

TOWN OF BRISTOL — SELECTBOARD MEETING

Monday, July 13, 2026

AGENDA NOTES

[VIEW FULL MEETING PACKET: bristolvt.org/2026-meetings/](http://bristolvt.org/2026-meetings/)

7:00	1. Call to Order	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: —
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7:00	2. Approval of Agenda	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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POTENTIAL MOTION

- "I move to approve the agenda as presented." OR "I move to approve the agenda with the following amendments: _____."

7:05	3. Public Forum (5 min. per person, non-agenda related)	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DISCUSSION
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SUMMARY

Open floor for residents to speak on non-agenda topics. Per statute, Board members do not respond substantively but may note items for future agendas. Chair should remind speakers of the 5-minute limit.

7:10	4. Consent Agenda	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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4a — Approval of Past Meeting Minutes (June 22, 2026)

- Selectboard — Meeting Minutes — 6.22.2026 (Draft)

4b — Approval of Check Warrant and Any Liquor/Tobacco Licenses

The Check Warrant for the period ending July 13, 2026 will be presented for approval along with any pending liquor and tobacco license applications.

- Check Warrant Report
- 2026 License Application Spreadsheet (if applicable)

4c — Approval of Access Permit #26-704 on Carlstrom Road (Parcel #060280.21)

The Board will consider approval of Access Permit #26-704 on Carlstrom Road (Parcel #060280.21), per the Road Foreman's recommendation. Application to follow from the Town Administrator.

- Access Permit Application #26-704 — [TO BE PROVIDED]

4d — Bond Anticipation Note — Bristol West Water Line Replacement Project (for Signature)

The Board will consider and sign a \$3,950,000 Bond Anticipation Note from the National Bank of Middlebury to finance water line replacement costs in anticipation of permanent bond financing. The Note carries a fixed rate of 4.06% and matures June 30, 2027. The Treasurer/Clerk and Town Administrator are authorized to advance and repay loan funds on behalf of the Town.

- Resolution to Borrow — (as provided)
- Municipal Bond Anticipation Note, \$3,950,000 — (as provided)
- Construction Loan Agreement — (as provided)
- Non-Arbitrage Certificate — (as provided)
- IRS Form 8038-G — (as provided)

POTENTIAL MOTION

- *"I move to approve the Consent Agenda, as presented."*

7:15	5. Regular Business	Presenter: Various	Action: DISCUSSION & DECISION
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5a — Resident Concern — Lord's Prayer Rock Park (Louise Brynn)

Louise Brynn will address the Board regarding safety concerns at Lord's Prayer Rock Park, given the park's proximity to the East Street/Rockydale Road roadway. Discussion item; no decision is scheduled.

- Packet material — [TO BE PROVIDED, if any]

5b — Policies & Ordinances Updates: Procurement Policy (Meeting 2 — Second Reading)

Second reading of the Procurement Policy (SB-2026-02), V2.0, presented by Town Administrator Greg Faust. This item was deferred from the June 22, 2026 meeting. This is the second of three meetings in the adoption schedule; no adoption vote is taken before the third meeting.

- Bristol Procurement Policy SB-2026-02 V2.0 Draft (2026-06-03) — (as provided)
- Procurement Policy V2.0 Change Log (2026-06-05) — (as provided)

5c — Selectboard Roundtable

Standing item for Board members to share brief updates, flag upcoming issues, or raise items for future agendas.

5d — Town Administrator's Report

Town Administrator Gregory Faust will provide a brief operational update.

7:55	6. OTHER BUSINESS	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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6a — Correspondence, Reports, and Communications Received

7:55	7. Executive Session — not anticipated	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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No executive session is anticipated.

7:55	8. Adjourn	Presenter: IAN ALBINSON — SELECTBOARD CHAIR	Action: DECISION
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POTENTIAL MOTION

- *"I move to adjourn the July 13, 2026 Selectboard meeting."*

Information for upcoming Town meetings, agendas, minutes, packets, and recordings can be found at bristolvt.org.