

**Town of Bristol, Vermont  
Selectboard Meeting Minutes of  
Monday, April 18, 2022**

Selectboard members present: Chair Ian Albinson, Joel Bouvier, Michelle Perlee and Vice-Chair Darla Senecal, Peeker Heffernan

Members Absent:

Staff present: Board Clerk Sharon Lucia; Town Administrator Valerie Capels; Public Works Foreman Eric Cota, Treasurer Anthony Delmonaco

Others present: Shawn Kimball (NEAT TV)

**I. Call to Order. 7:00 pm**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Regular Business.**

1. Consider advertising the Assistant Town Clerk and Assistant Town Treasurer positions as one full-time position. “Authorize creation of full-time position.”

Peeker made motion . Darla seconded. So voted.

**III. Other Business.**

1. Correspondence, reports, correspondence received.

None.

**IV. Executive Session.** Personnel matters per 1 V.S.A. §313(a)(3).

Michelle P made motion at 7:27 pm invites Eric...Peeker seconded. So voted.

**V. Adjourn.**

\_\_\_\_\_ made motion and \_\_\_\_\_ seconded. to adjourn the meeting at \_\_\_\_\_ p.m. \_\_\_\_\_ seconded. So voted.

Respectfully submitted,

Sharon A. Lucia  
Board Clerk

Valerie Capels  
Town Administrator