

Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday August 05, 2019

Selectboard Members present: Chair Joel Bouvier, Vice-Chair Ted Lylis, Peter Coffey, Peeker Heffernan, and Michelle Perlee.

Staff present: Town Administrator Valerie Capels, Police Chief Bruce Nason, Town Clerk/Treasurer Jen Myers, and Board Clerk Tasha Bouvier.

Others present: Filming for NeatTV Shawn Kimball, Dana Allen (Watershed Consulting), Allie Dinwiddie (Addison County Regional Planning Commission), Travis Forbes, Gary Kessler, Jim Quaglino, Katie Raycroft-Meyer (ACRPC Planner, Bristol Planning Commission Chair, and member of the Stormwater Master Plan Committee), Bob Spofford, Andres Torizzo (Watershed Consulting).

I. Call to Order:

1. Chair Joel Bouvier called the meeting to order at 7:00 p.m. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). Green Mountain Stage Race request was moved from Regular Business to Schedule Appointments.

II. Public Forum.

1. None

III. Scheduled Appointments.

1. 7:00 p.m. – Bob Spofford – appeal of water repair invoice. Bob Spofford lives on Garfield Street and is requesting that the Town of Bristol shares the cost to repair the water line leak. The above ground portion of the curb stop was broken off at some point. Upon excavation, no water was found to be leaking from the valve box; rather, the leak was evident on the customer’s side of the curb stop where the service line had been soldered to the unit. The Selectboard is going to defer any action until Valerie Capels receives photos from Jill Marsano (VTUMS).
2. Green Mountain Stage Race request to use Town roads September 1, 2019. Gary Kessler from the Green Mountain Stage Race joined the Selectboard in discussing the specifics of the request. They will work with the Chief of Police and they have insurance and a state permit as well. Ted Lylis moved to allow Green Mountain Stage Race to use Town roads on September 1, 2019. Peeker Heffernan seconded, so voted.

IV. Regular Business

1. Stormwater Master Plan final report and presentation: Dana Allen (Watershed Consulting). Dana Allen and Andres Torizzo from Watershed Consulting presented a PowerPoint presentation of the four projects the committee selected be pursued through the Environmental Restoration Program grant: (1) subsurface chambers at Bristol Elementary School, (2) subsurface chambers off North Street on the east side of the Town Green, (3) subsurface chambers off School Street on the West side of the

Town Green, and (4) a series of dry wells on West Street. Allie Dinwiddie was present from the Addison County Regional Planning Commission.

2. Select contractor for Mountain Street sidewalk replacement. May include deliberation in Executive Session. The Selectboard will discuss in Executive Session.
3. Consider bids for purchase of the 2008 ditch bank mower. May include deliberation in Executive Session. The Selectboard will discuss in Executive Session.
4. Set the FY2020 municipal tax rates. Calculations of the municipal tax rates are as follows: The general fund (\$0.2127), highway fund (\$0.2018), Recreation Department (\$0.0579), special articles (\$0.2296), local agreements (\$0.0037), and Police District (\$0.3135). Despite rate decreases in the general fund, highway fund, local agreements, the overall tax rate reflects an increase of just over 4%. Growth in the Recreation Departments (10.9%) and special articles (10.6%) account for the increases. The number is a small reduction than what was approved at Town Meeting since some debt was paid off. Peeker Heffernan moved to approve the following tax rates: Homestead tax rate \$2.3153, Non-residential tax rate \$2.2881, Total Police district tax rate \$0.3135 and the Homestead tax rate \$2.6288 and non-residential \$2.6016. Michelle Perlee seconded, so voted.
5. Approve and execute the West Street infrastructure USDA loan documents. Michelle Perlee moved to approve and execute the West Street infrastructure USDA loan documents. Peter Coffey seconded, so voted.
6. Approve and execute the Peoples United Bank South Street bond anticipation note renewal documents. Michelle Perlee moved to approve and execute the Peoples United Bank South Street bond anticipation note renewal documents. Ted Lylis seconded, so voted. There are roughly 4 years left on the loan.
7. Approval of July 8, July 22, and July 23, 2019 meeting minutes. Peter Coffey moved to approve with corrections meeting minutes for July 8, July 22, and July 23, 2019. Michelle Perlee seconded, so voted.
8. Authorize accounts payable warrant and any liquor licenses: \$69,113.32.
9. Selectboard Concerns.
 - a. Michelle Perlee asked about the bike event on Upper Meehan and Meehan Road. She wants the contact information for the event coordinator because bikers were riding in the middle of the road and weren't going on the side of the road when vehicles were coming.
 - b. Peeker Heffernan said the Public Works Department will work later in the evening since they have the ditch mower.

- c. Ted Lylis asked about the water shut off caps when they will be installed. Ted Lylis is seeing the dog poop bags against the poles and garbage cans in town again.
- d. Joel Bouvier said the bushes along the sidewalk South of Devino Lane is getting built up and it needs to be trimmed down. Joel Bouvier said there is oil still sitting by the building and needs to be taken care of. Joel Bouvier thanked all the volunteers and for all their hard work for the Three Day Stampede. Joel Bouvier said the ditch on Devino Lane how did they install the pipe when the ditch isn't 6 feet. Joel Bouvier wanted to make sure the Town of Bristol wouldn't be on the hook if something went wrong since the water line must be 6 feet deep.

10. Town Administrator's report.

V. Other Business:

- 1. Correspondence, reports, correspondence received.

VI. Executive Session:

- 1. At 8:45 p.m. Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding contract negotiations per 1 V.S.A. § 313(a)(1)(A). Peeker Heffernan seconded, so voted.

VII. Adjourn.

Respectfully Submitted by,

Tasha Bouvier
Board Clerk