

**Town of Bristol, VT
Selectboard
Minutes of Meeting
Monday, June 30, 2025**

Members Present: Ian Albinson, Joel Bouvier, Peeker Heffernan (Chair), Michelle Perlee (Vice-Chair)
Staff Present: Kris Perlee (Assistant Treasurer and Assistant Town Clerk)

I. Call to Order. Peeker Heffernan called the meeting to order at 6:05 pm.

II. Executive Session.

MOTION: *A motion to enter Executive Session for the purpose of discussing personnel matters per 1 VSA §313(a)(3) passed unanimously.*

The meeting entered Executive Session at 6:06 pm and returned to open session at 7:00 pm.

Upon returning to open session, the following motions were made:

MOTION: Peeker made a motion to authorize the Interim Town Administrator to take appropriate disciplinary action regarding a personnel matter as discussed in executive session. Joel seconded. The motion passed unanimously.

MOTION: Joel made a motion to authorize a salary adjustment and back pay for a Town employee to correct a coding error from August 5, 2024, as discussed in executive session. Michelle seconded. The motion passed unanimously.

MOTION: Michelle made a motion to approve compensation adjustments for municipal employees as discussed in executive session, effective for fiscal year 2025-2026. Peeker seconded. The motion passed unanimously.

III. Adjourn.w

The meeting adjourned at 7:01 pm.

Respectfully submitted,
Ian Albinson, Interim Town Administrator