school and later in the workplace. It is the mechanism through which many other vital life skills are acquired and improved. Reading to children even before they can hold a book on their own is one of the smartest choices parents and caregivers can make. Speaking to an 8-month-old infant improves vocabulary at age three (Hart and Risley, 1995). Books that are returned to ACR as undeliverable are given to child-centered local organizations, such as homeless shelters, childcare providers, and libraries.

In November 2024, 108 children in Bristol were receiving books through the program; 1,387 books were delivered to Bristol children in fiscal year 2023. Almost 1,000 children in all 23 towns of Addison County receive books each month. Parents are enthusiastic about the program! Our parent survey in Spring 2019 showed that the books are read to the children, frequently, and the children really listen to the stories. Most children talk about the stories, learn new words, and independently look through the books. Adults use the books to talk to their children about sounds, letters, new vocabulary, and how to take care of books. More than half of the parents reported that they read to their children more because of their participation in Dolly Parton's Imagination Library - and are more willing to bring other books into their home!

We appreciate the continued support from the Town of Bristol.

Contact person: Dinah Bain, 2657 Hemenway Rd., Bridport, VT 05734. (802) 758-2218



**Addison County**  
**Restorative Justice Services**  
*A Community Approach to*  
*Repairing Harm and Restoring Relationships*  
282 Boardman Street, Middlebury, VT 05753  
Phone: (802)388-3888 Fax: (802)388-5754  
Website: [www.acrjs.org](http://www.acrjs.org)

September 15, 2024

Addison County Restorative Justice services is requesting \$2000.00 in support from the Town of Bristol in the 2024/2025 budget.

ACRJS provides community restorative justice responses focusing on the “balanced approach” in meeting the needs of the victim, the community and the program participant, The goal is to help the program participant develop empathy and accept responsibility while providing compensation of loss for the victims and compensation of resources for the community, Anyone given the opportunity to participate in our programs is supported to take responsibility for their actions, connect with the community in a positive way, and learn from their experience so as not to reoffend and cause harm to yet another person.

We have expanded our programs beyond Court Diversion and the Youth Substance abuse safety Program to include the Driving with License Suspended Program, Safe Driving Program, Reparative Restorative Panels, Reentry Navigation and Circles of Support and Accountability for those reentering the community from incarceration, Pretrial Monitoring and Tamarack for those community members who have committed a crime and have a mental illness or substance use problem. All programs have the goal for the participant of instilling a sense of belonging and commitment to contribute to the Addison County Community as positive, proactive member and to not create any more victims, essentially decrease crime in the county.

The following is a breakdown of the number of individuals from the Town of Bristol who were provided services through our agency in FY 23-24

Court Diversion Adult: 1	Court Diversion Youth: 6
Youth Substance Abuse Safety Programs: 0	Reparative Restorative Panels: 8
Driving With License Suspended: 3	Cosa: 0
Reentry Navigation:2	Pretrial Services: 7
Tamarack: 3	Safe Driving: 5

Thank you for your continued support!

Sincerely,

Jean A. Stone B.A.  
Executive Director

*Addison County United Way Member Agency*



## Addison County River Watch Collaborative

*The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality. We monitor 6 rivers, including the New Haven River. Our water quality measurements include bacteria (E.coli), phosphorus, nitrogen, and chloride (salt).*

ACRWC's annual cash budget is approximately \$50K. Non-cash donated services, including approximately 700 hours/year of volunteers' time, hosting by Addison County Regional Planning Commission, and the processing and analyzing of water samples by the Vermont State laboratory, are valued at about \$45K.

In 2024 River Watch volunteers tested for E.coli at local swimming holes on the New Haven River from June to September: Bartlett's Falls and DeMers Park. We posted results on Front Porch Forum. In 2025 we plan to resume a similar suite of sampling at these recreation sites. As in 2024, in 2025 we are also monitoring water quality of the Lower Notch Brook watershed, which flows into the New Haven River near Sycamore Park.

Reports on our monitoring results can be found on our website: [www.acrwc.org](http://www.acrwc.org)

In 2024 we also undertook two riparian (stream-side) planting projects with our volunteers. So far most of the shrubs and trees are growing well. If you are a landowner in Lincoln interested in riparian restoration, please contact us.

Contact: [acrwcvt@gmail.com](mailto:acrwcvt@gmail.com); (802) 434-3236.



agewellvt.org  
Helpline: 1-800-642-5119  
P 802-865-0360  
F 802-865-0363  
875 Roosevelt Hwy, Ste. 210  
Colchester, VT 05446

## **Imagine if every older adult had access to the care, services, and nutrition that helped them age with confidence.**

For 50 years, Age Well has provided services and support that allow aging Vermonters to stay independent, and remain healthy at home, where they want to be. We excel at integrating community resources, health services, and wellness programs to enhance and improve the quality of life for older adults. We continue to see an increased demand for our services, and that will continue to increase as our population grows older.

During our 2024 fiscal year – October 1, 2023 – September 30, 2024 – Age Well provided services valued at **\$186,247 to 220 Bristol residents**. Here are the following services we provided and cost per hour value:

- 221 Information & Assistance calls valued at \$35.69 per hour
- 631 Case Management hours valued at \$143.87 per hour
- 74 Options Counseling hours valued at \$70.44 per hour
- 53 State Health Insurance Program (SHIP) hours valued at \$68.44 per hour
- 4,731 Meals on Wheels served at \$10.37 per meal
- 709 Congregate Meals served at \$12.03 per meal
- 598 Grab and Go meals served at \$10.37 per meal
- 1,219 volunteer hours provided at \$15.33 per hour

Thanks to past support from Bristol, we have been able to offer Case Management, Meals on Wheels, Grab & Go meals, community meals, wellness programs, social activities, transportation services, expertise on Medicare, insurance, and long and short-term care options, and the Helpline to residents in need. As a non-profit, our services are provided at no charge.

Vermont is ranked as one of the three “oldest” state in the country and our aging population is only expected to grow, nearly doubling in the next fifteen years. Older adults living in rural areas have less access to healthcare, including specialized healthcare, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes; Age Well provides the services and support to ensure that is a possibility.

Age Well’s Mission: To provide the support and guidance that inspires our community to embrace aging with confidence.



Advocacy, education, & social change  
to end gender-based violence.

## Town of Bristol Report Fiscal Year ending June 30, 2024

Atria Collective is a nonprofit serving people across the gender spectrum who have experienced sexual violence, domestic violence, dating violence, and stalking. We are dedicated to empowering and safeguarding communities through our advocacy services, education and prevention work, and social change.

### In the Town of Bristol, Atria Collective provided:

- Advocacy services to at least **86\*** residents of Bristol, including both adults and children.
- At least **9\*** adults and children received services through our **Supervised Visitation Program**.
- **101** prevention education presentations reached **313** students and **52** adults during the fiscal year at **Bristol Elementary School**
- **92** prevention education presentations to **276** students and **56** adults during the fiscal year at **Mount Abraham Union Middle/High School** serving Bristol families.

