

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday September 16, 2019**

Selectboard Members present: Chair Joel Bouvier, Peter Coffey, Peeker Heffernan, and Michelle Perlee.

Staff present: Board Clerk Tasha Bouvier, Director of Public Works Eric Cota, and Chief of Police Bruce Nason. Absent: Town Administrator Valerie Capels.

Others present: Kevin Harper, Alan Mayer, Filming for NeatTV Shawn Kimball, and Jim Quagliano.

I. Call to Order:

1. Chair Joel Bouvier called the meeting to order at 7:00 p.m. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). Under item #6 under regular business it should be meeting minutes for September 2, 2019 not August 19, 2019. Under Item #3 add sidewalk replacement for Mountain Street. Under Item #1 add approving salt [prices](#) for the Public Works Department. On the Town Administrator's Report on page 3 under Other Business the date should read 09/11/2019 not 09/11/209.

II. Public Forum.

1. Alan Mayer, Chief of New Haven Fire Department received an email on Monday September 9, 2019 that the automatic mutual aid protocol was void which was enacted 2 years ago. Every Department depends on mutual aid from surrounding towns. Alan was advised they were being updated and asked once it's complete for a copy. He was told that it's an internal document and if the Department needs to make changes to it, they could, and it won't be made public. Alan said sometimes a few firefighters get together to have breakfast. They don't have a meeting and just get together as friends. One of Alan's firefighters received a text from a Bristol Chief Officer asking "**what was the big fire meeting about**" ~~why was there a meeting that the Department wasn't aware of.~~ Alan asked that if anyone had an issue in the future with one of his firefighters to contact him or a chief officer. [Mr. Mayer was requested to meet with Valerie when she returns as this was a personnel matter.](#)

III. Regular Business

1. Consider whether to accept Pike Industries' proposal for paving Lower Notch Road in November. Eric Cota said they give out a better price if it's first in the season, but this quote seems to be high. Peter Coffey moved to seek other prices to get the best price and then proceed with the best price. Peeker Heffernan seconded, so voted. Salt prices. Peeker Heffernan moved to purchase salt at \$78.50 per ton. Peter Coffey seconded, so voted. Eric Cota hasn't received an email regarding the truck from the company. They are considering not to put a new motor in and replace one of the heads. The sidewalk on Mountain Street Cyrus is going to recement it. [Selectboard advised that he should make it the same as what is there and he does not need to cement it but can use pavement instead.](#) This is the section in front of Pleasant Hills. Rene Carpenter

is having a hard time having someone to come pave it. This is the gentleman that installed the waterline for his houses on Meadow Lane. dug up the pavement incorrectly without the correct pavements. Selectboard advised that he has until October 1, 2019 to have it paved. If not, then Eric can make arrangements to have it paved and the bill will be sent to Rene to pay and he will still be responsible for a year from when it is paved to fix any deficiencies. Eric Cota got a quote from Pike, so when they come to do some other work for the Town then Pike can do the work and the Town would charge Rene Carpenter. Heffernan said he thinks the Town should stay right out of it, so there is no conflict with the bill. Eric Cota said he gave Rene names to of some contractors that he can use.

2. Consider pay-off for Stoney Hill infrastructure obligation. Sidewalk, paving, etc. Peeker Heffernan moved to agree to give Stoney Hill properties deduct \$80,000 for infrastructure and improvements that was agreed upon in the agreement from what they Stoney Hill Properties still owes owe to the Town for the remaining sales price for infrastructure and improvements that was agreed upon in the agreement. The balance of around \$6,327 will be paid by check to the Town of Bristol upon Valerie's return and Stoney Hill Properties will be responsible for installing the remaining infrastructure to the Town Specs. Peter Coffey seconded, so voted.
3. Recreation Dept./Hub Teen Center grant authorization request; Spark! Connecting Communities for activities to increase college readiness and job replacement. Peter Coffey moved to approve with no match. Michelle Perlee seconded, so voted.
4. The Sidewalk Mountain Street by Clodgo/McCormick resident is all broken up. Cyrus will replace the section they had to move for the repair with pavement and make it so the and have Cyrus will pave it, so the sidewalk plow can get through without doing damage-
5. Revolving Loan Fund loan adjustment request: Eric Forand. May include deliberation in Executive Session regarding contract negotiations. Moving to Executive Session.
6. Approval of September 2, 2019 meeting minutes. Michelle Perlee moved to approve September 2, 2019 with no corrections. Peter Coffey seconded, so voted.
7. Authorize accounts payable warrant and any liquor licenses. Accounts payable warrant: \$84,315.43. Special event for the Antitode at athe Corn Hole tournament at the Rec Field for September 28, 2019 from 10am to 3pm. Peter Coffey moved to approve Antitode for a special event permit as long as they are following all liquor laws. Peeker Heffernan seconded, so voted.
8. Selectboard concerns.

- a. Joel Bouvier said we need to vote on a Vice Chair. Peter Coffey moved to have Michelle Perlee as vice chair. Peeker Heffernan seconded, so voted.

9. Town Administrator's report.

IV. Other Business:

1. Correspondence, reports, correspondence received.

V. Executive Session:

1. At 7:47 p.m. Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding potential contract negotiations per 1 V.S.A. § 313(a)(1)(A). Peeker Heffernan seconded, so voted.

Executive session from 8:10 to 8:30.

Peter Motioned and Peeker 2nd to agree to the terms set by the RLF for the Forand loan with one addition; Jen should calculate what the loan payment would be to make sure the loan is paid off in 5 years. So voted

Peeker Motioned and Peter 2nd to accept with regret Alex Bishop's resignation from the Bristol Fire Dept. So voted

VII.VI. Adjourn.

Michelle Motioned to Adjourned and Peeker 2nd. 4-0

Respectfully Submitted by,

Tasha Bouvier
Board Clerk