

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday, April 11, 2022**

Selectboard members present: Chair Ian Albinson, Joel Bouvier, Michelle Perlee and Vice-Chair Darla Senecal, Peeker Heffernan

Members Absent:

Staff present: Board Clerk Sharon Lucia; Town Administrator Valerie Capels; Police Chief Bruce Nason.; Public Works Foreman Eric Cota, Treasurer Anthony Delmonaco, Fire Chief Brett LaRose,

Others present: Shawn Kimball NEAT TV; Joan Forbes, Jill Marsano (VTUMS), Amos Martin; Jim Quaglino, Ben Skolozdra, Steve Palmer, Richard Butz, Sally Burrell,

I. Call to Order. 7:01 pm

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

Valerie – quotes of cleaning water tank. M&K Diving for \$3,500. IV.Reg Business 1A.

Sharon – South Mountain Liquor License – discuss conditions.

2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

II. Public Forum. None.

III. Department Head Roundtable.

Eric Cota – started sweeping sidewalks; halfway done. Rented truck for road sweeping; 3rd or 4th week. Josh Martell is done and down a man.

Sharon

Bruce

Brett – past Saturday 3 hours at station and high school consisting FF confidence course and driver course at Mt Abe parking lot; VT fire insurance competency course.

Ambulance service was there to monitor FF. Logistical support to 5-town food drive (NH Munsill) trailer. Peeker houses it. Nathan Booska tows it.

Anthony – Fixed asset portion of audit is completed and signed and information received. Waiting for head auditor to complete so we can start loading information into system. Looking at budgeting software.

Jill Marsano – water and sewer budget together for budget due in May; tank cleaning bids; sewer inspection to be done in April; Steve Palmer – engineer at Green Mountain

Engineering and previous engineering firm Jill worked at. Hydrant replacement, curb boxes, services that are missing tops, doing improvements while weather is good.

IV. Regular Business.

1. Consider request by Gavin Ashline for approval to clean up the Lord's Prayer Rock Park for a Bristol Scout Troop Eagle Scout project.

Gavin Ashline – there's some broken cap locks at fireplace; has scrabs and moss on it; power wash and repaint. Ian asked about benches. Gavin doesn't know what he could do other than sand down and poly urethane or paint. Two picnic tables. bent hook in ground; was used to hold picnic tables. Took photos of; materials & supplies (need generator and power washer to clean off rock); Brett asked what is in the proposed project scope. Fireplace – fix top of cinder blocks. Peeker – do fire pits and clean and paint Lord's prayer rock. Other stuff to be done by someone else. Ian – safety is an issue. Liability – set up traffic stops. Michelle – how long. Gavin wants to start asap. Connie is looking for a power washer. Has to be done by adult. Has to be done before May 11. Joel will be doing power washing. Brett – water source for pressure washer? Richard Butz – rock needs to be dry before rock is painted. Jill - 300-gallon water tote that he could borrow. Gavin to let Jill know when he needs it. Eric suggested using town water pressure tank and sprayer.

Peeker made motion to allow to proceed with fixing fireplaces and cleaning and painting rock; Joel seconded. So voted.

1A. Quotes of cleaning inside of water tank. M&K Diving for \$3,500. Jill – clean up trash, pump and pulls out of tank and drains. Ian – received two bids and quite a difference between each. The lower bid is exceptionally well. Ian – did they underbid. Second bidder focuses on dams and does water tanks as a filler before dams are ready to dive. Joel – which bid going with. Peeker.

Joel made motion with M&K divers for \$3500. Peeker seconded. So voted. Jill will call and sign document tomorrow.

2. Consider annual landfill, wastewater system, and Fire Station stormwater inspection contracts with VTM Engineering, PLC, as well as for general, routine engineering services for the Town. *May include executive session.*

Valerie – Steve Palmer – has agreed to pick up at same rates as GME; landfill, wastewater and Fire Station. Authorize Steve on routine engineering needs at an hourly rate.

Steve talked about his experience. VTM stands for VT Maple.

Alan has offered resources that he has to Steve and Town.

Peeker made motion to enter into contract with VTM to ; Joel seconded. So voted.

Valerie – general engineering. Michelle moved; Peeker seconded. So voted.