*\* For safety, some people do not share their town of residence.*

### In the fiscal year ending June 30, 2024, Atria Collective staff and volunteers provided the following total services:

- **599** total adults and children were served through advocacy and supervised visitation services.
- **8,937** total direct service contacts through in-person meetings, remote meetings, and web-based communications.
- **311** supervised visits and safe exchanges for **21** families including **28** children.
- Worked with the parents/caregivers of a total of **281** children exposed to violence.
- Provided **775** presentations and outreach events as part of our Education & Prevention programming, reaching over **8,368** individual youth and adults.

---

Formerly

**WomenSafe**

*We've launched our new brand, Atria Collective, to capture the diverse breadth of services our organization provides for Addison County & the Town of Rochester, VT.*

**In 2024, Counseling Service of Addison County (CSAC) marked 65 years of operation.** Additionally, the Vermont Department of Mental Health again approved CSAC's standing as a Designated Agency to provide mental health programs for adults and children in Addison County.

CSAC also provides developmental services for adults with intellectual disabilities, as well as substance use services and emergency and crisis services for individuals experiencing a mental health emergency or substance use crisis.

Essential services range from in-person psychiatry and counseling, youth and family services, substance use treatment, emergency and crisis services, urgent care adult mental health, and individual supports and services for adults with intellectual disabilities like supported housing, employment and individualized goals support. We collaborate with organizations, businesses, and providers to offer innovative, partnered programming, and to increase access/reduce barriers to services. Our core values include **honoring client choice, safety, collaboration, innovation, equity, and belonging.**



## RECENT INITIATIVES

- **Mobile Crisis Unit Initiative:** Joining a state-wide collaborative enhancing crisis response capabilities in community settings.
- **Rapid Access Program:** Improving access to mental health services by providing same-day and same-week appointments for adults and youths.
- **Youth and Family Services:** Adapting services to effectively support an increasing number of children experiencing trauma and crises.
- **Training and Resources for Schools:** Providing school staff essential support to enhance mental health awareness and response.
- **Peer-led Activities:** Building opportunities for peer-led and group activities within adult mental health and developmental services.
- **Community Workshops:** Hosting workshops on emotionalCPR/eCPR and Trauma Informed Systems to educate and empower community members.
- **Re-energizing Developmental Services:** Expanding activities groups to broaden offerings, enhance consumer-driven choice, and increase peer leadership opportunities.
- **Parenting Support and Groups:** Offering support and resources for birth parents and foster- and kin-caregivers of children who have experienced trauma.



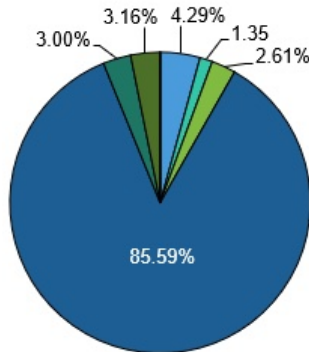
## CSAC AND BRISTOL (October 2024)

CSAC envisions a compassionate, resilient community that recognizes and nurtures everyone's potential. **In FY2024, CSAC served 1,891 individuals, totaling 686,553 service hours (including 24/7 residential services). CSAC provided 42,527 service hours to Bristol residents.**

Requests for mental health services in both adults and children as well as developmental, substance use, and 24/7 emergency services continue to be high. CSAC’s commitment to Addison County is not just important but *vital*. We respectfully request the continued support of the residents of Bristol by accepting **our request for \$3,875 in town funding**, an amount which has not increased since 2004. **We are grateful to Bristol residents for their annual support!**

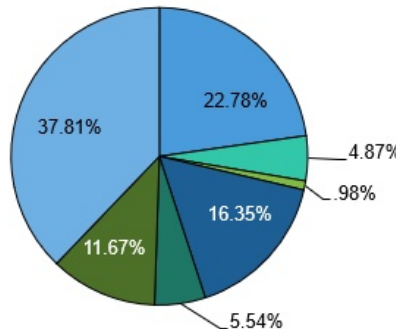
**CSAC unaudited financials FY24 (July 1, 2023-June 30, 2024) (October 2024)**

CSAC FY24 INCOME	
4.29%	State Grants/ Contracts
1.35%	Federal Funds
2.61%	Client and Insurance Fees
85.59%	Medicaid Fees
3.00%	Other Contracts
3.16%	Local Funds



Medicaid Fees	\$25,346,197	85.59%
State Grants/ Contracts	\$1,268,943	4.29%
Local Funds	\$934,801	3.16%
Other Contracts	\$877,945	3.00%
Client and Insurance Fees	\$772,807	2.61%
Federal Funds	\$400,839	1.35%
TOTAL	\$29,611,532	

CSAC FY24 EXPENSES BY PROGRAM	
22.78%	Youth and Family Services
4.87%	Adult Mental Health
0.98%	Substance Use Services
16.35%	Community Rehabilitation and Treatment
5.54%	Crisis Intervention
11.67%	Administration
37.81%	Developmental Services



Developmental Services	\$10,966,129	37.81%
Youth and Family Services	\$6,606,040	22.78%
Community Rehabilitation and Treatment	\$4,743,566	16.35%
Administration	\$3,384,407	11.67%
Crisis Intervention	\$1,605,643	5.54%
Adult Mental Health	\$1,413,860	4.87%
Substance Use Services	\$284,871	0.98%
TOTAL	\$29,004,516	



**Players, referees, sponsors, staff and volunteers at CSAC’s 2024 Bocce Tournament – an amazing, fun, inclusive, connecting community event!**

## **Elderly Services Report**

Elderly Services, Inc., a 501(c)(3) nonprofit organization, has proudly served elders and their families for over 40 years through a nationally recognized adult day program, caregiver support, counseling, and various related services.

Founded in 1981, Elderly Services has positively impacted the lives of countless elders and their families. Our adult day care center has been recognized by the Robert Wood Johnson Foundation as a model program and provides quality-of-life alternatives to nursing home placement. Our 15,000-square-foot facility, the only adult day program within a 35-mile radius, serves approximately 100 participants and 200 families each year.

For two generations, we have provided essential daytime respite for families and caregivers, allowing them to return to work, enjoy personal time, and manage the challenges of caregiving. We offer one-on-one and group support for caregivers, equipping them with the tools needed to handle their responsibilities effectively.

Ronald G. Hallman  
Communications Coordinator  
Elderly Services, Inc.  
Middlebury, VT 05753



**GREEN UP VERMONT**  
[www.greenupvermont.org](http://www.greenupvermont.org)

**Success on  
Green Up Day  
May 4, 2024**



**Green Up Day**, saw a 30% growth in volunteers over 2023, picked up over four tons of litter and 15,813 tires. In flood clean-up projects we took care of an additional 10,000 tires. We also attempted a Guinness World Records® title and succeeded! The record is: “The Most Pledges Received to Pick Up Trash in 24 Hours.” Vermont is the only State in the nation that can boast this achievement and the only State that offers a program like Green Up Day. As one of Vermont’s favorite traditions, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont, and keep residents civically engaged.

