

TOWN OF BRISTOL — SELECTBOARD MEETING

Monday, June 8, 2026

AGENDA NOTES

[VIEW FULL MEETING PACKET: bristolvt.org/2026-meetings/](http://bristolvt.org/2026-meetings/)

7:00	1. Call to Order	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: —
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7:00	2. Approval of Agenda	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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POTENTIAL MOTION

- "I move to approve the agenda as presented." OR "I move to approve the agenda with the following amendments: _____."

7:05	3. Public Forum (5 min. per person, non-agenda related)	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DISCUSSION
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SUMMARY

Open floor for residents to speak on non-agenda topics. Per statute, Board members do not respond substantively but may note items for future agendas. Chair should remind speakers of the 5-minute limit.

7:10	4. Consent Agenda	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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4a — Approval of Past Meeting Minutes (May 11 and June 1, 2026)

- Selectboard — Meeting Minutes — 5.11.2026 (Draft)
- Selectboard — Meeting Minutes — 6.1.2026 (Draft)

4b — Approval of Check Warrant and Any Liquor/Tobacco Licenses

The Check Warrant for the period ending June 8, 2026 will be presented for approval along with any pending liquor or tobacco license applications.

- Check Warrant Report
- 2026 License Application Spreadsheet (if applicable)

4c — Special Event and Street Use/Closure Permit — 4th of July Celebration (incl. Stampede 5K Run/Walk)

The 4th of July Committee requests approval of a Special Event and Street Use/Closure Permit for the July 4th celebration, including street closures on Liberty, Pleasant and Spring Streets (crossing North Street) and West Street and Park Street, with the Town Green and Mountain Street-Turn RT on Main Street through Airport Drive as event locations. The Bristol Recreation Department's Stampede 5K Run/Walk insurance certificate is included.

- 4th of July 2026 Selectboard Request — Special Event and Street Use/Closure Permit (as provided)
- Certificate of Liability Insurance — Stampede 5K Run/Walk (as provided)

4d — Special Event and Street Use/Closure Permit — Pocock Rocks

Bristol CORE (Courtney Radford) requests approval of a Special Event and Street Use/Closure Permit for the Pocock Rocks Music Fest & Street Fair on Saturday, August 15, 2026. The event runs 2:00–7:00 PM on the Main Street block, with street closure requested 11:00 AM–8:00 PM. Detour signage will route traffic via North Street, Spring Street and Mountain Street, with closure warning signs posted the week prior. Police detail or traffic control is requested.

- Pocock Rocks 2026 Special Event and Street Use/Closure Permit Application — (as provided)

4e — Authorize Signing of Vermont Bond Bank Financing Documents — Bristol West Water Line Replacement Project

The Board will consider authorizing the signing of Vermont Bond Bank financing documents for the Bristol West Water Line Replacement Project (Phase 2), the \$3,950,000 bond approved by voters on November 5, 2024. Construction begins spring 2026.

- Vermont Bond Bank financing documents — [TO BE PROVIDED]

POTENTIAL MOTION

- "I move to approve the Consent Agenda, as presented."

7:15	5. Regular Business	Presenter: Various	Action: DISCUSSION & DECISION
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5a — Interview/Consideration of Conservation Commission Candidate Jon Cummings

The Board will interview Jon Cummings for appointment to the Conservation Commission and may act on the appointment.

- "I move to appoint Jon Cummings to the Conservation Commission for a term of [TERM] years."

5b — Policies & Ordinances Updates: Conflict of Interest Policy (Meeting 1 — First Reading)

First reading of the Conflict of Interest Policy (SB-2026-01), V2.2. The current policy dates to April 23, 2012 and predates the Vermont Municipal Code of Ethics (24 V.S.A. Chapter 60). V2.2 adds the Chapter 60 compliance minimums plus Bristol-specific provisions including recurring departmental affiliations, a two-path conduct review framework and elected-officer admonishment. This is Meeting 1 of the three-meeting adoption schedule; no vote is taken at first reading.

- Bristol COI Policy V2.2 (2026-05-11) — (as provided)
- COI Policy V2.2 Summary of Changes — Memorandum (as provided)

5c — Policies & Ordinances Updates: Procurement Policy (Meeting 1 — First Reading)

First reading of the Procurement Policy (SB-2026-02), V2.0, presented by Town Administrator Greg Faust. The compliance review found one audit-critical problem: outdated federal procurement thresholds (2 C.F.R. §§200.1, 200.320, 200.324, 2024 revision). V2.0 corrects the thresholds and adds required federal contract provisions and a strengthened Code of Conduct covering Selectboard members. This is Meeting 1 of the three-meeting adoption schedule; no vote is taken at first reading.

- Bristol Procurement Policy SB-2026-02 V2.0 — (as provided)
- Procurement Policy V2.0 Summary of Changes — Memorandum (as provided)

5d — Selectboard Roundtable

Standing item for Board members to share brief updates, flag upcoming issues, or raise items for future agendas.

5e — Town Administrator's Report

Town Administrator Gregory Faust will provide a brief operational update.

8:10	6. OTHER BUSINESS	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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6a — Correspondence, Reports, and Communications Received

8:10	7. Executive Session — not anticipated	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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No executive session is anticipated.

8:10	8. Adjourn	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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POTENTIAL MOTION

- *"I move to adjourn the June 8, 2026 Selectboard meeting."*

Information for upcoming Town meetings, agendas, minutes, packets, and recordings can be found at bristolvt.org.