



**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, December 16, 2019, 6:00 PM
Holley Hall**

AGENDA

Selectboard Members
Joel Bouvier, Chair
Michelle Perlee, V. Chair
Ian Albinson
Peter Coffey
Peeker Heffernan

**Town Clerk/Town
Treasurer**
Jen Myers

Assistant Treasurer
Peter Ryan &
Val Hanson

Assistant Clerk
Sharon Lucia

Town Administrator
Valerie Capels

**Administrative
Assistant**
Sharon Lucia
Gail James

Fire Chief
Brett LaRose

Public Works Foreman
Eric Cota

Police Chief
Bruce Nason

Recreation Director
Meridith McFarland

**Hub Youth Center
Director**
Taylor Welch

Zoning Administrator
Kris Perlee

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I. Call to Order: 6:00 PM

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

II. Public Forum.

III. Appointments.

1. 6:00pm – Mount Abraham Unified School District Board – Bristol Representative candidate: Annie Denny. Consideration of appointment may include deliberation in executive session.

IV. Regular Business.

1. New Selectboard member welcome: Ian Albinson.
2. Review of adopted Conflict of Interest policy. Consider development of a Bristol Selectboard Handbook.
3. General fund and capital budget workshop: Recreation Department and (tentative) Public Works capital plan follow-up.
4. Park Use request by Chabad of Middlebury: Chanukah Menorah on the Town Green, Dec. 18 – Jan. 1.
5. Resolution to appoint Town Administrator Valerie Capels to the Addison County Economic Development Board for one year.
6. Errors and Omissions Report from the Bristol Listers related to the 2019 Grand List.
7. Approval of the December 2, 2019 meeting minutes.
8. Authorize accounts payable warrant and any liquor licenses.
9. Selectboard concerns.
10. Town Administrator's report.

V. Other Business.

1. Correspondence, reports, correspondence received.

VI. Executive Session: personnel matters per 1 V.S.A. §313(a)(3) and 1 V.S.A. §313(a)(4).

VII. Adjourn.

Next regular Selectboard meeting:

- Monday, January 6, 2020
- Monday, January 13, 2020

Minutes of meetings and some digital agenda materials can be found at:
www.bristolvt.org/meeting-minutes/.
Videos of meetings can be found at:
www.neatbristol.com/.