Green Up initiatives are year-round and further our environmental impact with waste reduction programs, additional clean-up efforts, and educational initiatives. We received a special flood recovery donation from Subaru of New England and have been able to rally volunteers and pay for many flood clean-up projects across the State.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources, contests for kids, and a \$1,000 scholarship. We are requesting level funding for 2025.

**Thank you for supporting this crucial program that takes care of where we all get to live, work and play.**

Be an Environmental Hero – Donate on **Line 23 of the Vermont State Income Tax Form** or at [www.greenupvermont.org](http://www.greenupvermont.org).

**2025 Green Up Day is May 3<sup>rd</sup>.**

**Green Up Vermont is a 501c3 nonprofit.**



January 2025

Founded in 1999, Habitat for Humanity of Addison County's dedicated volunteers continue to provide affordable home ownership, one step at a time. We are run by an all-volunteer Board insuring that all of our funding goes toward the completion of our next home. Our design team, Middlebury College students working with an acclaimed architect, plan, permit and design our homes as volunteers.

Hard costs, such as building materials are paid for through generous donations provided by the State of Vermont, Towns of Addison County, and donations from businesses and individuals. We specifically thank the Town of Bristol for your ongoing support!

HFHAC acts as the bank for our qualifying families who purchase our homes, which allows us to offer interest-free loans on our energy efficient homes, and with no down payment, thus providing additional, key elements for long-term affordability.

The need for affordable housing in our State is only becoming more critical. We cannot continue this important work without donations from people ... individuals, business and governments ... those who want to make an impact on the lives of others. We hope that the Town of Bristol continues to support our efforts.

Thank you!

David Furney  
Board Member

**Habitat for Humanity of Addison County, Vt.  
PO Box 1217, Middlebury VT 05753  
(802) 388-0400**





**Homeward Bound, Addison County's Humane Society**, was founded in 1975. Our

Mission is: To be a community-centered shelter that supports the human-animal bond through compassionate care, adoption, education, and advocacy.

We serve more than 1,200 animals per year, including those who enter the shelter for rehabilitation and re-homing and those who receive services in the community. Our community services are designed to combat pet overpopulation (We spayed/neutered over 2,000 animals in 2024.), provide support to low-income pet owners, and enhance the human-animal bond.

Our annual budget to operate the animal shelter and provide these programs is approximately \$900,000. We receive no funding from federal, state or local government and no unrestricted funding from national humane organizations. With a staff of 14, we rely heavily on volunteers to enhance the lives of the animals while they are here and to help us have a widespread impact in the community; on average we have 90 active volunteers annually. We operate the following community programs:

**Pets in Crisis:** We work with local social service agencies to address the animal-related needs of victims of domestic violence, sudden illness, and natural disasters. We offer short term housing for animals so their humans can focus on recovery without anxiety about their beloved pets.

**Spay the Mom:** We offer free sterilization to animals who have had accidental litters if the offspring are surrendered to the shelter.

**Humane Investigations:** We support law enforcement in cases of animal neglect or cruelty and provide resources and support for animal victims.

**Microchipping:** We offer microchipping throughout the year to provide pet owners with a low-cost way to safeguard their pets should they ever become lost.

**Rabies Clinics:** We host several low-cost rabies clinics throughout the year to support community pet owners in complying with state and local regulations.

**Trap-Neuter-Return (TNR):** We operate a seasonal TNR program from April through November to help address the overpopulation of stray, feral, and loosely owned cats in Addison County.

**PetCORE (Community Outreach, Resources, & Education):** We operate a safety-net program for income-eligible pet owners. Services available include parasite preventatives, supplemental food, facilitated access to affordable spay/neuter services, and basic wellness veterinary care. This program served 26 animals residing in Bristol during 2024.

**PetFIX:** We offer affordable spay/neuter services for dogs and cats throughout Vermont. This program served 113 animals residing in Bristol during 2024.

**Euthanasia Services:** We are offering owner-requested euthanasia by appointment only. We retain the right to refuse to do medical or behavioral euthanasia if the reasons are not compelling.

## John Graham Housing & Services Report

John Graham Housing & Services (JGHS) has provided shelter, housing, and services to Addison County individuals and families for 43 years. We serve households impacted by domestic violence, substance misuse, mental health disorders, economic hardship, and disability.

- **On the annual homeless Point-In-Time (PIT) count** on January 24, 2024, there were 3,458 unhoused Vermonters in a single night, including 737 children and 646 Vermonters 55 years old or older, representing an over 300% increase over pre-COVID levels (Vermont Coalition to End Homelessness 2024).
- **Vermont has the second highest per-capita rate of homelessness in the country**, behind only New York.
- **Addison County has a vacancy rate of less than one percent (1%)**. Sheltered households with approved housing vouchers often cannot find an apartment to rent.
- Additionally, **rental rates increased in Addison County by 32% since 2019** and are predominantly higher than our clients can afford.

JGHS is requesting \$1,400.00 from the voters of Bristol, the same as previous years. Thank you so much for your past support.

# Maple Broadband Communications Union District Report

As one of Vermont's 9 Communications Union Districts, Maple Broadband is transforming how Addison County towns access the digital world. Our expanding network, powered by local governance and strengthened through strategic partnerships, is bridging digital divides across our 20 member towns: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Pantton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge, and Whiting.

## 2024 Accomplishments

These numbers tell the story of what we can achieve when we work together. Through careful planning and dedicated effort, we exceeded expectations across every measure - from miles of fiber installed to community members engaged:

- Activated 135.9 new miles of fiber service in 2024, for a total of 240.7 miles with available service across portions of 12 towns;
- Nearly 500 customers now receive Maple Broadband service;
- Maple Broadband achieved a 98% satisfaction rate among current customers;
- Awarded \$669,800 in new grant funding;
- Met 100% of construction obligations, under the Vermont Community Broadband Board's grant, on schedule and under budget;
- Engaged over 325 community members through surveys and interviews to guide our strategic improvements.

Our partnership with Waitsfield Champlain Valley Telecom (WCVT)/Green Mountain Access continues to expand fiber access throughout our region. In 2024 WCVT:

- Installed over 56 miles of fiber service drops;
- Activated service on over 75 miles of mainline fiber in portions of Addison, Bridport, Bristol, Ferrisburgh, Monkton, New Haven, Starksboro, and Weybridge;
- Converted 1,000+ customers to fiber, with more conversions scheduled daily.

For the expanded version of our Annual Report, including construction plans, maps, and timelines see this link on our website: <https://www.maplebroadband.net/wp-content/uploads/2024/12/FINAL-Maple-Broadband-Annual-Report-2024.pdf>.

## **FY 2025 Budget Request to the Town of Bristol**

The Open Door Clinic (ODC) is requesting an allocation of \$1,000.00 (\$12.35 per individual served) from the Town of Bristol for the fiscal year 2025-2026 to be included in the Town Warning for the 2025 Annual Town Meeting. The allocation will be used to provide free health care to the uninsured and under-insured residents of Bristol. We are grateful for your past support of our dynamic clinic and hope you will continue to support us in 2025.

**Our Mission:** The Open Door Clinic provides access to free, quality health care services to those who are uninsured or under-insured in a compassionate, respectful, and culturally sensitive manner until a permanent healthcare provider can be established.

