



TOWN OF BRISTOL SELECTBOARD MEETING

Monday, March 10, 2025, 6:30 PM

In-person at Holley Hall or via Zoom:

<https://us02web.zoom.us/j/83091801793?pwd=u3kGskjVRwOGOKRJ1eF2XbaGGxlqri.1>

Meeting ID: 830 9180 1793 Passcode: 683634

Phone In: 1-646-558-8656

Selectboard Members

Joel Bouvier, Chair
Michelle Perlee, V. Chair
Ian Albinson
Peeker Heffernan
Jessica Teets

Interim Town Administrator

Ian Albinson

Town Clerk/Treasurer

Sharon Lucia

Asst. Town Clerk/Asst. Town Treasurer

Kris Perlee

Administrative Asst.

Gail James

Grant Administrator

Freedra Powers

Zoning & Planning Administrator

AZ Larsen

Recreation Director

Meridith McFarland

Hub Director

Taylor Welch

Public Works Foreman

Eric Cota

Police Chief

Bruce Nason

Fire Chief

Brett LaRose

Bristol Town Office

Holley Hall
1 South Street
P.O. Box 249
Bristol, VT 05443
(802) 453-2410
www.bristolvt.org

AGENDA

6:30 pm	1. Call to Order 2. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
6:35 pm	3. The Oath of Office
6:40 pm	4. Annual Selectboard Organization Matters:
	5. Elect the Chair.
	6. Elect a Vice-Chair.
	7. Appoint a Tree Warden.
	8. Designate a regular meeting schedule, subject to occasional modification.
	9. Designate official posting locations for the Town (currently the Town Office, Lawrence Memorial Library, Bristol Beverage, FPF, and Web site.
	10. Designate The Addison County Independent as the Newspaper of Record.
	11. Authorize Treasurer's Office to process weekly payroll, with the Selectboard approving warrants twice a month.
	12. Review and approve Selectboard Guidelines for Member Conduct.
	13. Review and approve Selectboard Rules of Procedure.
	14. Review Compliance with Open Meeting Law Training Requirements.
	15. Review Compliance with Statewide Municipal Code of Ethics.
	16. Designate Selectboard liaisons to Town departments.
7:00 pm	17. Public Forum. (5 min. per person, non-agenda related)
7:05 pm	18. Department Head Roundtable. (5 min. per person)
7:15 pm	19. Consent Agenda
	20. Bristol Fire Department: Accept the resignation of Firefighter James Goodyear.
	21. Authorize submission of a grant application to the Dept. of Housing & Community Development for a Municipal Planning Grant (MPG) up to \$30,000 to support PZA/PC in informational workshops, citizen surveys, outreach, and notification costs.
	22. Approve the VTrans Annual Financial Plan for FY2026
	23. Approve the VTrans Certification of Compliance for Town Road and Bridge Standards and Network Inventory.
7:20 pm	24. Regular Business
	25. Appointment/reappointment of Town officers or representatives.



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7:30 pm	26. Consider appointment of candidate to fill Planning Commission vacancy: Ellen Repstad.
7:40 pm	27. Consider appointment of board representatives for Addison County Solid Waste Management District.
7:45 pm	28. Town Meeting redux.
8:00 pm	29. Selectboard calendar and goals for the coming year.
8:15 pm	30. Review and approval of past meeting minutes.
8:20 pm	31. Authorize warrant and any liquor/tobacco licenses.
8:25 pm	32. Selectboard roundtable.
8:30 pm	33. Interim Town Administrator's report.
8:40 pm	34. Other Business:
	35. Correspondence, reports, and correspondences received.
8:45 pm	36. Executive Session - Not Anticipated
9:00 pm	37. Adjourn
	Next regular Selectboard meetings: Monday, March 24, 2024 Monday, April 14, 2025 Monday, April 28, 2025
	Times are approximate, agenda subject to change. Meeting minutes materials: www.bristolvt.org/meeting-minutes Meeting videos: www.neatbristol.com and www.youtube.com