

TOWN OF BRISTOL — SELECTBOARD MEETING

Monday, June 22, 2026

AGENDA NOTES

VIEW FULL MEETING PACKET: bristolvt.org/2026-meetings/

7:00	1. Call to Order	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: —
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7:00	2. Approval of Agenda	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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POTENTIAL MOTION

- "I move to approve the agenda as presented." OR "I move to approve the agenda with the following amendments: _____."

7:05	3. Public Forum (5 min. per person, non-agenda related)	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DISCUSSION
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SUMMARY

Open floor for residents to speak on non-agenda topics. Per statute, Board members do not respond substantively but may note items for future agendas. Chair should remind speakers of the 5-minute limit.

7:10	4. Consent Agenda	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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4a — Approval of Past Meeting Minutes (June 8, 2026)

- Selectboard — Meeting Minutes — 6.8.2026 (Draft)

4b — Approval of Check Warrant and Any Liquor/Tobacco Licenses

The Check Warrant for the period ending June 22, 2026 will be presented for approval along with any pending liquor or tobacco license applications.

- Check Warrant Report
- 2026 License Application Spreadsheet (if applicable)

4c — Special Event and Street Use/Closure Permit: Green Mountain Stage Race (Stage 3)

Green Mountain Stage Race, LLC requests consent to use Town public roads for Stage 3 of the Green Mountain Stage Race on Sunday, September 6, 2026. Racers are expected to reach Bristol around 10:00 AM. The organizer will provide police coverage, EMS, and volunteer marshaling, and has named the Town as an additional insured through USA Cycling. NOTE: the submitted permit application is incomplete (event name, applicant, dates and signature are blank); a completed application should be obtained before final approval.

- GMSR Stage 3 — Statement of Consent to Use Public Roads — (as provided)
- GMSR Stage 3 — Race Director Request Letter — (as provided)
- GMSR Stage 3 — Certificate of Liability Insurance — (as provided)

- GMSR Stage 3 — Special Event and Street Use/Closure Permit Application — (incomplete, as provided)

POTENTIAL MOTION

- "I move to approve the Consent Agenda, as presented."

7:15	5. Regular Business	Presenter: Various	Action: DISCUSSION & DECISION
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5a — Lawrence Memorial Library (LML) PCB Abatement: Bid Award Selection

The Board will consider awarding the contract for PCB abatement at the Lawrence Memorial Library, 40 North Street. Two sealed bids were received on the June 1, 2026 design document. For the PCB base bid, Alloy (Prism Response LLC) submitted \$57,013.00 and One Source Environmental, LLC submitted \$78,500.00, both with a proposed start date of July 13, 2026. Alloy is the apparent low bidder.

Recommendation to be presented by Tim Urie, Silver Maple Construction (Owner's Representative).

NOTE: each bid package also contains a separate asbestos base bid (Alloy \$38,613.00; One Source \$79,600.00); confirm whether the award covers PCB only or both scopes.

- LML PCB Abatement Bid Form — Alloy (Prism Response LLC), PCB base bid \$57,013.00 — (as provided)
- LML PCB Abatement Bid Form — One Source Environmental, LLC, PCB base bid \$78,500.00 — (as provided)
- "I move to award the Lawrence Memorial Library PCB abatement contract to [BIDDER] in the amount of \$[AMOUNT], as presented."

5b — Policies & Ordinances Updates: Conflict of Interest Policy (Meeting 2 — Second Reading)

Second reading of the Conflict of Interest Policy (SB-2026-01). The Board reviewed the first reading on June 8, 2026. This is Meeting 2 of the three-meeting adoption schedule. The Board may discuss any revisions arising from the first reading and attorney review; no final adoption vote is taken at second reading.

- Bristol COI Policy — current draft — (as provided)
- COI Policy Summary of Changes — Memorandum (as provided)

5c — Policies & Ordinances Updates: Procurement Policy (Meeting 2 — Second Reading)

Second reading of the Procurement Policy (SB-2026-02), presented by Town Administrator Greg Faust. The Board reviewed the first reading on June 8, 2026. This is Meeting 2 of the three-meeting adoption schedule. The Board may discuss any revisions arising from the first reading and attorney review; no final adoption vote is taken at second reading.

- Bristol Procurement Policy SB-2026-02 — current draft — (as provided)
- Procurement Policy Summary of Changes — Memorandum (as provided)

5d — Selectboard Roundtable

Standing item for Board members to share brief updates, flag upcoming issues, or raise items for future agendas.

5e — Town Administrator's Report

Town Administrator Gregory Faust will provide a brief operational update.

8:15	6. OTHER BUSINESS	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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6a — Correspondence, Reports, and Communications Received

8:15	7. Executive Session — anticipated	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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SUMMARY

An executive session is anticipated to discuss contracts under 1 V.S.A. § 313(a)(1). Before convening, the Board must find on the record that premature general public knowledge of the matter would clearly place the Town at a substantial disadvantage, and must state the nature of the business (the specific contract). [CONFIRM the contract(s) to be named on the record.]

POTENTIAL MOTION

- "I move that the Board find that premature general public knowledge of [CONTRACT] would clearly place the Town at a substantial disadvantage."
- "I move that the Board enter executive session under 1 V.S.A. § 313(a)(1) to discuss contracts, and that [Town Administrator Gregory Faust and/or legal counsel] be invited to attend."

8:30	8. Adjourn	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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POTENTIAL MOTION

- "I move to adjourn the June 22, 2026 Selectboard meeting."

Information for upcoming Town meetings, agendas, minutes, packets, and recordings can be found at bristolvt.org.