**YTD Report:** Between 1/1/24-12/2/24, the clinic has provided 1,567 medical and dental visits to 1,236 distinct patients, including 508 new patients! [We have served 81 Bristol residents, providing 63 medical visits, 7 telehealth visits, 16 dental visits, 63 consults and 27 case management services; and 36 Bristol residents have received help from our health insurance navigator, learning about options available to them through Vermont Health Connect.](#)

**Outreach and Services:** Through our outreach program this year, we have served 344 patients on 42 farms, orchards and other small businesses. While in the field, we have provided 416 vaccines and 61 medical appointments with a doctor or nurse practitioner. We continue to offer 7-10 in-person medical and dental clinics each month through which patients receive comprehensive chronic and acute care and referrals to a variety of specialists when needed. We also have a new UVM clinical social worker intern who, as a trauma-informed provider, is dedicated to collaborating with patients to develop healthy coping strategies and foster joy and hope in their lives.

**Volunteer Based:** As a free clinic, we cannot charge for any of our services and rely entirely on the expertise and efforts of many volunteers to care for our patients. Our volunteers include our medical director, dental director, nurse practitioners and physicians, nurses, PTs, nutritionists, pharmacists, medical interpreters, and others who provide general support.

**Help with Health Insurance:** To date, our incredibly knowledgeable insurance navigator has assisted 359 individuals in learning about health insurance plans and has enrolled 196 individuals in plans through Vermont Health Connect. She is the only navigator remaining in Addison County, is available to meet with any member of our community and her services are free.

It has been another busy and fruitful year made possible by our extraordinary staff and volunteers who remain deeply committed to providing health care and comprehensive wrap-around services to individuals in need across Addison County.

Heidi R. Sulis, MPH  
Executive Director

December 2, 2024



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### **RSVP OF ADDISON COUNTY REQUEST FOR TOWN FUNDING TOWN OF BRISTOL AMOUNT REQUESTED - \$750.00**

#### Brief Description of RSVP:

\*\*Please note this report is based on a 9-month period per a federal realignment.\*\*

RSVP of Addison County is a volunteer management program which offers individuals the opportunity to share their experience, skills, and time by volunteering for local non-profit organizations. RSVP considers volunteering to be a key solution in responding to Addison County's most pressing challenges. Needs are met in critical areas such as human services, elder care, health and education.

RSVP also offers several free programs that benefit local residents. These include Bone Builders health and osteoporosis prevention classes offered twice per week at many locations throughout Addison County; the Green Mountain Foster Grandparent Program which places volunteers in our schools; the Warm Hearts Warm Hands initiative which distributes clothing items to local schools, hospitals, nursing homes, social service agencies; the RSVP/AARP Tax Program which provides income tax return preparation services to low income residents; and the Peaceful Packs Program which provides essential items to families in crisis. These programs strengthen area communities through service and volunteering and allow Addison County residents to stay healthy, engaged and financially stable.

#### Services Provided to Bristol Residents:

In FY'24, Bristol residents took advantage of free RSVP programs such as our health/osteoporosis prevention classes and our income tax preparation services. 295 Addison County residents benefited from attending remote Bone Builders classes and 471 residents received remote income tax services. Over \$190,072 in federal and state refunds and credits was returned to the Addison County community as a result of volunteer tax preparers working with individuals and families. During the winter months, more than 150 warm clothing items were given to Addison County community members in need and volunteers helped provide essential items to children and families in crisis.

In addition, RSVP volunteers also donated thousands of hours to support the community. Many Bristol residents who received assistance from a local service organization benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals from RSVP volunteers who assisted with meals, or residents who received free transportation services from volunteer drivers.

Through RSVP, Bristol residents volunteered over 1945 hours to support the community. In total, RSVP volunteers provided 15,480 hours to local social service agencies, health care organizations, schools and other nonprofit organizations. This equates to more than \$51,842,520 in donated labor to our community.

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The monies we are requesting this year will be used to help continue to defray the financial impact of the COVID Pandemic on our organization along with the cost of providing volunteer placement, support, transportation, and recognition. On behalf of our volunteers and non-profit partners, we would like to thank the residents of Bristol for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at 388-7044.

Sincerely,

Maryesa White  
RSVP Director (RSVP of Addison County)



## TRI-VALLEY TRANSIT (TVT) REPORT TO BRISTOL

October 2024

Thank you for supporting TVT's vital public transportation programs in Bristol!

TVT's Dial-a-Ride and Shuttle Bus Systems **provided a total of 203,645 rides last year – a 13% increase over 2023!** These rides enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

### **In Bristol, your support helped us provide:**

- **3,917 Dial-a-Rides**
- **11,250 Bus rides**
- **A bus shelter at Shaw's and a bus shelter at Firehouse Drive**

**Dial-a-Rides** help older adults, people with disabilities and low-income families/individuals who can't access transportation on their own. Free, door-to-door rides with volunteer drivers (or on wheelchair vans) bring people to medical appointments, senior meals, adult day care, pharmacies, food shopping, social services, vocational rehabilitation, and critical medical treatments like radiation, dialysis, and methadone.

**Public Buses** are open to the general public and are fare-free. These rides promote economic development, energy conservation, mobility independence and quality of life. In Bristol, residents can directly access:

- **Tri-Town Bristol Shuttle** to Middlebury and New Haven with ability to transfer to Vergennes in New Haven
- **116 Commuter** to Middlebury, Starksboro, Hinesburg, South Burlington and Burlington

TVT's government grants require 20% local matching funds. TVT strives to raise 5% of this match through municipal contributions based on our fair share formula using each town's population and access to service. Your continued support of these important programs is greatly appreciated. If you have any questions, would like to learn more about our services, or are interested in becoming a volunteer Dial-a-Ride driver, please visit [www.trivalleytransit.org](http://www.trivalleytransit.org) email [info@trivalleytransit.org](mailto:info@trivalleytransit.org) or call 802-388-2287.



## END-OF-YEAR REPORT, 2024

### Town of Bristol

In June of 2023 the Town of Bristol donated \$55,565 to the Turning Point Center of Addison County, out of the ARPA funds the Town received. To date we have expended all of these funds, allowing us to achieve several important goals as a result of Bristol's generous support:

1. Expand the reach of Turning Point's message and services throughout Addison County through concentrated development and communications work, efforts which were unsustainable in the past.
2. Expand our outreach programs to include double the amount of time we spend with the unhoused, as well as to include the Middlebury Teen Center and new groups such as "Invitation to Change."
3. Pay for staff salaries to extend the Center's hours to 7:30 PM, three nights each week. This has benefited folks from both the Alcoholics Anonymous community, as well as the Overeaters Anonymous program. Folks from Bristol are specifically included in these groups.
4. Divert money from other programming and services so that it might be used to pursue the search and acquisition for a new home, made necessary at the last minute due to unforeseen circumstances. Our NEW Home at 79 Court Street:





Turning Point is a peer-lead recovery center and offers a safe and substance-free environment to support our mission. We provide peer-based recovery support to all including friends, families, and allies. Our mission is to seek to enhance the spiritual, mental, and physical growth as well as foster social connection of our community members in Addison County impacted by substance use disorders and addictive behaviors.