Sally – VTUMS and VTM – How does this cross over with water program; Jill – efficiency VT. Jill and Cy are water operators not engineers.

3. Continued consideration of East Street and Park Place sidewalk replacement bids: select a contractor. *May include discussion in Executive Session.*

Discuss in executive session.

4. Review and consider installation of new Town welcome sign design.

Ian – several complaints about town signs. Brad and Rebecca (Everest Jaymes, LLC) – specialize in design. Three signs. Posts look good. Just replace sign. Will investigate further. Shared several variations and final. Talked to Greg at 802 Print about printing. Michelle likes the sign and the colors. Peeker happy with design. Conversation with Sylvia Coffin – before we put anything up new we would run it by her. Doesn't know what the other property owner agreements were. Should check with those owners. Cost: \$200 per sign; Ian's cost – nothing. Peeker – won't the vinyl last longer than doing painting, etc. Joel – 802 did signs at Hinesburg Commerce Park. Ian – vinyl's the way to go.

Joel consensus to get cost from 802 and where the funds are coming out of. Get response from current landowners.

Ian is happy to call AOT about sign issues. Valerie will give him contact information.

5. Continued discussion of Lincoln Road intersection improvements.

Ian asked to add this. Had safety study done. Moving stop sign. Commissioned by Lincoln SB and the ability to move stop sign and repave. Peeker said that Joel brought up was that bridge railing doesn't need to be that high. South St is only two rungs high. Can we ask the State about that. Combination of three make it a lot safer. Ask to lower rail. Eric – after the river repair is done – this fall; circle current and other two sections. Valerie in process of finalizing scope. shared grant application and location of where work needs to be done. Sally brought up mirror across from intersection.

6. American Rescue Plan Act (ARPA) funding update and Selectboard goals.

ARPA committee met last week. Next task focus groups; town; business and schools. Need solid feedback from SB. Ian has several on his list and putting in categories that Valerie created. Michelle has struggled with – what projects can I think of that would benefit everyone. Maybe something for village and outside town. Pecker – how does school fall into this and we decide to put into unified school and other towns don't. Darla thinks its if we want to. Why is School on list. Valerie doesn't know. Anthony – K-12 received their own ARPA money. Joel has one project that could help everyone in town; Rec Center building. Community Center. Also, PD and DPW. Public Health category; governmental services. Sally – Library needs work too. Discussion about possible projects for ARPA.

7. FY2022 3rd quarter budget review (Jan-Mar).

DPW over.

8. Appointment or reappointment of Town officers.

Dan Sonneborn and Mark Gibson; Maple Broadband.
Known vacancies.
Tom Wells.

Pecker motion. Joel seconded. So voted.

Michelle P made motion to accept Carol Clauss resignation. Pecker seconded. So voted.

12. Review and approval of the August 23, September 13, December 13, 2021, and January 3, January 10, January 17, January 24, January 27, February 7, February 21 and February 28, March 14, and March 28, 2022 meeting minutes.

January 3 approved in February. Joel made a motion to accept January 27 minutes with Michelle's changes. Michelle Seconded. So voted.

13. Authorize accounts payable warrant and any liquor licenses. \$50,867.10. Liquor Licenses Cubbers, Bristol Country Store and South Mountain (continue with same conditions as last year)?

14. Selectboard roundtable.

Pecker Heffernan. None.

Joel Bouvier. Eric Carter asked about DPW has been dumping crushed stone just before his house (near LaRose) – spring under their and huge cost to put down fabric.

Darla Senecal. None.

Ian Albinson. Eric – Lincoln Rd parking area large tree 20' tall dead tree

Michelle Perlee. None.

15. Town Administrator's report.

West St scoping study Holley to Maple St.

Deadline: June 8.

V. Other Business.

1. Correspondence, reports, correspondence received.

VI. Executive Session. Personnel matters per 1 V.S.A. §313(a)(3) and contract negotiations per 1 V.S.A. §313(a)(1)(A).

Joel made motion to enter executive session at 9:27Darla seconded. So voted.

VII. Adjourn.

Joel made motion and Michelle seconded. to adjourn the meeting at 11:13 p.m.
seconded. So voted.

Respectfully submitted,

Sharon A. Lucia
Board Clerk

Valerie Capels
Town Administrator