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AUG 06 2019



VERMONT LEAGUE
OF CITIES & TOWNS

*Serving and
Strengthening
Vermont Local
Governments*

To: Vermont Selectboards and City Councils

From: Dominic Cloud, President, VLCT Board of Directors **Town of Bristol**

Re: VLCT Annual Business Meeting Voting Delegates and Procedure

Date: August 6, 2019

As part of Town Fair, the Vermont League of Cities and Towns will hold its annual business meeting at the Killington Grand Resort Hotel in Killington, Vermont, **starting at approximately 1:00 p.m.** on Wednesday, October 2, 2019.

To ensure that all VLCT member cities and towns are properly represented and able to participate in the election of League officers, as well as any other business that may come before the meeting, we are asking you – as your municipality’s legislative body – to designate **one** official from your town as a **Voting Delegate** for the meeting. This designation will ensure that each town is heard and uses the vote to which it is entitled.

Please inform us of your designation by Friday, September 20. If necessary, designations may be made on the day of the Annual Meeting at the registration table, where designated delegates pick up their credential cards.

While all currently serving local officials may speak at the annual meeting, **only designated city or town delegates may vote.**

According to the VLCT bylaws:

“ARTICLE X SECTION 1. LEGISLATIVE POLICY – The broad outline of policies to be supported by the Vermont League of Cities and Towns during the ensuing legislative session will be developed by the legislative committees; reviewed, amended as needed and approved by the Board of Directors; and adopted at an annual or special meeting. Suggested policy amendments may also be presented by full members in writing prior to the meeting or on the floor at the meeting. The draft policy shall be presented at a duly warned meeting of the membership and shall become the legislative policy of VLCT if approved by a majority of votes cast at the meeting.”

The enclosed Voting Delegate Form is *not* a Town Fair registration form. If you want to participate in either day’s activities (workshops, trade show, lunch, and awards ceremony), please complete and return a Town Fair registration form with your payment, or register online at <http://www.vlct.org/training-events>. If you plan to attend *only* the Annual Meeting, please check the appropriate box on the attached voting delegate form.

Sponsor of:

VLCT Employment
Resource and Benefits
Trust, Inc.

VLCT Municipal
Assistance Center

VLCT Property and
Casualty Intermunicipal
Fund, Inc.

Enclosure

VLCT ANNUAL BUSINESS MEETING
1:00-4:00 p.m.

Wednesday, October 2, 2019
Killington Grand Hotel
Killington, Vermont

DELEGATE DESIGNATION FORM

We, the Selectboard/City Council of _____,

designate the following individual as the voting delegate for our city/town at the 2019 Annual Business Meeting:

Name (please print)	Position
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We understand that the above individual will represent the city/town as a voting member of the VLCT membership.

Signed,

Chairperson	Date
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Please return completed form by Friday, September 20, 2019, to VLCT, 89 Main Street, Suite 4, Montpelier, VT 05602. You may also bring it with you to Town Fair.

Please note. This is *not* a Town Fair registration form. Visit www.vlct.org/training-events to register online.

If you plan to attend *only* the VLCT Annual Meeting (and Wednesday networking reception in the Foyer), please check the box below. There is no charge to attend either of these activities.

I will only attend the Annual Meeting.