The need for Turning Point's services in Addison County is acute. Although the opioid overdose numbers for the County appear to have stabilized (and NOT decreased in any meaningful way), other substances such as methamphetamine, cannabis and tobacco vaping (especially among young people), and alcohol misuse, ALL remain problematic for our neighbors.

Substance use disorder (SUD) is an isolating disease that has real life consequences and often has a widespread negative impact. People come to our Center broken in most important areas of their lives.

In 2024, our we have:

1. Provided coaching services for more than 80 individuals in the Porter Medical Center Emergency Department.
2. Provided staff presentations to more than 10 high school and middle school students at Mt. Abraham Union High School.
3. Hosted 540 group meetings for recovery-related organizations like Alcoholics Anonymous and Overeaters Anonymous, and Parents in Recovery.
4. Embedded staff members twice per week with Middlebury Teen Center.
5. Hosted 3,746 participants attending the various groups in our Center and remotely in the community. (Please note this number does not represent unique individuals. Many of our participants go to groups at the Center multiple times per month, week, and sometimes even per day.)

The financial support from the Selectboard and taxpayers of the Town of Bristol was beyond a help to our budget; it came at a pivotal time in the arc of Turning Point's development and played a dramatic role in propelling us to who we are today.

## TOWN FUNDS REQUEST



**AGENCY NAME:** Vermont Adult Learning – Addison  
**ADDRESS:** 99 Maple Street, #18 Marble Works  
 Middlebury, Vermont 05753  
**CONTACT PERSON:** Natalie Reigle, Regional Director  
**CONTACT INFORMATION:** nreigle@vtadulthoodlearning.org  
 802-388-4392, ext. 1008

**BRIEF DESCRIPTION:** We provide adults with basic skills instruction in reading, writing and math, GED prep and testing, a high school diploma program, and classes for English Language Learners.

**AMOUNT REQUESTED FY24:** \$1,650.00  
**AMOUNT REQUESTED FY25:** \$1,650.00  
**BRISTOL RESIDENTS SERVED:** 16  
**TOTAL SERVED STATEWIDE (FY23):** 1,388

### SOURCES OF INCOME/EXPENSES IN PERCENTAGES\* (FY24: July 1, 2023 – June 30, 2024)

Sources of Income		%	Major Expenses		%
Rec'd from federal taxes:	\$ 1,248,790	24%	Salaries and benefits	\$ 4,055,973	78%
Rec'd from state taxes:	\$ 3,657,144	70%	Office expenses	\$ 126,495	2%
Rec'd from municipal tax:	\$ 31,332	1%	Facilities	\$ 355,905	7%
Rec'd from donations:	\$ 59,623	1%	Programs	\$ 621,551	12%
Rec'd from United Way	\$ 10,992	0.21%	Other	\$ 12,102	0.23%
Rec'd from grants & other:	\$ 235,815	4%	Net gain	\$ 71,671	
<b>TOTAL</b>	<b>\$ 5,243,697</b>	<b>100.00%</b>	<b>TOTAL</b>	<b>\$ 5,172,025</b>	<b>100.00%</b>
	\$ 5,243,697			\$ 5,172,025	

### PROGRAM DESCRIPTION:

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

. Our programs are free and confidential.

*We are grateful to the townspeople of Bristol for supporting the services we provide.*

# OTHER AGENCY REPORTS

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

## Annual Report –Year End June 30, 2024

The Addison County Regional Planning Commission (ACRPC) provided the following services during its 2024 fiscal year:

### Regional and Municipal Planning and Mapping

- Worked with Waltham, Ferrisburgh and Addison on Municipal Planning Grants and Starksboro on its village center.
- Worked with Bristol, Lincoln, Shoreham and Salisbury on Bylaw Modernization projects focused on housing.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities with Town Plan updates; New Haven, Ripton, Lincoln, Bridport, Addison.
- Supported Middlebury, Vergennes and Ferrisburgh in the Transit Oriented Design (TOD) master plan process.
- Assisted municipalities with housing studies; Shoreham, Bridport, Cornwall.

### Educational Meetings and Grants

- Hosted educational workshops on planning topics, including housing, planning essentials and flood resiliency bylaws.
- Wrote or provided information and support to communities and organizations to secure grant funding.
- Participated in Bridport’s Community Visit.

### Emergency Planning

- Worked with Addison County’s Regional Emergency Management Committee (REMC) and Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Helped all communities update Local Emergency Management Plans (LEMPs)
- Completed 2 municipal Local Hazard Mitigation Plans (LHMPs) and initiated plans with 5 additional municipalities
- Updated Mutual Aid agreements for municipal Public Works Departments.
- Completed two Flood Resilient Communities Fund (FRCF) grants.
- Administered one Building Resilient Infrastructure and Communities (BRIC) grant with GMP in Pantton
- Assisted Vermont Emergency Management and FEMA with summer flooding response and assistance.

### Energy Planning:

- Helped all towns access capacity grants and energy assessments through the Municipal Energy Resilience Program.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Began work rewriting the Regional Enhanced Energy Plan with the Energy Committee.
- Developed an online map of renewable energy resources and siting.

### Transportation Planning

- Updated the Addison County Transportation Plan with the guidance of the Transportation Advisory Committee.
- Supported Tri-Valley Transit by providing leadership and technical support.
- Worked with municipalities to reduce road erosion from local roads.
- Assisted Towns with bike and pedestrian, Better Roads and stormwater grants.
- Served as a Municipal Project Manager for projects in Middlebury, Weybridge, Bridport, and Ferrisburgh.
- Conducted traffic and pedestrian studies and hosted the regional Walk/bike council meetings.
- Administered a Planning and Environmental Linkages Study for Vergennes and surrounding communities

### Natural Resources Planning

- Actively supported the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Served as the Clean Water Service Provider for the Otter Creek Basin, providing funding for 14 projects.
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

### Brownfields Planning

- Administered EPA-funded Community Wide Assessment grant for 10 brownfield sites

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting





# ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

## 2024 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate appointed by each of the member municipalities. The Board holds hybrid meetings on the 3<sup>d</sup> Thursday of the month at 7 PM, and the Executive Board meets monthly 8 days prior to the Board at 4:30 PM. All meetings are open to the public.

### District Mission

To seek environmentally sound & cost-effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Stations

**Telephone:** (802) 388-2333      **Fax:** (802) 388-0271      **Website:** [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)  
**E-mail:** [acswmd@acswmd.org](mailto:acswmd@acswmd.org)      **Middlebury Transfer Station Hours:** M-F, 7 AM–3 PM & Sat, 8 AM–1 PM  
**Office Hours:** M-F, 8 AM–4 PM      **HazWaste Center Hours:** M-F, 8 AM–2 PM & Sat, 8 AM–1 PM  
**New Haven Transfer Station Hours:** Fri. 7 AM – 2 PM & Sat, 7 AM – Noon

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off various other materials for reuse, recycling and composting. A complete list of acceptable items and prices can be found on the District’s website. The ACSWMD Regional Residential Transfer Station is located at 100 Kings Way off of 65 Campground Road in New Haven. This facility accepts residential bagged waste and single stream recyclables, as well as food scraps and leaf & yard waste.

