

Subject: RE: Draft SB Agenda for Review Apr 28, 2025
Date: Friday, April 25, 2025 at 10:06:34 AM Eastern Daylight Time
From: Brett LaRose
To: Bristol Town Administrator
Attachments: POLICY 127 - BFD Junior Firefighter Program.pdf

Hi Ian,

Attached is the revised Bristol FD policy that covers the establishment of a Junior (Cadet) Firefighter Program for the Selectboards review and consideration at Monday's meeting.

In addition, please find below the language from the grant that Mandy Chesley-Park and ELP applied for specific to the activities proposed around Civic Duty internship/mentorship. As you can see, the fire department is one of several types of civic duties that ELP is looking to partner with for this grant. If it fits in the agenda for Monday 4/28, Mandy will accompany me to answer any questions the board may have. Their proposal would include 15–18-year-old high school students and I'm proposing to lower the age of our Jr. Firefighter (Cadet) program to 15. Given the ages line up and the fact that the ELP partnership would essentially be for the Jr. Firefighter program, it seems fitting to have Mandy come with me. If you feel these two things should be separate just let me know and I can let Mandy know she needs to request a separate time with the board.

Program Examples: Civic Internships for Mt. Abe Students

High school students (ages 15–18) will participate in civic internships that connect them to essential town services and foster intergenerational collaboration. These internships are designed to support programs currently led by older adult populations, creating pathways for youth engagement and community sustainability. Opportunities may include:

- **Town Office** – Provide administrative support, assist with document organization, and help manage local communications.
- **Bristol 4th of July Committee** – Support the planning and coordination of one of the town's most cherished community events.
- **Bristol Historical Society (with Reg Dearborn)** – Assist with archiving historical records, preparing for events, and learning about local heritage.
- **Bristol Fire Department Cadet Program** – Engage in hands-on, structured training in fire safety, emergency preparedness, and public service under the mentorship of the fire department.
- **Bristol Food Shelf** – Help organize and distribute food donations while learning about local food access initiatives.
- **Green Mountain National Forest / Local Conservation Efforts** – Participate in trail maintenance, conservation education, and ecological stewardship projects.

Program Structure & Supports:

- We will collaborate with **Mount Abraham Union High School** to ensure internships can be aligned with graduation requirements and earn **school credit** where applicable.
- **Site supervisors** will be hired for each placement to provide mentorship, track progress, and ensure safety.
- All students will receive a **stipend of \$15/hour** through the Expanded Learning Program (ELP), recognizing their work as a meaningful contribution to the community.

This initiative builds local leadership, supports aging civic infrastructure, and invests in the next generation of public servants and community stewards.

Thank you,
-Brett

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From: Bristol Town Administrator <townadmin@bristolvt.org>

Sent: Thursday, April 24, 2025 10:56 AM

To: Assistant <assistant@bristolvt.org>; Brett LaRose <Chief@bristolfiredepartment.org>; Bristol Clerk <clerk@bristolvt.org>; Nason, Bruce <Bruce.Nason@vermont.gov>; Eric Cota <bristolhighway@gmavt.net>; Freeda Powers <grantadmin@bristolvt.org>; HubDirector <hubdirector@bristolvt.org>; ialbinson.sb.bristolvt@gmail.com; Jessica Teets <jteets.sb.bristolvt@gmail.com>; Jill Marsano <jill@vtums.com>; Joel Bouvier <jbouvier.sb.bristolvt@gmail.com>; Lister <lister@bristolvt.org>; Michelle Perlee <mperlee.sb.bristolvt@gmail.com>; Peeker Heffernan <jheffernan.sb.bristolvt@gmail.com>; Recreation Director <recdirector@bristolvt.org>; Steve Palmer <spalmer@vtmengineering.com>; Zoning <zoning@bristolvt.org>

Subject: Draft SB Agenda for Review Apr 28, 2025

Hi folks,

Attached is a draft agenda for review for Monday's Selectboard meeting. Anything missing? Adjustments?

I'll be finalizing the agenda tomorrow at noon.

Ian

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Ian Albinson, Interim Town Administrator
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