

**Subject:** RE: Curb Cut Application

**Date:** Tuesday, March 25, 2025 at 11:32:57 AM Eastern Daylight Time

**From:** Zoning

**To:** Daniel Lyons

**CC:** Meredith Visco, Bristol Town Administrator, ialbinson.sb.bristolvt@gmail.com, Eric Cota

Hi Daniel,

In regard to your first question I am going to refer you to the Public Works Foreman, Eric Cota, and the Interim Town Administrator, Ian Albinson, who would have better insights. They are both cc'd to this email.

To answer your second question the application I sent is all you need for this process. It includes both the application for a new curb cut (Access) and the work in the Right-of-Way permit. You need to apply for the Access permit as you are proposing adding a new driveway that connects to a Town Highway. You can apply for these concurrently or apply for the Access permit and then the work in Right-of-Way once you are ready to begin work on the driveway.

I hope this information is helpful. Let me know if you have any further questions.

Best,

AZ Larsen  
Planning & Zoning Administrator  
Town of Bristol  
802-453-2410 ex 2

Office Hours:

Mon-Weds: 10am-4:30pm

Thursday: 11am-4:30pm

Friday: By appointment only

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**From:** Daniel Lyons <[squidburgers@gmail.com](mailto:squidburgers@gmail.com)>

**Sent:** Monday, March 24, 2025 6:59 PM

**To:** Zoning <[zoning@bristolvt.org](mailto:zoning@bristolvt.org)>

**Cc:** Meredith Visco <[mvisco@cvsdvt.org](mailto:mvisco@cvsdvt.org)>; Bristol Town Administrator <[townadmin@bristolvt.org](mailto:townadmin@bristolvt.org)>;  
[ialbinson.sb.bristolvt@gmail.com](mailto:ialbinson.sb.bristolvt@gmail.com); Eric Cota <[bristolhighway@gmavt.net](mailto:bristolhighway@gmavt.net)>

**Subject:** Re: Curb Cut Application

Hello again, AZ!

I'm wondering if you might provide us with some insight on two items:

1. I understand that the job we are proposing might need to be carefully considered by the

select board. So, prior to paying the hundred dollar application fee, do you have a sense of whether this application is going to be approved or denied considering the drawing that I submitted in my previous email?

2. Also, it states that if a driveway is going to be changed, a town access permit will also be required. Do I need one of those applications for this proposal, or is what you provided, the “work in right of way and access permit” all I need?

Thanks, AZ. Sorry to make this at all complicated, but if it is just going to get denied, then I really want to avoid paying a fee. Thanks for your help.

Have a good one!

Daniel J Lyons

On Mar 24, 2025, at 1:01 PM, Zoning <[zoning@bristolvt.org](mailto:zoning@bristolvt.org)> wrote:

Hi Daniel,

Thank you for reaching out. I’ve attached a copy of the Access (Curb Cut) application. The Selectboard approves access permits, they met the 2 and 4<sup>th</sup> Monday of every month. This application also includes the work in the Right-of-Way application which is needed prior to doing work.

Let me know if you have any questions about the application or process.

Best,  
AZ

AZ Larsen  
Planning & Zoning Administrator  
Town of Bristol  
802-453-2410 ex 2

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Mon-Weds: 10am-4:30pm  
Thursday: 11am-4:30pm  
Friday: By appointment only

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**From:** Daniel Lyons <[squidburgers@gmail.com](mailto:squidburgers@gmail.com)>

**Sent:** Sunday, March 23, 2025 1:02 PM

**To:** Zoning <[zoning@bristolvt.org](mailto:zoning@bristolvt.org)>; [jalbinson.sb.bristolvt@gmail.com](mailto:jalbinson.sb.bristolvt@gmail.com); Meredith Visco

<[mvisco@cvsdvt.org](mailto:mvisco@cvsdvt.org)>

**Subject:** Curb Cut Application

Hello Ian and AZ!

Hope you enjoyed the weekend. I would like to apply to add a curb cut to our driveway so that we have an exit that allows cars to pull out forward onto Crescent Street rather than in reverse onto North Street. I am wondering what the process is to do this, and which application to use.

I am hoping to get this application in and reviewed in advance of work that we are planning to have done in late April / early May. I have included a rudimentary map depicting the distance from our current driveway to the corner of Crescent Street, and the distance from the corner of Crescent/North to the proposed new exit. We are not looking to change our address, just to make our egress more safe. As it stands, the distance from our current driveway to the corner of Crescent is nearly half as far as the distance to the new proposed exit.

Thanks for your assistance. I look forward to hearing back from you. Take care  
<Bristol\_Work\_in\_Right-of-Way\_and\_Access\_Permit\_Application.pdf>