### 2024 Highlights

**New Regional Residential Drop-off.** On August 16, 2024, the ACSWMD opened a new regional residential solid waste transfer station at 100 Kings Way off of 65 Campground Road in New Haven, VT. This regional facility will serve residents from all 21 member towns of the District. This regional facility, open on Fris. and Sats., can accept a variety of recyclables along with residential bagged Municipal Solid Waste (MSW). While not intended to replace the small-town drop-offs, this facility will offer a sustainable system to provide more comprehensive and accessible service for residents. The District contracted with Champlain Construction for Phase 1 construction, completed in August. JR and Sons will provide a mobile collection system at the site during Phase 1. In Phase 2, the new regional residential transfer station will be constructed and fully staffed, and will accept residential single stream recyclables, food scraps, leaf & yard debris, scrap metal, electronics (E-Waste), MSW, fluorescent light bulbs, tires, books, plastic film/bags, and confidential documents for shredding/ recycling. A new regional HazWaste (HHW) Center on an adjacent lot is planned for Phase 3 to accept HHW and Very Small Quantity Generator (VSQG) hazardous waste. Design & permitting of the HazWaste Center is in progress.

**HHW Extended Producer Responsibility Law.** In 2023, Vermont enacted the first-in-the nation Household Hazardous Waste (HHW) Extended Producer Responsibility Law. H.67 requires producers of hazardous household products to safely collect and dispose of them. It is the eighth Extended Producer Responsibility (EPR) law enacted in Vermont. EPR is a legislative tool that extends a manufacturer’s responsibility for its product throughout all lifecycle stages. Under an EPR program, financial and management responsibility for products is shifted away from local governments and back to the manufacturers. The District will continue to participate in numerous planning sessions to implement the new EPR law for HHW along with the VT Agency of Natural Resources and other solid waste planning entities to ensure the success of this critical program. The program goals include a reduction in public sector costs for managing HHW, increased public outreach, and incentives for producers to design products that are less toxic.

### 2025 Annual Budget

The ACSWMD Board of Supervisors adopted its 2025 Annual Budget, including the Rate Schedule for CY2025, on Nov. 21, 2024. The new rates will take effect on Jan. 1, 2025. As with prior years, the 2025 Annual Budget will be funded by a combination of: (1) tip fees collected at the Transfer Station; (2) a per-ton District Fee on all waste generated within the District and destined for disposal; (3) donations or fees at special events sponsored by the District; (4) the sale of items such as compost bins; (5) grants, if available; (6) profit sharing of scrap metal; and (7) manufacturer EPR reimbursements. **There will be no assessments to member municipalities in CY2025.** The new tip fee for Municipal Solid Waste & Construction/Demo Debris at the District Transfer Station in Middlebury will be **\$156/ton**, an \$8.00/ton increase primarily due to an increase in vendor prices. Rates on a few other items will have nominal changes. For a copy of the 2024 Annual Report and/or adopted CY2025 Rate Sheet, please call the District at 802-388-2333, or e-mail the office at [acswmd@acswmd.org](mailto:acswmd@acswmd.org). Both documents are also available on the District’s website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

ANNUAL  
TOWN  
MEETING  
RESULTS  
2024

**WARNING ANNUAL TOWN MEETING MINUTES  
BRISTOL, VERMONT  
March 4 and 5, 2024**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, March 4, 2024, at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 5, 2024, for voting by Australian ballot between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

**ARTICLE 1:** To hear the reports of the Town officers. **Article passed by voice vote.**

**ARTICLE 2:** To elect by Australian ballot the following Town Officers as required by law: one Selectboard member for a three-year term; one Selectboard member for a two-year term; one First Constable for a one-year term; one Second Constable for a one-year term; one Lister for a three-year term; one Town Moderator for a one-year term; three Library Trustees each for a three-year term; one Library Trustee for a one-year term, one Library Trustee for a two-year term, two School Board members each for a three-year term, one School Board member for a two-year term and one School Board member for a one-year term for Mount Abraham Unified School District.

Selectboard Member (3 year term) – Joel Bouvier **802**

Selectboard Member (2 year term) – Jessica Teets **511**

First Constable (1 year term) – Bruce Nason **806**

Town Moderator (1 year term) – Jennifer L. Wagner **791**

Library Trustee (3 year term) – Jessica Teets **788**

Library Trustee (2 year term) – Elyssa Boisselle **756**

Library Trustee (1 year term) – Elizabeth Guilbeault **757**

Mount Abraham Unified School District Member (3 year term) – Erin Jipner **789**

Mount Abraham Unified School District Member (2 year term) – Mike Dash **733**

**ARTICLE 3:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of  $\frac{3}{4}$  of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment of the real property taxes and interest to the Town Treasurer for the Town's fiscal year period of July 1, 2024, through June 30, 2025, real property taxes being due in two equal installments on November 15, 2024, and April 15, 2025, by physical delivery to the Town Office before midnight on that date?

**Article passed by voice vote.**

**ARTICLE 4:** Will the Town limit the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to four percent (4%) of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)? **Article passed by voice vote.**

**ARTICLE 5:** Will the voters adopt the proposed 2024-2025 fiscal year General Fund Operating Budget in the amount of **\$1,149,168** subject to modification by actions on the subsequent articles, with **\$962,968** to be raised by taxes through a tax rate set by the Selectboard on the 2024 Grand List sufficient to raise **\$962,968**?

**Article passed by voice vote.**

**ARTICLE 6:** Will the voters set the salaries that shall be paid to the members of the Selectboard for 2024-2025 to be **\$1,000** plus **\$25** per meeting and **\$35** per meeting for the Chair?

**Article passed by voice vote.**

**ARTICLE 7:** Will the voters adopt the proposed 2024-2025 fiscal year Public Works Department Operating Budget in the amount of **\$912,544**, with **\$785,586** to be raised by taxes through a tax rate set by the Selectboard on the 2024 Grand List sufficient to raise **\$785,586**?

**Article passed by voice vote.**

**ARTICLE 8:** Will the voters adopt the proposed 2024-2025 fiscal year Arts, Parks, and Recreation Department budget in the amount of **\$415,076**, with **\$302,486** to be raised by taxes through a tax rate set by the Selectboard on the 2024 Grand List sufficient to raise **\$302,486**? **Amount amended to \$280,829 due to duplicate entry in original number.**

**Article passed by voice vote.**

**ARTICLE 9:** Will the voters authorize the transfer of **\$200,000** of the June 30, 2022, General Fund unassigned fund balance to the various Town Reserve Funds accounts as noted?

<b><u>Reserve Funds:</u></b>	<b><u>Amount:</u></b>
Capital Sidewalk Fund	\$10,000
Capital Technology Fund	\$10,000
Capital Building and Maintenance Fund	\$40,000
Capital Road Fund	\$100,000
Capital Paving Fund	\$30,000
Cemetery Fund	<u>\$10,000</u>
Total:	<b>\$200,000</b>

**Article passed by voice vote.**

**ARTICLE 10:** Will the voters authorize the establishment of a new Recreation Equipment and Facilities capital fund for the Recreation Department and authorize the transfer of **\$10,000** from the June 30, 2022, General Fund unassigned fund balance to it?

