

**Town of Bristol, VT
Selectboard
Minutes of Meeting
Monday, March 23, 2026**

Members Present: Ian Albinson (Chair), Joel Bouvier, Peeker Heffernan, Michelle Perlee, Jessica Teets (Vice Chair)

Staff Present: Gregory Faust (Town Administrator), AZ Larsen (Planning and Zoning Administrator), Sharon Lucia (Town Clerk and Town Treasurer), Meridith McFarland (Recreation Director), Bruce Nason (Police Chief), Kris Perlee (Assistant Town Clerk and Assistant Town Treasurer), Dylan Verner (HUB Director)

Others Present: Madison Coombs (VHB), Michael G., Evan Hough (VHB), Jill Marsano (VTUMS), NEAT, Emily Verner

I. Call to Order. Ian Albinson called the meeting to order at 6:05 pm.

1. Review agenda for addition, removal, or adjustment of any items per 1 VSA 312(d)(3)(A).

No adjustments were made to the agenda.

II. Public Forum.

Bruce Nason provided some information about the current Police District, outlining its area and speaking of the Department's efforts to provide for quality of life and being approachable for citizens to raise questions and express recognition as well as concerns.

III. Consent Agenda.

A motion to approve the Consent Agenda, consisting of the items listed below, passed unanimously.

- Approve of past meeting minutes (03.09.2026)
- Authorize warrant in the amount of \$134,507.27

IV. Regular Business

1. West Street Sidewalk Scoping Study Recommended Preferred Alternative Presentation.

Madison Coombs and Evan Hough presented updated plans for the sidewalk project, noting changes incorporated following the last discussion with the Board. The western end crosswalk configuration was discussed, and the Board expressed a preference for continuing to use the current crossing location, with tree removal and a sidewalk segment added for connectivity. The angled parking planned for the Post Office area was pointed out as being the safer alternative, and a second phase of work to change the parking on the north side of the street to also be angled was outlined. This change will allow for a wider buffer along where the sidewalk will run along the gas station/pump area. Other items noted included:

- Eric Cota has concerns, which VHB will speak with him about
- ADA accessibility was discussed and outlined
- AZ has sent communication to the gas station, and has not yet received a response
- It does not appear, based on current practice when parking spaces are occupied, that bus service will be impacted

VHB will produce final plans for approval based upon the feedback received.

2. Appointment/reappointment of Town officers or representatives.

Allison Ross introduced herself and spoke of her interest in serving on the Bicycle/Pedestrian Advisory Committee and her related background.

MOTION: *A motion to appoint Allison Ross to a three-year term on the Bicycle/Pedestrian Advisory Committee was approved unanimously.*

The Board then reviewed an outline of the Board, Commission, Committee and other positions that need to have a person appointed/reappointed, noting those that were interested in being reappointed to their current roles.

Those who were not electing to be reappointed were thanked for their service.

Vacant positions were noted.

Ian noted that Ron Tatro would be moved from an Alternate to a full DRB member.

MOTION: *A motion to appoint Patricia King as Lister until Town Meeting Day 2027 passed unanimously.*

MOTION: *A motion to make the appointments/reappointments as outlined, with the addition of Pete Bouvier as a member of the Equipment Committee, passed unanimously.*

3. Water Commission: Thomas Development Request to Connect to 2" Water Main — North Meadow Lane.

Greg explained that this was approved in the past, so there is no need for further review. Jill provided installation details necessary to ensure compliance with current Ordinance language.

4. Grant Proposal for HUB.

Dylan Verner outlined a grant opportunity offered through United Way of Addison County, through which he proposed applying for \$20K to expand HUB programming to include tutoring, lifelong learning options, and other strategies for community involvement. He noted that no match is required for this grant, and that he had submitted a letter of interest in order to meet that deadline. The application review/award timeline was explained.

MOTION: *A motion to authorize Dylan to apply for the grant as proposed passed unanimously.*

4. Selectboard Roundtable.

Joel indicated that he continues to have difficulty accessing Basecamp and requested that information be sent to him via email/pdf.

Peeker noted that he felt recent communication from VLCT regarding State disbursements of PILOT funds, accruing due to increasing LOT implementations, was an inappropriate foray into State politics by the organization. It was also noted that a related presentation is likely to be scheduled.

Peeker reported that he had discussed upcoming paving plans with Eric Cota, and had outlined priority locations for the next four years. Greg noted that the intention is to develop a five-year plan.

Ian reported that he will be working on a review of current Town policies, to propose updates, eliminations, and additions.

5. Town Administrator's Update.

Greg noted that the Phase 2 water line loan had been processed by ANR, and outlined the related timeline for access to the funds through the Bond Bank.

He also reported that the Holley Hall and Library work is progressing, with no major issues having been uncovered during the initial work.

V. Other Business.

1. Correspondence/reports received were reviewed.

There was some discussion of the need to determine how to approach addressing petitions received for placing non-binding resolutions on future Town Meeting Warnings.

VII. Executive Session.

MOTION: *A motion to enter Executive Session per 1 VSA §313(a)(3) [Personnel], inviting Gregory Faust to join, passed unanimously.*

The meeting entered Executive Session at 7:20 pm and returned to open session at 7:44 pm.

VIII. Adjourn.

The meeting adjourned at 7:45 pm.

Respectfully submitted,
Carol Chamberlin, Recording Secretary