

Bicycle Pedestrian Advisory Committee Meeting 2025-09-25

Quick recap

The Bristol Bicycle and Pedestrian Advisory Committee held their September meeting to review and approve previous meeting notes, with discussions about transitioning meeting records to Google Drive and addressing the need for volunteers to take on the secretary position. The board explored refreshing committee roles, particularly the chair position, and discussed pursuing new grants while considering a Pine Street proposal. They also addressed upcoming meetings and responsibilities, including grant-related matters and involvement in select board meetings regarding sidewalk projects.

Next steps

- Town to forward notes to the group about the previous meeting discussion and the need to refresh the chair position.
- Town to email the town grant writer with the committee's previously voted projects for grants.
- Town to inform Jessica that the committee needs to get on a Select Board agenda to present the Pine Street proposal.
- Town to ask Jessica if there are sidewalk project meetings the committee should be attending.
- Town to ask Sally if she has attended any Select Board meetings discussing sidewalk projects.
- All committee members to attend next month's meeting to vote on the chair position.
- Town to check Zoom meeting notes and share them with Brad for reference.

Summary

Bristol Bicycles Advisory Meeting Notes

The September meeting of the Bristol Bicycle and Pedestrian Advisory Committee was called to order. Town noted that the meeting would be recorded and mentioned that Sally would likely not attend, while Kevin reported not seeing Dustin at school. Brad, who was taking notes, mentioned he was a little rusty but had duplicated the previous meeting minutes. The committee reviewed and approved the August 2025 meeting notes.

Board Roles and Meeting Records

The meeting began with housekeeping, clarifying which meeting notes to approve from last month. Brad motioned to approve the previous month's meeting notes, which Kevin seconded. Town discussed the transition of meeting records to Google Drive for easier access and management. The group also addressed the need for volunteers to take on the secretary position, as Brad's schedule might not allow him to fulfill the role consistently. Town mentioned that Sally had suggested reviewing the roles and responsibilities of the board, particularly given Town's long tenure as chair. The process for changing these roles was discussed, with input from Jessica and Sally, indicating that the Select Board would need to vote on any changes.

Committee Roles and Grant Updates

The board discussed refreshing committee roles, with a focus on the secretary position, which Brad does not need to worry about until a quorum is achieved. Town mentioned forwarding notes from the previous meeting and emphasized the need to refresh the chair position at the next meeting. They also discussed pursuing new grants and a Pine Street proposal. Town informed the group about a formal request from the Select Board for a Pine Street proposal and mentioned that Jess is working to get Zach Patel's board seat onto the Select Board agenda for review.

Board Meeting Planning and Responsibilities

The board discussed upcoming meetings and responsibilities, with Town emphasizing the importance of attendance for next month's meeting to vote on chair seats. They addressed grant-related matters, with Town planning to forward previous work to the town grant writer and check on software access. The group also considered their involvement in select board meetings regarding sidewalk projects, with Town asking for input on past attendance and future participation. Brad confirmed he would capture meeting notes and follow up on discussed items, including grants and potential new member Zach.