**Article passed by voice vote.**

**ARTICLE 11:** Will the voters appropriate the following sums to be placed in various Town Reserve Funds accounts as noted?

<b><u>Reserve Funds:</u></b>	<b><u>Amount:</u></b>
Capital Highway Equipment Fund	\$135,000
Capital Sidewalk Fund	\$40,000
Capital Fire Equipment Fund	\$25,000
Capital Fire Vehicle Fund	\$125,000
Capital Technology Fund	\$7,000
Capital Building and Maintenance Fund	\$30,000
Capital Road Fund	\$50,000
Reappraisal Fund	\$15,000
Capital Paving Fund	\$135,000
Conservation Fund	<u>\$10,000</u>
Total:	<b>\$572,000</b>



**Article passed by voice vote.**

**ARTICLE 12:** Will the voters approve an appropriation of **\$218,360** for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

**Article passed by voice vote.**

**ARTICLE 13:** Will the voters appropriate the following sums in support of the Bristol-based organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<b><u>Organization:</u></b>	<b><u>Amount:</u></b>
Bristol Cemetery Association, Inc.	\$29,000
Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Historical Society	\$2,500
Bristol Little League Baseball & Softball	\$2,000
Bristol Recreation Club	\$15,000
Bristol Town Band	\$1,200
NEAT (Northeast Addison Television)	<u>\$3,500</u>
Total:	<b>\$67,200</b>

**Article passed by voice vote.**

**ARTICLE 14:** Will the voters appropriate **\$8,500** to the Bristol Fourth of July Committee to organize the parade, fireworks, and events on the Town Green and Recreation Field?

**Article passed by voice vote.**

**ARTICLE 15:** Will the voters appropriate **\$6,000** to the Have-a-Heart Food Shelf for providing food and essential items, free of charge, to any person living in the Five-Town Area of Addison County (Bristol, Lincoln, Monkton, New Haven, and Starksboro).

**Article passed by voice vote.**

**ARTICLE 16:** Will the voters appropriate **\$750** to the Addison Allies Network, Inc. for migrant farmworkers living in Addison County?

**Appropriation moved to raise to \$1,500. Amended Article passed by voice vote.**

**ARTICLE 17:** Will the voters appropriate **\$3,000** to the Charter House Coalition that provides emergency shelter and has outreach programs for individuals/families in need?

**Article passed by voice vote.**

**ARTICLE 18:** Will the voters appropriate **\$1,500** to Habitat for Humanity Addison County to build affordable, energy-efficient, and sustainable homes for eligible families?

**Article passed by voice vote.**

**ARTICLE 19:** Will the voters appropriate **\$22,692** to Bristol Rescue Squad to support emergency services?

**Article passed by voice vote.**

**ARTICLE 20:** Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<b><u>Organization:</u></b>	<b><u>Amount:</u></b>
Addison County Home Health & Hospice	\$4,700
Addison County Parent/Child Center	\$4,800
Addison County Readers	\$2,000
Addison County Restorative Justice Services	\$1,150
Addison County River Watch Collaborative	\$300
Age Well	\$2,700
Atria Collective (formerly WomenSafe)	\$3,500
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Homeward Bound	\$1,000
HOPE (Helping Overcome Poverty's Effects)	\$3,250
John W. Graham Shelter	\$1,400
Open Door Clinic	\$1,000
Retired Senior Volunteer Program (RSVP) and Green	\$750
Mountain Foster Grandparent Program	
Tri-Valley Transit	\$11,306
Turning Point Center of Addison County	\$3,000
Vermont Adult Learning	\$1,650
	<b>Total: \$48,581</b>

**Article passed by voice vote.**

**ARTICLE 21:** Will the voters authorize the use of Australian ballot for voting on the Civic/Social Services Appropriations starting with the 2025 Town Meeting?

**Article was voted down by voice vote.**

**ARTICLE 22:** Will the voters renew the exemption of the Libanus Lodge No. 47 (Mason's Lodge) for its property located at 4 Elm Street from real estate taxes for a period of five (5) years pursuant to 32 V.S.A §3840?

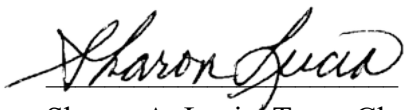
**Article passed by voice vote.**

**ARTICLE 23:** Will the voters authorize the purchase of 4.7 acres located at the corner of Hewitt Road and Route 116 from Thomas and Pamela Lathrop for the purpose of constructing a new Public Works facility? A downpayment of \$17,000 (10% of the \$170,000 purchase price) would be paid at closing from the Capital Building and Maintenance Reserve Fund and the \$153,000 principal balance would be paid over a 10-year period at a 6% simple interest rate, with annual payments of approximately \$24,000.

**Article passed by voice vote.**

**ARTICLE 24:** To transact any other non-binding business that may legally come before this meeting.

**Article passed by voice vote.**



Sharon A. Lucia, Town Clerk

**OFFICIAL BALLOT  
ANNUAL TOWN AND SCHOOL DISTRICT MEETING  
TOWN OF BRISTOL, VERMONT  
MARCH 5, 2024**

**INSTRUCTIONS TO VOTERS**

- Use BLACK Pen to fill in the oval. **DO NOT USE PENCIL.**
- To vote for a person whose name is printed on the ballot, fill in the oval to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write the person's name in the blank space provided and fill in the oval to the right of the write-in line. Please use block letters and stay within the box provided for write-ins.
- Do not vote for more candidates than the "VOTE for NOT MORE THAN #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. **DO NOT ERASE.**

<b>SELECTBOARD MEMBER</b> (3 YEAR TERM) Vote for not more than ONE <b>JOEL BOUVIER 802</b> <input type="radio"/> (Write-in) <input type="radio"/>	<b>LISTER</b> (3 YEAR TERM) Vote for not more than ONE (Write-in) <input type="radio"/>	<b>MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBER</b> (3 YEAR TERM) Vote for not more than TWO <b>ERIN JIPNER 789</b> <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/>
<b>SELECTBOARD MEMBER</b> (2 YEAR TERM) Vote for not more than ONE <b>JESSICA TEETS 511</b> <input checked="" type="radio"/> <b>CHANIN HILL 326</b> <input type="radio"/> (Write-in) <input type="radio"/>	<b>LIBRARY TRUSTEE</b> (3 YEAR TERM) Vote for not more than THREE <b>JESSICA TEETS 788</b> <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/>	
<b>FIRST CONSTABLE</b> (1 YEAR TERM) Vote for not more than ONE <b>BRUCE NASON 806</b> <input type="radio"/> (Write-in) <input type="radio"/>	<b>LIBRARY TRUSTEE</b> (2 YEAR TERM) Vote for not more than ONE <b>ELYSSA BOISSELLE 756</b> <input type="radio"/> (Write-in) <input type="radio"/>	<b>MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBER</b> (2 YEAR TERM) Vote for not more than ONE <b>MIKE DASH 733</b> <input type="radio"/> (Write-in) <input type="radio"/>
<b>SECOND CONSTABLE</b> (1 YEAR TERM) Vote for not more than ONE (Write-in) <input type="radio"/>	<b>LIBRARY TRUSTEE</b> (1 YEAR TERM) Vote for not more than ONE <b>ELIZABETH GUILBEAULT 757</b> <input type="radio"/> (Write-in) <input type="radio"/>	<b>MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBER</b> (1 YEAR TERM) Vote for not more than ONE (Write-in) <input type="radio"/>
<b>TOWN MODERATOR</b> (1 YEAR TERM) Vote for not more than ONE <b>JENNIFER L. WAGNER 791</b> <input type="radio"/> (Write-in) <input type="radio"/>	(Write-in) <input type="radio"/>	

