Board of Civil Authority Meeting Minutes
January 14, 2021

Members Present: Peter D. Ryan, Martha Chesley, Peter Coffey, Craig Scribner, Anne Wallace, Fred Baser, John "Peeker" Heffernan, Michelle Perlee and Sharon Lucia.

At 2:01 pm Sharon Lucia called the meeting to order. Request was made to nominate a Chair for the meeting. Fred Baser moved to designate Peter Coffey as Chair for the meeting. Martha Chesley seconded, so voted.

There was discussion about holding the Election upstairs or downstairs. Sharon Lucia explained that we could discuss further as this meeting is just to designate Holley Hall as the location for Elections in 2021. Peter Coffey moved to designate Holley Hall as the polling place and polling hours are from 7 am to 7 pm. Michelle Perlee seconded, so voted.

Sharon Lucia then explained the process of absentee ballots being deposited into the tabulator the day before the election. The work done the day before alleviates the workload on Election day. Anne Wallace moved to allow the early deposit of the Absentee Ballots on the day before for Elections held in 2021 with an election official from each party present. Peter Coffey seconded, so voted.

At 2:20 pm John "Peeker" Heffernan moved to adjourn the BCA meeting. Anne Wallace seconded, so voted.