



# TOWN OF BRISTOL SELECTBOARD MEETING Monday, June 2, 2025, 7:00 PM

In-person at Holley Hall or via Zoom:

<https://us02web.zoom.us/j/83091801793?pwd=u3kGskjVRwOGokRj1eF2XbaGGxlqri.1>

Meeting ID: 830 9180 1793 Passcode: 683634

Phone In: 1-646-558-8656

## Selectboard Members

Peeker Heffernan, Chair  
Michelle Perlee, V. Chair  
Ian Albinson  
Joel Bouvier  
Jessica Teets

## Interim Town Administrator

Ian Albinson

## Town Clerk/Treasurer

Sharon Lucia

## Asst. Town Clerk/Asst. Town Treasurer

Kris Perlee

## Administrative Asst.

Gail James

## Grant Administrator

Freedra Powers

## Zoning & Planning Administrator

AZ Larsen

## Recreation Director

Meridith McFarland

## Hub Director

Taylor Welch

## Public Works Foreman

Eric Cota

## Police Chief

Bruce Nason

## Fire Chief

Brett LaRose

## Bristol Town Office

Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
[www.bristolvt.org](http://www.bristolvt.org)

## AGENDA

7:00 pm	<b>1. Call to Order</b>
7:00 pm	<b>2. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).</b>
7:00 pm	<b>3. Public Forum.</b> (5 min. per person, non-agenda related).
7:05 pm	<b>4. Department Head Roundtable.</b> (5 min. per person).
7:05 pm	a. Clerk/Treasurer, Grants, Recreation, Zoning.
7:20 pm	<b>5. Consent Agenda</b>
7:20 pm	a. Special Event and Street Use/Closure Permit: Pocock Rocks.
7:20 pm	b. Special Event and Street Use/Closure Permit: July 4 5k.
7:20 pm	c. Grand List extension request: Listers Office.
7:20 pm	d. Banner application for West Street: July 4 Committee.
7:20 pm	e. Hewitt Road land use agreement review.
7:20 pm	f. Approval of 2025 Audit agreement.
7:20 pm	g. Request to name a private road off Brigg Hills Road "Alexander Lane" for improved E911 location.
7:30 pm	<b>6. Regular Business</b>
7:30 pm	a. 2025 Hazard Mitigation Plan Draft and 2025 LEMP Draft review for approval: Stephanie Magnan, SEAM Solutions & Michael Leyden, Emergency Management Director.
7:50 pm	b. General parks update: Aidan Lenihan, BRD & John Swepston, Tree Warden.
8:10 pm	<b>7. Public Hearing - Water and Sewer District Annual Meeting.</b>
8:10 pm	a. Review and approval of operating budgets, capital budgets.
8:20 pm	b. Bristol waterline replacement schedule review.
8:30 pm	c. Capital Improvement Plan review and updates.
8:40 pm	d. Other updates or issues.
8:50 pm	<b>8. Regular Business cont.</b>
8:50 pm	a. Review and approval of past meeting minutes.
8:55 pm	b. Authorize warrant and any liquor/tobacco licenses.
9:00 pm	c. Selectboard roundtable.
9:10 pm	d. Interim Town Administrator's report.
9:20 pm	<b>9. Other Business:</b>
9:20 pm	a. Correspondence, reports, and correspondence received.
9:25 pm	<b>10. Executive Session - Personnel matters per 1 V.S.A. 8313(a)(3).</b>
9:45 pm	<b>11. Adjourn</b>



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## AGENDA

	<b>Next Selectboard meetings:</b> Monday, June 9, 2025, at 7 pm Monday, June 23, 2025, at 7 pm Monday, July 14, 2025, at 7 pm
	Times are approximate, agenda subject to change. Materials: <a href="http://www.bristolvt.org/meeting-minutes">www.bristolvt.org/meeting-minutes</a>   Videos: <a href="http://www.youtube.com">www.youtube.com</a>