*Results*

**YOU HAVE NOW COMPLETED VOTING**

2024

OFFICIAL BALLOT OF THE BRISTOL POLICE DISTRICT  
TUESDAY, MARCH 5, 2024

**ARTICLE 1:** Will the voters of the Bristol Police District adopt the proposed 2024-2025 fiscal year budget in the amount of **\$626,628**, with **\$479,461** to be raised by taxes through a tax rate set by the Selectboard on the 2024 Grand List of the property in the area included within the District sufficient to raise **\$479,461**?

If in favor of Article 1, make a cross (X) in this box

304

If opposed to Article 1, make a cross (X) in this box

131

Results

Member Towns are:

Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Middlebury, Monkton, New Haven, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham and Weybridge

Warned Budget Article

**PATRICIA A. HANNAFORD REGIONAL TECHNICAL SCHOOL DISTRICT  
MARCH 5, 2024**

**ARTICLE 6:** Shall the voters of the Patricia A. Hannaford Regional Technical School District approve the school board to expend **\$5,279,797** which is the amount the school board has determined to be necessary for the ensuing fiscal year? This budget represents a **9.33%** increase over expenses for the current year. It is estimated that this proposed budget, if approved, will result in education spending at the Patricia A. Hannaford Career Center to be **\$31,936** per full-time equivalent student on a 6-semester trailing average. This projected spending per full-time equivalent student is **18.67%** higher than spending for the current year.

If **IN FAVOR** of the Article, make a

cross (X) in this square

4867

If **OPPOSED** to the Article, make a

cross (X) in this square

3195

**OFFICIAL BALLOT  
ANNUAL SCHOOL MEETING  
MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT  
MARCH 5, 2024**

**INSTRUCTIONS TO VOTERS**

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**ARTICLES**

**Article 9:** Shall the legal voters of the Mount Abraham Unified School District ("MAUSD") authorize the School Board of Directors to purchase MAUSD's Central Office building and associated property for One Million, Two Hundred Thirty Thousand Dollars (\$1,230,000), being a +/-10,324 square-foot building and common elements, including the parking lot and associated improvements, located at 72 Munsill Avenue in Bristol, Vermont?

	820 YES <input type="radio"/>
	1615 NO <input checked="" type="radio"/>

**Article 10:** Shall the legal voters of the Mount Abraham Unified School District authorize the School Board of Directors to expend Thirty-Seven Million, Fourteen Thousand, Five Hundred Sixty-Six Dollars (\$37,014,566), which is the amount the School Board of Directors has determined to be necessary for the 2024-2025 school year?

	1113 YES <input type="radio"/>
	1841 NO <input checked="" type="radio"/>

*Results*

# Results

4.16.24  
Vote

## OFFICIAL BALLOT

Article 1: Shall the legal voters of the Mount Abraham Unified School District authorize the School Board of Directors to expend, Thirty-Five Million, Nine Hundred Fifty-Seven Thousand, Four Hundred One Dollars (\$35,957,401) which is the amount the School Board of Directors has determined to be necessary for the 2024-2025 school year?

Yes  
No

907  
964

# RESULTS

## MAUSD OFFICIAL BALLOT

Article 1: Shall the legal voters of the Mount Abraham Unified School District authorize the School Board of Directors to expend, Thirty-Five Million, Three Hundred Eighty-One Thousand, One Hundred Ninety Six Dollars (\$35,381,196) which is the amount the School Board of Directors has determined to be necessary for the 2024-2025 school year?

YES

1243

NO

743

6.11.24

**Town of Bristol**

1 South St., PO Box 249, Bristol, VT 05443

**Phone:** (802) 453-2410 **Fax:** (802) 453-5188

**Email:** town@bristolvt.org **Website:** www.bristolvt.org

**Office Hours:** Monday thru Friday 8:00 a.m. to 4:30 p.m.

**TELEPHONE NUMBERS**

Town Clerk’s Office	(802) 453-2410 x5
Town Treasurer’s Office	(802) 453-2410 x5
Town Administrator’s Office	(802) 453-2410 x1
Town Zoning Office	(802) 453-2410 x2
Town Lister’s Office	(802) 453-2410 x3
Department of Public Works	(802) 453-4707
Bristol Recreation Department	(802) 453-5885
Bristol Hub Teen Center	(802) 453-3678
Bristol Water Department	(802) 453-2410 x5
Bristol Police Department	(802) 453-2533
Bristol Fire Department	(802) 453-3201
Bristol Rescue Squad	(802) 453-2513
Lawrence Memorial Library	(802) 453-2366
State Police	(802) 388-4919

**EMERGENCY NUMBERS**

Fire Department	911
Bristol Rescue Squad	911
State & Local Police	911

**WEBSITES**

Town of Bristol	www.bristolvt.org
Town of Bristol Facebook	www.facebook.com/bristolvt
Bristol Recreation Department	www.bristolvt.myrec.com
The Bristol Hub Teen Center	www.bristolskatepark.com
Lawrence Memorial Library	www.lawrencelibraryvt.org
Northeast Addison Television (NEAT)	www.neatbristol.com
Bristol CORE	www.bristolcore.org
Bristol Recreation Club	www.bristolreclub.org

**CLOSED ON THE FOLLOWING HOLIDAYS**

New Year’s Day	Independence Day	Thanksgiving Day
Martin Luther King Jr. Day	Labor Day	Day after Thanksgiving Day
Presidents’ Day	Indigenous Peoples’ Day	December 24 <sup>th</sup> (half day)
Memorial Day	Veterans’ Day	Christmas Day

**MEETINGS**

Selectboard	2 <sup>nd</sup> and 4 <sup>th</sup> Monday at 7:00 p.m.
Planning Commission	3 <sup>rd</sup> Tuesday at 7:00 p.m.
Development Review Board	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday at 7:00 p.m.
Bicycle Pedestrian Advisory Committee	4 <sup>th</sup> Thursday at 7:00 p.m.
Conservation Commission	2 <sup>nd</sup> Thursday at 6:00 p.m.
Energy Committee	3 <sup>rd</sup> Wednesday at 7:00 p.m.
Equity Committee	4 <sup>th</sup> Wednesday at 7:00 p.m.