

**TOWN OF BRISTOL**  
**Work in Right-of-Way and Access Permit**



**Office Use Only**

Permit #: 25-718

Parcel #: 235018

Town Highway #: 334

Date Received: 9/22/2025  
fee paid 10/2/2025

Fee Paid: \$100.00

Check all that apply: ☒ Work in Right-of-Way ☒ Access Permit (Curb Cut)

**A fee of \$100 payable to the Town of Bristol for each application must be submitted.**

A permit to work within the Town's right-of-way must be obtained by anyone wishing to use or work within any part of the Town's right-of-way, including but not limited to: curb cut access, water line repair, new water line connection, work on a Class 4 road, and/or projects that affect public sidewalks.

**Please provide a sketch on a separate sheet of paper of the parcel and road frontage indicating the location of the proposed project, and other pertinent information, such as: existing accesses, the Town Highway, buildings, drainage ditches, fences, utility poles, and trees or plantings, etc. that may impair visibility; and other information that may be relevant.**

Applicant Deborah Holmes Phone 802-453-8511

Mailing address 24 Garfield St., Bristol, VT 05443

E-mail address deborahholmesart@gmail.com

Landowner Name Deborah Holmes

Property location (Above)

Town Road Name: \_\_\_\_\_ Town Highway #: \_\_\_\_\_

Company/Individual performing work:

Name Livingston Farms Phone: \_\_\_\_\_

Address: Gravel

**Work in Right-of-Way**

Describe project (including length, width & depth of proposed excavation)

Scrape sod / dirt. / Put down gravel for occasional pull-in off road. Will put down barrier before gravel. } 4" down  
10' wide  
14' long  
from side-walk  
Oct 1, 2025 ~~Sept 1, '24~~ fabric October 31, '25

The applicant agrees to maintain said access and to adhere to the terms and conditions attached to this permit. In the event all conditions of the access permit are not met within one year the town shall be authorized to affect those conditions at the landowner's expense. Please see attached terms.

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Road Frontage of Parcel (number of feet): \_\_\_\_\_

Proposed Use of Driveway (check all that apply):

|                                       |                                                      |                                                         |
|---------------------------------------|------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Agricultural | <input checked="" type="checkbox"/> Single Residence | <input type="checkbox"/> Commercial                     |
| <input type="checkbox"/> Relocation   | <input type="checkbox"/> Change of Use               | <input type="checkbox"/> Shared Residential Driveway or |
| <input type="checkbox"/> Other        |                                                      | Development Road (# Parcels _____)                      |

I represent that the information contained in this application is true and that I am authorized to file this application.

  
Applicant's signature

~~8-29-24~~ 9-20-24  
Date

Conditions per order of the Public Works Foreman:

need to keep the swale between the road and sidewalk for  
the water to run, need's to be flat off the back side of the  
sidewalk long enough to make sure doesn't block the sidewalk  
need at least 6" of gravel between the sidewalk and road after removing  
the grass and sod. I can meet with you and the contractor to go over this  
if you would like  
Eric Cota

Public Works Foreman (or designee) signature

10-2-25  
Date

All access permit applications require Selectboard approval. Action by Selectboard:

Approved ☐ Denied ☐ Date: \_\_\_\_\_

Conditions of approval:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

# TOWN OF BRISTOL

## Work in Right-of-Way and Access Permit

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The applicant agrees to the following terms upon submission of this application:

1. They assume all responsibility for damage to persons and property resulting from the process of such work and to hold the Town of Bristol harmless.
2. They agree to replace the surface of the street/road/sidewalk in as good a condition as it was at the time work began.
3. They agree to properly light and barricade the excavation during the process of work.
4. They must always maintain one lane of traffic, and notify highway, fire, rescue and police each day. They must adhere to all MUTCD standards regarding signage and traffic control.
5. Work affecting or obstructing a sidewalk must adhere to all MUTCD standards regarding signage, safety, and alternate passage.
6. All excavation will be filled immediately after the job is completed with gravel, hot mix or cold patch as outlined by Public Works Foreman or his/her designee.
7. Sleeves installed under the road may be cast iron, ductile iron, schedule 40 PVC, or other material as approved by Public Works Foreman or his/her designee.
  - a. Sleeve under road shall be supported with  $\frac{3}{4}$ " stone.
  - b. Sand shall extend from middle of sleeve to one foot above it.
  - c. Common fill may be used to fill the excavation up to the base material of the road, but 1  $\frac{1}{2}$ ' of bank run gravel shall be laid on top of the common fill and covered with 3" of crushed gravel and 4" of hot mix in two lifts.
  - d. All fill materials shall be compacted every 6".
  - e. Sleeve shall be backfilled with clean fill to not exceed 2" in size.
  - f. Any excavation within right-of-way must be filled in one workday and prior to 8 pm.
  - g. Alternatively, the excavation may be filled to grade with 7" of crushed gravel to allow for compaction over a two-week period. At the end of two weeks, the crushed gravel must be dug out to 4" below adjoining pavement grade, and the area filled with 4" of hot mix compacted in two lifts. [Applicant shall be responsible for maintaining fill during this two-week period.]
  - h. All pavement must be guaranteed for one year from date of completion.
  - i. The Town of Bristol is not responsible for any failure of a sleeve within the highway right-of-way.
  - j. Applicant shall be responsible for notifying the following agencies 48 hours prior to the beginning of excavation with the Town's right-of-way:
    - Dig-Safe
    - Town of Bristol Public Works Department 453-4707
    - Town of Bristol Water or Wastewater Department 453-2410 (if applicable)
8. If a new driveway or culvert is to be constructed, an existing driveway widened, resurfaced or changed is use (e.g. residential to commercial use) a Town Access Permit is also required.