

**Town of Bristol, VT
Selectboard
Minutes of Meeting
Monday, April 13, 2026**

Members Present: Ian Albinson (Chair), Joel Bouvier, Peeker Heffernan, Michelle Perlee, Jessica Teets (Vice Chair)

Staff Present: Eric Cota (PWD Foreman), Gregory Faust (Town Administrator), Colby Gile (PWD Assistant Foreman), Sharon Lucia (Town Clerk and Town Treasurer), Meredith McFarland (Recreation Director), Kris Perlee (Assistant Town Clerk and Assistant Town Treasurer)

Others Present: Porter Knight, Jill Marsano (VTUMS), Michael G, NEAT, Bryan Plant, Krista Siringo

I. Call to Order. Ian Albinson called the meeting to order at 7:00 pm.

1. Review agenda for addition, removal, or adjustment of any items per 1 VSA 312(d)(3)(A).

No adjustments were made to the agenda.

II. Public Forum.

Nobody requested time to address the Board.

III. Consent Agenda.

A motion to approve the Consent Agenda, consisting of the items listed below, passed unanimously.

- Approve of past meeting minutes (03.23.2026)
- Authorize warrant in the amount of \$153,034.43
- Authorize signing of the Resolution of Communities of Addison County

IV. Regular Business

1. Bristol Equity Committee Presentation.

Krista Siringo, along with Bryan Plant, provided a report on the Committee's history and purpose, community engagement which has taken place through survey questions, the information gleaned from survey responses, and suggested next steps to be taken to provide inclusivity. It was discussed that the current committee members will no longer be serving, and recommendations for structuring a follow up committee were made. Jessica suggested that a format where designated members of existing committees meet regularly to discuss these matters. Porter Knight spoke of the importance of Town leadership also being involved in future equity efforts.

2. Portable Restroom on Town Green.

Meredith McFarland provided some background information on the need/benefits of having an ADA portable restroom on the Green. She explained that Wasted has delivered one due to some miscommunication, and requested that the Board approve its remaining in place through the fall. Meridith also proposed screening the structure with a lattice. On Peeker's suggestion, she will find out what day pumping is intended to take place. Meridith also intends to work with Wasted for their supplying the other portable toilets that are installed in Town parks each summer.

MOTION: *Michelle moved to approve placement of the portable toilet on the Town Green as presented. The motion was seconded by Joel, and passed unanimously.*

3. Water and Sewer Commission: Approval of FY27 Budgets.

Ian reviewed the sewer budget, which reflects a 2.91 increase in expenditures and a 3.364 increase in user fees.

Jill noted some upcoming infrastructure maintenance/replacement needs, explaining that she is working with Greg on potential pretreatment options and associated grant opportunities.

Prior years' bond payments/capital fund transfers were clarified.

MOTION: *Joel moved to approve the FY27 Sewer Budget as presented, in the amount of \$61,990. The motion was seconded by Michelle, and passed unanimously.*

Ian then reviewed the water system budget, which reflects an 8.04% increase. It was explained that the Water Services line item includes new connections and allocations, which previously were included as 'Miscellaneous.' Other lines and amounts applied were clarified, including capital funds and allocations.

MOTION: *Michelle moved to approve the FY27 Water System Budget as presented, in the amount of \$484,032.89. The motion was seconded by Peeker, and passed unanimously.*

4. Town Officer Appointments.

Ian reviewed the list of those who have indicated their interest in being appointed/reappointed, and noted the vacancies which still exist.

MOTION: *Joel moved to appoint the officers and representatives as outlined. The motion was seconded by Michelle, and passed unanimously.*

5. Selectboard Roundtable.

Jessica asked if the Town should take steps to prevent further deterioration of the house on East Street which has been unoccupied since a fire, and currently has portions of roofing material that falls onto the sidewalk. Greg noted that the Town has no ability to request that the structure be removed, but that he will look into ways to address the situation.

Michelle asked for an update on an estate sale; Sharon explained the timing and noted that there is a second estate sale about which she had been contacted.

Peeker noted that he had heard concerns from residents regarding Act 181. It was agreed that it is likely some changes are imminent, and so the Board felt it was prudent to postpone any communication regarding this matter.

Ian outlined the projects on which he continues to work.

6. Town Administrator's Update.

Greg noted the following:

- Deconstruction at Holley Hall and the Library is going well.
 - There is the potential through Efficiency Vermont for some discounts on equipment to be installed.
- A preconstruction meeting for the Bristol East water project was held to work through phasing plans and internal financing.

- Work continues on developing the MOU for absorption of the Lawrence Memorial Library on July 1, 2026.
- AZ is working on the MPG for Town Plan work.
- The water line replacement work has been given a Regional Prioritization ranking of Number 2; Greg will keep the Board posted as he works on related grant applications.
- He anticipates that the same 50% debt reduction which was provided for Bristol West will be extended to the Bristol East project.

V. Other Business.

1. Correspondence/reports received were reviewed.

VII. Executive Session.

MOTION: *A motion to enter Executive Session per 1 VSA §313(a)(1)(A) [Contracts], inviting Gregory Faust to join, passed unanimously.*

The meeting entered Executive Session at 8:36 pm and returned to open session at 9:25 pm.

VIII. Adjourn.

The meeting adjourned at 9:26 pm.

Respectfully submitted,
Carol Chamberlin, Recording Secretary